DOCUMENTS DEPARTMENT

5/S

DOCUMENTS

SAN FRANCISCO
PUBLIC LIBRARY

REFERENCE
BOOK

Not to be taken from the Library

MAY 8 1996

SAN FRANCISCO PUBLIC LIBRARY

3 1223 90205 1698

Digitized by the Internet Archive
in 2014

https://archive.org/details/minutesofregular1980sanf

DOCUMENTS DEPT.
JAN 17 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

JANUARY 8, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, January 8, 1980 at the Main Library.

The meeting was called to order at 7:45 p.m. by President Stern.

On roll call, the following were noted present: Commissioners Stern, Bransten, Callanan, Englander, Jebe, Raymundo and Richardson.

It was moved by Commissioner Callanan, seconded by Commissioner Bransten and unanimously approved that the December 4, 1979 commission Meeting Minutes be approved with the following changes:

page 4, 3. Property Management official is Mr. Calli.

page 5, New Business- Nominating Committee Chairperson is Commissioner Callanan. Appointed committee members are: Commissioners Callanan, Englander and Raymundo.

CITY LIBRARIAN'S REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz welcomed and and introduced Mr. Cecil McEllhaney a loaned executive from the Bank of America, whose services are available to the Public Library for at least 6 months and no longer than 1 year.

Mr. McEllhaney has been given a number of projects to work on to help the Library, the principle one being the application of automation to library procedures.

2. Mr. Frantz commented on the superb job Keep Libraries Alive did in taking a delegation to Sacramento on January 7, 1980 for a Senate Finance Committee hearing on SB958.

The Commission was informed that the Senate Finance Committee by a vote of 11-1 recommended a do pass on SB958, but as amended the appropriation down from $100,000,000 to $50,000,000.

The Commission was presented with a straight xerox of a working copy entitled SB958 Alternative Proposal by author Senator Neilsen and Chairman Senator Rodda.

Mr. Frantz informed the Commission that the bill will go to the Senate floor on January 28th and that any action to be taken informing Senators of the bills importance must be made between now and that date.

3. Mr. Frantz stated that he filed an appeal for further Ceta extensions for Judith Solomon, Russell Hartley, and Judith Waldhorn who were scheduled to be terminated on December 31, 1979. That appeal was denied. Judith Solomon and Russell Hartley at the Archives are now ex-Ceta employees. Judith Waldhorn is still working at the Library supported by a special grant obtained by the Friends and Gladys Hansen.

4. Mr. Frantz reported at the December meeting that the HEW request for funding under Title I of LSCA had been cut back from 62.5 million dollars to 56.9 million . During December (due in part to the White House Conference) the OMB restored the amount to 62.5 million dollars.

5. Mr. Frantz reported that on January 4, 1980 he, Commissioner Stern and Commissioner Raymundo attended the Presentation Ceremony by the Filipino-American JC's of 12 copies of the book Babba Has Golden Feathers. Mr. Frantz further stated that it was a heart warming event and was setting an example by the Filipino Community of what Public Service Organizations can do for libraries.

6. Mr. Frantz yielded time to Roberto Esteves of the Communications Center who showed a video tape he co-created with Roger Mocenigo which presented information on the Center. The video explained the history of the Presidio Branch-Communications Center, included interviews with librarians and effectively presented services provided for the disabled.

The hard work and dedication of Roberto Esteves and Roger Mocenigo in preparing both an insightful and sensitive view of the Communications Center is deeply appreciated by the Library Commission.

SECRETARY'S REPORT
MR. GEORGE CERASI

1. No report.

LIBRARIAN'S GUILD REPORT

1. Anne Roughton requested on the part of Flo Mitchell that a meeting with the Personnel Committee be set to talk about Chinatown and West Portal Branches and Working out of Class.

OTHER STAFF REPORTS

1. Joan Dillon thanked Commissioner Jebe for his help in aquiring rug samples for the Children"s Room to be used during story hour.

FRIEND'S REPORT

1. No report.

KEEP LIBRARIES ALIVE REPORT

1. Mary Louise Stong reported on the trip to Sacramento and the enthusiasm of all who participated.

Ms. Stong passed among the Commissioners several recent newspaper articles concerning libraries and SB958.

PLANNING A OPERATIONS COMMITTEE
COMM. RAYE RICHARDSON

1. No report.

PUBLIC RELATIONS REPORT
COMM. E. BRANSTEN

1. No report.

PERSONNEL REPORT
COMM. E. CALLANAN

1. It was moved by Commissioner Callanan, seconded by Commissioner Richardson son and unanimously approved that the following resolution #1169 be adopted:

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of December, 1979.

FINANCE REPORT
COMM. MAURICE ENGLANDER

1. No report.

2. It was moved by Commissioner Englander, seconded by Commissioner Callanan and unanimously approved that the following resolutions be adopted:

RESOLUTION #1170

RESOLVED, that the Library Commission accepts a gift of $100.00 from BankAmerica Foundation. Said gift to be used as Library deems appropriate.

RESOLUTION #1171

WHEREAS, inter-library cooperation has proved to be a cost effective method for improved library services, and

WHEREAS, San Francisco Public Library and Oakland Public Library are interested in exploring coordinated services, and

WHEREAS, a great need has been articulated by both communities for improved library services for the blind, deaf and physically disabled, and

WHEREAS, Federal Library Services and Construction Act funds are available for library cooperation and services to the disabled;

BE IT RESOLVED, that San Francisco Public Library be authorized to apply for federal funds for fiscal years 1980-81 and 1981-82 in cooperation with Oakland Public Library for "San Francisco/Oakland Library Development for Services to the Disabled", and

BE IT FURTHER RESOLVED, this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

RESOLUTION #1172

RESOLVED, that the Library Commission hereby authorizes the attendance of Gil NcNamee, Nancy Kellum-Rose, and Grace Ruth to ALA Annual Mid-Winter Conference on January 19-24, 1980; expenses to be paid from CLSA in accordance eith the Library's plan to increase its informational and reference service, as such funds permit.

RESOLUTION #1173

RESOLVED, that the Library Commission hereby authorizes the attendance of Joan Dillon and Katherine Gilmartin to Fairy Tales and Short Course at U.C. Extention, San Francisco February 1-3, 1980; expenses to be paid from CLSA in accordance with the Library's plan to increase its informational and reference service, as such funds permit.

RESOLUTION #1174

RESOLVED, that the Library Commission hereby authorizes the attendance of Marian O'Donnell and Lee Smith to the Annual American Association for the Advancement of Science Meeting at the San Francisco Hilton Hotel, January 3-8, 1980; expenses to be paid from CLSA in accordance with the Library's plan to increase its informational and reference service, as such funds permit.

RESOLUTION #1175

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR AND ACCEPT FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY TO FUND A PROJECT TO DEVELOP A STRATEGY FOR RETROSPECTIVE CATALOG CONVERSION DURING 1980-81.

WHEREAS, the California State Library has available federal Library Service and Construction Act Funds for thr improvement of library services: and

WHEREAS, the San Francisco Public Library wishes to submit an application to the State of California to develop and test a strategy for improving access to the rich collections of the Main Library by producing a computer generated list of library holdings: and

WHEREAS, such a list would enable the library to share its Main Library Catalog with the people of California instead of requiring people to bring themselves to the catalog: and

WHEREAS, this list would enable the library to make its full collections available in a more convenient, accurate, and timely manner, and eliminate the expensive burden of maintaining a card catalog: now, therefore be it,

RESOLVED, that the San Francisco Public Library is authorized to apply for and accept federal funding to support this project for 1980-81 as provided in a grant to be awarded by the California State Library; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

COMMUNICATIONS

1. Mr. Cerasi called the Commission's attention to a letter written by Ellen Dawson concerning the renaming of a branch library in honor of Harvey Milk. Commissioner Stern volunteered to respond to Mrs. Dawson by letter.

2. Commissioner Englander responded to a letter holding the Secretary of the Library Commission to account for unannounced meetings of the Ad Hoc Committee. Commissioner Englander pointed out that the letter was in error in its accusation as the Secretary had no knowledge of these meetings and therefore could not have announced them;

NEW BUSINESS

1. Marjorie G. Stern Commission President for 1979 presented the Commission with several of the goals and efforts she strove for in Library Development for the year 1979.

President Stern closed her year as President with a few words on her experience of this past year serving the Library System, as well as encouragement for the years ahead.

2. Commissioner Callanan spoke for the Commission and thanked Commissioner Stern for her time, energy and devotion to the Library.

3. Prior to the January 8, 1980 Commission Meeting the Nominating Committee met and made the following recommendations for the 1980 Library Commission Offices:

President- Edward Bransten
1st Vice President- Raye Richardson
2nd Vice President- Walter Jebe

4. It was moved by Commissioner Callanan, seconded by Commissioner Raymundo and unanimously approved to accept the Nominating Committee's recommendation.

ADJOURNMENT

1. There being no further business to transact, the January 8, 1980 Commission Meeting was Adjourned at 8:45 p.m.

2. The next regular meeting will be held Tuesday, February 5, 1980, at 7:30 p.m., in the Main Library.

Respectfully Submitted,

George Cerasi

George Cerasi, Secretary
Library Commission

SF
P76
2
5/80

DOCUMENTS DEPT.
FEB 15 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minute

FEBRUARY 5, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, February 5, 1980 at the Main Library.

The meeting was called to order at 7:45 PM by 1st Vice-President Richardson.

On roll call, the following were noted present: Commissioners Callanan, Englander, Jebe, Raymundo, Richardson and Stern. President Bransten was excused.

It was moved by Commissioner Englander, seconded by Commissioner Callanan and unanimously approved that the January 8, 1980 Commission Meeting Minutes be approved.

CITY LIBRARIAN'S REPORT
WM. RAMIREZ FOR
JOHN C. FRANTZ

1. Mr. Ramirez introduced Mr. Bill Seaton from the Mayor's Office FIRM Project (Financial Information & Resource Management System).

2. Mr. Seaton explained to the Commission the basis of the FIRM Project-the program structure within which the 81-82 budget request will be presented.

Xerox copies displaying program structure, program goals and related activities were presented to the Commission.

Mr. Seaton relayed Mr. Frantz's recommendation that the Commission review the program structure in the Finance Committee.

3. Mr. Ramirez stated that the Senate vote on SB 958 was 27-Ayes and 4-Nos.

4. Mr. Ramirez informed the Commission that Assembly hearings on this bill will take place in March.

5. Mr. Ramirez announced that there will be a meeting concerning the Harvey Milk Memorial on Thursday, March 27, 1980, at 7:30 PM at the Eureka Valley Branch Library.

Mr. Ramirez further announced these meetings:

1-Finance Committee, Wednesday, February 6, 7 PM, Main Library
2-2 Public Hearings on the 80/81 Library Budget Request:
A-Tuesday, February 26, 1980, 7:30 PM, Excelsior Branch
B-Wednesday, February 27, 1980, 7:30 PM, Commission Rm, Main Lib.
3-Special Commission Meeting concerning the 80/81 budget, Friday, February 15, 1980, 4:30 PM, Commission Room, Main Library

6. Mr. Ramirez introduced Resolution # 1179 and urged the Commission to move its adoption. The resolution was then moved by Commissioner Raymundo, seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1179

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR AND ACCEPT FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES & CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES.

WHEREAS, the California State Library has available federal Library Service and Construction Act funds to support Major Urban Resource Libraries; and

WHHREAS, the San Francisco Public Library wishes to submit an application to the State of California to be designated as a Major Urban Resource Library; and

WHEREAS, the San Francisco Public Library is eligible for these funds as a city with a population of 100,000 or more; now; therefore be it,

RESOLVED, that the San Francisco Public Library is authorized to apply for and accept federal funding for designated Major Urban Resource Libraries; and, be it,

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

7. Commissioner Englander expressed to the Commission the need he felt for a meeting with the communities to talk about closing branches.
A Special Commission Meeting for discussion of preparation of the 80/81 budget was established for Friday, February 15, 1980, at 4:30 PM, Commission Room, Main Library.

8. The Commission requested that Mr. Cerasi, Secretary, Library Commission ask Mr. Frantz to write letters to each of the Supervisors inviting their attendance and informing them of the importance this meeting could have to their district.

SECRETARY'S REPORT
MR. GEORGE CERASI

1. Mr. Cerasi informed the Commission that the Bureau of Engineers of the Department of Public Works conducted a safety test on the window washers anchor bolts. The bolts failed 2 tests and were declared unsafe. Mr. Cerasi plans to check with the Planning Department to see if this should be submitted as a capital improvements project.

LIBRARIAN'S GUILD REPORT

1. Flo Mitchell called the Commission's attention to 2 articles appearing in the Examiner and Chronicle concerning the City Attorney's approval to fund the total cost of the retirement system to the Property tax.

2. Commissioner Richardson referred this to the Finance Committee for a future report.

OTHER STAFF REPORT

1. No report.

FRIENDS' REPORT

1. No report.

KEEP LIBRARIES ALIVE REPORT

1. Mary Louise Stong reported on recent efforts of KLA, specifically the publicity spot obtained on Channel 2.

2. Ms. Stong reported on KLA's work with the City budget and the recent lunch they sponsored for the Supervisors and their aides. Supervisors who attended were Supervisors Silver, Bardis and Lawson.

Ms. Stong showed the Commission a resolution Supervisor Silver had sponsored, commending KLA for its dedicated public spirit.

It was further noted by Ms. Stong that the program presented at the luncheon by Mr. Frantz and the Library staff was excellent.

3. The Commission was informed that at a recent KLA meeting a resolution was passed urging that there be a community input in developing alternatives to the budget.

4. Commissioner Jebe informed Ms. Stong that he spoke with Senator Foran and ascertained that the Senator chose to abstain from voting on SB 958 because he didn't think there was money for its implementation.

PLANNING & OPERATIONS COMMITTEE
COM. RAYE RICHARDSON

1. Commissioner Callanan reported on discussion during the last Planning and Operations Committee meeting concerning:

1. advisability and costs of recommending a course of action pertaining to Sunday hours. It was felt there needed to be revised and updated information available and it was requested that Mr. Ramirez gather additional details. No recommendations were made at the time but the matter will be continued at the next Planning and Operations Committee.
2. the question of the progress of the mural project at Bernal branch. It is still in its earliest stages.
3. Meeting Room Policy-new information was gathered, but felt that approval of new CETA proposal would be needed before action could be taken. This approval should come in this week.

2. Mr. Ramirez presented the Commission with a Fees & Fines information sheet. He noted a revision made at Mr. Frantz's request. An increase in adult fines from 5¢ per day to 10¢ per day and from $3 to $5 maximum fine.

3. It. was moved by Commissioner Callanan to adopt the recommendation of fees and fines as presented. This was seconded by Commissioner Raymundo. Vote: Ayes-4, Nos-1

PUBLIC RELATIONS REPORT
COMM. ED. BRANSTEN

1. No report.

PERSONNEL REPORT
COMM. ED. CALLANAN

1. It was moved by Commissioner Callanan, seconded by Commissioner Stern and unanimously approved that the following resolution, # 1176 be adopted.

RESOLUTION # 1176

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of January, 1980.

2. Commissioner Callanan reported on the discussion of the use of the Librarian III list about to expire and asked the staff to report on the Librarian III vacancy.

3. Mr. Ramirez informed the Commission that the Librarian III position vacancy is at North Beach Branch. There was discussion regarding problems in filling this vacancy after which the matter was referred back to the Personnel Committee for further action.

FINANCE REPORT
COMM. W. JEBE

1. It was moved by Commissioner Jebe, seconded by Commissioner Stern and unanimously approved that the following resolution, # 1177 be adopted:

RESOLUTION # 1177

RESOLVED, that the Library Commission hereby accepts a gift of $150 from Leslie A. Rosenfeld to be used for the purchase of books and other library materials for the Science and Documents Department.

2. It was moved by Commissioner Jebe, seconded by Commissioner Raymundo and unanimously approved that the following resolution, # 1178 be adopted:

RESOLUTION # 1178

RESOLVED, that the Library Commission hereby accepts a gift of $500, from an anonymous donor to be used for the purchase of circulating books for the Library.

COMMUNICATIONS

1. Mr. Cerasi read a letter from the Department of Public Works, Office of the Director, concerning the repainting of the Bernal Branch due to graffiti. The Department of Public Works informed Mr. Cerasi that it could not afford to keep repainting the Branch every few months

and suggested the Library Commission look into the possibility of murals for several walls of Bernal Branch as a way of reducing the the amount of graffiti.

NEW BUSINESS

1. None.

ADJOURNMENT

1. There being no further business to transact, the February 5, 1980 Commission Meeting was adjourned at 9:15 PM.

2. The next regular meeting will be held Tuesday, March 4, 1980, at 7:30 PM in the Main Library.

3. A Special Commission Meeting will be held on Friday, February 29, at 4:30 in the Main Library. Discussion will be held on the library budget request for 1980/81.

Respectfully Submitted,

George Cerasi

George Cerasi, Secretary,
Library Commission

Documents

SF
P76
#2
2/15/80
special

DOCUMENTS DEPT.
FEB 22 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

SPECIAL COMMISSION MEETING

Minutes FEBRUARY 15, 1980

A Special Meeting of the San Francisco Public Library Commission, acting as a Finance Committee of the whole was held on Friday, February 15, 1980, in the Main Library.

The meeting was called to order at 4:45 pm by Commissioner Jebe, Chair of the Finance Committee.

On roll call, Commissioners Jebe, Callanan, Bransten, Englander, Raymundo and Stern were present. Commissioner Richardson was excused.

SPECIAL ORDER OF BUSINESS

Preparation of 1980-81 Library Budget

1. Mr. Frantz, City Librarian, reported on the City deficit, the Mayor's proposed revenue package, and the library's budget instructions.

2. Mr. Frantz noted the 2 schedules the Library will meet between now and July 30, 1980, they are:

1st-required by law that each department submit a departmental budget by the 1st of March. On February 29th there will be a Special Commission Meeting to adopt the Library budget. By April 15th the Controller, having worked with the budget, presents it to the Mayor. The Mayor then works with it for a month and submits it to the Board of Supervisors by June 1st. The final City budget is adopted by July 31st.

2nd-between now and June 30th the City will know how much revenue ia available from AB8 and what the success of increased or new revenues is.

Mr. Frantz stressed that the budget document is essentially subject to change from now until June 30th.

3. Mr. Frantz presented the three libarary budgets prepared for next year at the Mayor's request. Base budget:

calculated at 80% of this years budget (7.8 million dollars) or 6.2 million dollars
1st increment for the library is zero.
2nd increment is 10% or 7.018 million dollars
3rd and best case budget, dependent on the success of all additional revenues sought by the Mayor is 7.252 million dollars.

4. Mr. Frantz stated that the library staff is in mid-stream in accomodating these reductions and that between now and the next public hearing on February 27 the final submissable form of staff recommendations

for the Library budget request will be completed.

5. Mr. Frantz introduced Pat Sullivan who presented the"Library Choice" sheet, which allows people to voice how they would spend library money. It was requested that the forms be filled in and returned to the library.

6. Mr. Frantz stated that 79-80% of Library costs go towards personnel, approximately 14-15% are for books and related library materials and the remaining 5-7% are for all other costs.

7. Mr. William Ramirez, Chief of the Main spoke about the reductions to the Main the base budget would cause.
Mr. Ranirez then presented the restorations possible at the base budget plus 10% and the base budget plus 13%.

8. Karen Scannell, Chief of Branches spoke of the reductions that would be be necessary at the 80% base budget.
Ms. Scannell then presented possible restorations at the base budget plus 10% and at the base budget plus 13%.

9. Mr. Cerasi, Secretary of the Library Commission read a letter from Supervisor Ward who wrote in support of the West Portal Branch and recommended its continued use.

10. Senator Milton Marks was present and spoke to the Commission and public. The Senator talked about SB 958 and of the benefits the SFPL will receive if it is passed.
Senator Marks stressed his respect for libraries and urged the Commission that any cuts necessary be made in the least painful way.
Senator Marks offered his support and help in any way he could.

11. Commissioner Jebe opened the meeting up to the Public.

12. Many people spoke in support of individual and collective branches, urging the Commission to find alternatives to closing down branch libraries.

13. Several suggestions were made by the Public, such as:
1-instituting a volunteer system
2-reducing branch hours, with no permanent closings
3-the collection of additional fees to raise money
4-reduced staff assignments
5-looking into private sources for financial support

14. Commissioner Stern thanked everyone present for their time and interest, and encouraged their support for the future.

15. Commissioner Jebe announced two meetings of the Finance Committee:
1-February 26, Excelsior Branch, 7:30 PM on 1980/81 Budget Request
2-February 27, Main Library, Commission Rm., 7:30 Pm, 1980-81 Budget Request

ADJOURNMENT : There being no further business to transact, the February 15, 1980, Special Commission Meeting acting as a Finance Committee of the whole was adjourned at 6:50 PM.

Respectfully Submitted,

Secretary, Library Commission

SF
P76
#2
2/29/80
Special

SAN FRANCISCO PUBLIC LIBRARY

SPECIAL COMMISSION MEETING

FEBRUARY 29, 1980

SAN FRANCISCO PUBLIC LIBRARY
MAR 10 1980
SCIENCE & TECHNOLOGY DEPT.

Minutes

A Special meeting of the San Francisco Public Library Commiss Commission was held on Friday, February 29, 1980, in the Main Library.

The meeting was called to order at 5:00 PM by Commissioner Bransten, President of the Library Commission.

On roll call, Commissioners Bransten, Callanan, Englander, Jebe, Raymundo, Richardson and Stern were present.

SPECIAL ORDER OF BUSINESS

Adoption of 1980-81 Library Budget

1. President Bransten asked Commissioner Jebe, Chairperson of the Finance Committee to report on recommendations his Committee is making concerning the adoption of the 1980-81 Library budget.

2. Commissioner Jebe presented to the Commission the Financ Committee's recommendation that Plan "B" of the Library budget be accepted. This was seconded by Commissioner Englander and opened for discussion.

3. Mr. Frantz presented Plan"B" in writing. This plan minimizes the closing of library facilities.
Mr. Frantz noted that Plan "A" is more efficient for library services, but Plan "B" reflects the Library's attempt to accomodate the views of the public.

4. Commissioner Englander moved to amend Plan "B" over and above the budget presented to the Mayor, requesting the upgrading of the security staff from Watchman to Building and Grounds Patrolman or Institutional Policeman. As an alternative he suggested that library security be assigned as a Police Department responsibility. This was seconded by Commissioner Stern and unanimously approved.
Flo Mitchell thanked Commissioner Englander for adding this amendment, but stated she was dissapointed that it was added as an addendum. She further stated that she didn't think it would be funded or approved presented in this manner.

5. Commissioner Stern voiced her opposition to closing the Business Branch at the 80% level. This topic was then opened for discussion.
Bill Ramirez stated that at the present staff level, with rent and miscellaneous expenses the Business Branch costs approximately $270,000.00 per year.
Commissioner Stern moved to keep the Business Branch open at the 80% level and try to get financial help from private sources. This was seconded by Commissioner Callanan.

Mr. Ramirez pointed out the drastic effects this would have on the Main Library, such as reduced hours of weekly service.

Commissioner Raymundo moved the amendment to keep the Business Branch open under the 80% level only if it is funded 50% by library funds and 50% by private funds. This was seconded by Commissioner Richardson.

6 Commissioner Callanan moved the question of the amendment of Plan "B" to include the Business Branch at the 80% level with 50% City funding and 50% private funding. This was seconded by Commissioner Stern. Roll call vote: Ayes-Commissioners Stern, Callanan, and Raymundo. Noes-Commissioners Bransten, Englander, Richardson and Jebe.

7. Commissioner Bransten moved reconsideration of the proposed amendment. This was seconded by Commissioner Callanan. Roll call vote: Ayes-Bransten, Callanan, Jebe, Stern, Richardson, Raymundo. Noes- Englander.

8. Commissioner Raymundo restated the motion to keep the Business Branch open at the 80% level with 50% city funds and 50% private funds. Roll call vote: Ayes- Stern, Raymundo, Callanan, Bransten. Noes-Englander, Jebe, and Richardson.

9. Commissioner Callanan moved the question of the adoption of Plan "B". This was seconded by Commissioner Englander. Roll call vote: Ayes-Bransten, Callanan, Jebe, Stern, Raymundo, Richardson. Noes-Englander.

10. Commissioner Callanan moved that the Commission submit the adopted budget with a covering memorandum to the City Administration stating that the Commission has complied with their request to submit budgets at 80%, 90%, and 93% of the current years budget. The Commission urges the adoption of at least the 93% budget with the possible inclusion of funds to maintain Ocean View Branch. The Commission further expresses its displeasure with the fact they were in the position to make these choices and unanimously urges the Mayor and Board of Supervisors to fund the Library at least 100% of its present budget. This was seconded by Commissioner Richardson and unanimously approved.

ADJOURNMENT

There being no further business to transact, the February 29, 1980 Special Commission Meeting was adjourned at 7:15 PM

Respectfully Submitted,

George Cerasi, Secretary
Library Commission

Documents

SF
P76
#2
3/4/80

DOCUMENTS DEPT.

MAR 17 1980

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

MARCH 4, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, March 4, 1980, at the Main Library.

The meeting was called to order at 7:30 PM by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Jebe, Stern, Raymundo, Richardson, Englander and Callanan.

It was moved by Commissioner Raymundo, seconded by Commissioner Jebe and unanimously approved that the February 5, 1980 Commission Meeting Minutes and the February 15, 1980 Special Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz reported on the conditional opening of the Business Branch at 50% City funding and 50% private funding.

2. President Bransten appointed a Committee consisting of Commissioners Stern, Jebe, Callanan and Mr. Frantz to explore ways of raising funds from the private sector to help support the Business Branch.

3. Mr. Frantz invited the Commissioners to two public meetings that will take place on March 5th at 7:30 PM at the Anza Branch and on March 11, 7:30 PM at the Marina Branch. The meetings are scheduled so that the Mayor can present her revenue proposals to the public.

4. Mr. Frantz stated that SB 958 is in the Assembly pending before the Local Government Committee. Hearings will be held in Sacramento on the 19th of March

Mr. Frantz further stated that it is very important at this time that Leo McCarthy, Willie Brown and Art Agnos get letters and phone calls concerning the Bill.

SECRETARY'S REPORT
MR. GEORGE CERASI

1. No report.

LIBRARIAN'S GUILD REPORT

1. Flo Mitchell reported that the Guild is still concerned about security in the Library. This was referred to the Planning and Operations Committee.

OTHER STAFF REPORTS

1. No reports.

FRIENDS' REPORT

1. President Bransten introduced Mrs. Grace Macduff , President elect of the Friends of the California Libraries.

2. Mrs. Macduff informed the Commission of her efforts at fund raising throughout the State and reported she has been very successful.

Mrs. Macduff reported that she'd seen and spoken to Congressman Burton about State and local library problems.

Mrs. Macduff stated that she'd asked Leo McCarthy's Administrative Assistant to talk to Assemblyman Manger, co-author of SB 958. The assistant called and informed Mrs. Macduff that it looks like SB 958 is going to have some "heavy sledding".

Mrs. Macduff suggests a resolution be presented from the Library Commission to the Local Government Committee to approve this legislation.

3. Mr. Cerasi read a letter from David Lewlewer, President of the Friends of the San Francisco Public Library concerning the contract between John Sanger Associates and the Friends of the San Francisco Public Library.

4. Commissioner Jebe said that, for the record, he now wishes that he had voted No on "Plan B" budget.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong reported that Keep Libraries Alive is having a READ-In on Monday, March 17th at 1 PM in the City Hall Rotunda.

PLANNING & OPERATIONS REPORT

1. Commissioner Callanan reported that the Planning and Operations Committee discussed the State Librarian's request that the City assume the financing of the Sutro Library and wishes to go on record as opposing this proposition. This was seconded by Commissioner Raymundo and unanimously approved.

PUBLIC RELATIONS REPORT
COMMISSIONER STERN

1. Commissioner Stern moved that a resolution be passed by the Library Commending Cornelia Hunt for her extraordinary efforts relating to the San Francisco Public Library. This was seconded by Commissioner Callanan and unanimously approved.

2. Commissioner Stern moved a resolution be passed by the San Francisco Public Library Commission honoring Friends of the Library and Keep Libraries Alive for their help. This was seconded by Commissioner Callanan and unanimously approved.

PERSONNEL REPORT

1. Commissioner Callanan moved the adoption of resolution #1180, this was seconded by Commissioner Stern and unanimously approved.

APPROVED, Non Civil Service Temporary and recertification of Temporary appointments made during the month of February, 1980.

2. Commissioner Callanan stated that after discussion within the Committee, if and when the 3634 position and salary become available, the job will be filled.

FINANCE REPORT

1. It was moved by Commissioner Jebe, seconded by Commissioner Raymundo and unanimously approved that resolution #1181 be accepted:

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Kincaid at the Public Library Systems Council Meeting and California Library Systems Board meeting, March 6, 1980, at Montebello, CA. in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

COMMUNICATIONS

1. Mr. Cerasi read a letter from the Office of Children's Services written by Joan Dillon thanking Commissioner Jebe for obtaining rug samples for the children to sit on during story hour.

NEW BUSINESS

1. President Bransten thanked all the members of the Commission and Library Staff for their help during the past few hectic weeks.

2. Commissioner Jebe thanked President Bransten for his leadership.

ADJOURNMENT

1. There being no further business to transact, the March 4, 1980 Commission Meeting was adjourned at 9:30 PM

2. The next regular meeting of the Library Commission will be held Tuesday, April 1, 1980, at 7"30 PM, in the Main Library.

Respectfully submitted,

George Cerasi

George Cerasi, Secretary
Library Commission

DOCUMENTS DEPT.

F
76
2
/150

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

APR 18 1980

Minutes

SAN FRANCISCO
PUBLIC LIBRARY

April 1, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, April 1, 1980, at the Main Library.

The meeting was called to order at 7:30 p.m. by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Raymundo, Callanan, Jebe, Englander, and Stern. Commissioner Richardson was excused.

It was moved by Commissioner Callanan and seconded by Commissioner Jebe, and unanimously approved that the February 29, 1980, Special Commission Meeting Minutes on the adoption of the 1980-81 Library Budget be accepted.

It was moved by Commissioner Jebe, seconded by Commissioner Callanan, and unanimously approved that the March 4, 1980, Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Mr. Frantz reported that the library community is having continued success with SB 958. On March 18, President Bransten and Mr. Frantz called on the Sacramento delegation to support SB 958. The next day, it was approved by the Local Government Committee by a vote of 8 to 0.

   On March 22, Mary Louise Stong and Mr. Frantz called on Willie Brown and were assured of his support for SB 958.

2. Mr. Frantz will be out of town from April 13 through 16. He will be attending the annual conclave of the Advisory Committee for the Center of the Book at the Library of Congress. Mr. Ramirez will be acting City Librarian in his absence.

There was discussion on SB 958. The bill is now pending before the Ways and Means Committee.

Commissioner Bransten stated that he had received a letter complaining about security problems in the Main Library. There was extensive discussion about steps taken by the Library to address these problems.

SECRETARY'S REPORT
Mr. George Cerasi

1. Mr. Cerasi announced that about a week ago he received a petition with about 225 signatures expressing the community's concern in keeping the Parkside Branch open.

2. He is still receiving many coupons out of the neighborhood paper asking that the Potrero Branch remain open.

FRIENDS OF THE LIBRARY REPORT

1. Mrs. Thomas Rowe, representative of the Friends of the Library, reported that the book sale of March 23 raised $1,325. There will be another larger sale from May 8 to 11.

2. Mr. Tom Finn is planning a read-in for children at the Emporium.

3. The exhibit, "The Imagined City--San Francisco in the Minds of Its Writers," has just left the Ortega Branch and will be at the Parkside Branch.

4. There will be a book entitled The Imagined City coming out in the middle of May. It is being published by California Living. Profits from the book will be shared with the Friends of the Library groups.

5. Foster and Kleiser offered the Friends several thousand dollars' worth of billboard space and installation of 25 billboards located between San Francisco and San Jose, and in the Sacramento area. The project committee of the Friends decided to devote $677 to the printing of the signs with the wording, WHAT IF THERE WERE NO LIBRARIES? They will be black with white printing. This should help to strengthen the position of California libraries a great deal.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong thanked everyone who attended the read-in in the Civic Center Plaza. She appreciated so many coming and thanked the Friends of the Library for making the event possible with their financial support.

2. She announced that there will be a "No on 9" informational meeting on Wednesday, April 9, 7:30 p.m., in the Commission Room.

3. There was brief discussion of the March 17 letter from Supervisor Horanzy. Ms. Stong felt that a rebuttal should be sent to Mr. Horanzy, that a position paper ought to be prepared explaining the role of the downtown Business Library to the community and why it is important to the City. President Bransten said that he would draft a response to the Supervisor.

PUBLIC RELATIONS REPORT

1. Commissioner Stern proposed a resolution commending Joan Hockaday for her creative and excellent reporting in the Progress of the Library story. It was moved by Commissioner Stern, seconded by Commissioner Jebe, and unanimously approved.

2. There will be a meeting on Prop 9 March 2 at SPUR headquarters. The purpose is to get all kinds of people together, with emphasis on education, welfare, environment, etc., to consider what Prop 9 will do to the City.

3. It was moved by Commissioner Stern and unanimously approved to add "Harvey Milk Memorial" to the Eureka Valley Branch; thereby changing its designation to Eureka Valley, Harvey Milk Memorial Branch.

4. There was discussion on the possibility of a Gay Collection. A committee was formed which will meet on Thursday, April 3, 7:30 p.m.

5. Commissioner Stern announced that she is San Francisco Public Library's representative on the Urban Libraries Council. Mr. Whitney Seymour North Jr. has revised the National Libraries Act to include the recommendations made by the White House Conference on Libraries and Information Science.

Commissioner Callanan reported that the Charter Revision Commission was considering minimum support levels for the library and other cultural departments and agencies. The present minimum is four cents per hundred dollars valuation. The question was referred to the Finance Committee.

PLANNING AND OPERATIONS

1. There was a motion by Commissioner Englander to adopt a policy that the Main Library be closed at such times as there are not two security guards available, and that this policy be communicated to the Mayor. The motion was seconded by Commissioner Jebe and unanimously approved.

2. The need to have an administrator on duty Saturdays was briefly discussed. Mr. Cerasi has volunteered to alternate working Saturdays with Mr. Hickey.

3. Mr. Frantz will communicate with the Chief of Police to provide protection for the Secretary of the Library Commission whenever he is called after hours to go to a branch library or to the Main Library to follow up when the ADT alarm is set off or when possible break-ins are reported.

AD HOC COMMITTEE ON THE BUSINESS LIBRARY BRANCH

1. Commissioner Jebe reported that at the Ad Hoc Committee meeting many ideas and possibilities were considered. The next meeting is scheduled for April 24 at 4:30 p.m., the day after the Chamber of Commerce Committee has its meeting on the Business Library.

PERSONNEL

1. Commissioner Callanan moved the adoption of Resolution #1183, this was seconded by Commissioners Raymundo and Stern, and unanimously approved:

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of March, 1980.

FINANCE

1. It was moved by Commissioner Jebe, seconded by Commissioner Englander, and unanimously approved that the following resolutions be accepted:

RESOLUTION #1184

RESOLVED, that the Library Commission hereby authorizes the attendance of Nancy Musser at the California Library Authority on Systems and Services (CLASS) Seminar on AACR2 and Authority Control, April 11, 1980, at Golden Gate University, San Francisco, in accordance with the Library's plan for Cooperative Reference Services: Expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION # 1185

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Kincaid at a course, Introduction to Data Processing for Library Managers, at U. C. Davis, April 21-23, 1980, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION #1186

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Kincaid and Patricia Stewart at a symposium, Information Technology Today and Tomorrow, in Santa Clara, California, March 19, 1980, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid for from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION #1187

RESOLVED, that the Library Commission hereby authorizes travel expenses for Nancy Musser to consult with Joseph Becker, President, Becker & Hayes, about the San Francisco Public Library's automation program, on February 26, 1980, in Los Angeles, California, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION #1188

RESOLVED, that the Library Commission hereby authorizes the attendance of twelve (12) children's librarians at the Northern California Annual Institute of the Association of Children's Librarians, to be held April 10, 1980, at His Lordship's, Berkeley, California, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION #1189

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT, AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR THE STATEWIDE FINDING LISTS PROJECT.

WHEREAS, the California State Library has available Federal Library Service and Construction Act funds to support a Statewide Finding List Project; and

WHEREAS, the San Francisco Public Library wishes to submit an application to the State of California to participate in this project; and

WHEREAS, the San Francisco Public Library can receive reimbursement under this project for the purchase of copies of CATALIST (the statewide union list of monographs on microfiche) and CULP (the statewide union list of periodicals on microfiche) and a microfiche reader; now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to apply for, accept and expend federal funding for the Statewide Findings List Project; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

RESOLUTION #1190

RESOLVED, that the Library Commission hereby authorize the attendance of Glenda Hooper at the California State Library Services Board Meeting in Sacramento, April 10 and 11, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

COMMUNICATIONS

1. The Library Commission received a communication from the Community College Center urging the Commission to keep the Bernal Heights Branch Library open. A State pre-school program is operated in one of the community rooms in this branch. The Center feels that there is a tremendous need for this type of service in Bernal Heights because of the large concentration of youth ages 15-18 and young families.

   It was moved by Commissioner Englander, seconded by Commissioner Jebe and unanimously approved that the Library Commission send a reply stating that at this point there is no plan to close the community room.

2. The Commission received a communication from the Board of Supervisors (Supervisor Kopp) regarding the status of the branch libraries in supervisorial district 10; West Portal, Parkside, and Merced branches. The Supervisor respectfully requests that information be provided on the status of the libraries in supervisorial district 10 at the earliest convenience.

   Mary Louise Stong suggested that each Supervisor be sent a copy of the Library's budget plans showing the budget at all 3 levels. Mr. Frantz pointed out that copies were previously sent to them.

3. A communication was received requesting that a permanent place be established for the Yerba Buena Cornerstone, presently in storage. This matter was referred to the Planning and Operations Committee.

4. A colorful message from Girl Scout Troup No. 64 was received requesting that Potrero Branch remain open. The Commission will send a reply.

There being no further business to transact, the April 1, 1980, Library Commission meeting was adjourned at 9:30 p.m.

The next regular meeting will be held Tuesday, May 6, 1980, at 7:30 p.m. in the Main Library.

Respectfully submitted,

George Cevasi

George Cevasi, Secretary
Library Commission

SF
P76
#2
5/6/80

DOCUMENTS DEPT.
JUN 2 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

MAY 6, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, May 6, 1980, at the Main Library.

The meeting was called to order at 7:30 PM by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Jebe, Stern, Raymundo, Richardson, Englander and Callanan.

It was moved by Commissioner Callanan, seconded by Commissioner Stern and unanimously approved that the April 1, 1980 Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz yielded time to Bill Seaton for a progress report on the FIRM Project.

Mr. Seaton stated that library staff has developed indicators of library performance which are to be used to justify the library's budget increments to the Board of Supervisors and the Mayor.

Mr. Seaton explained what are considered "critical objectives" upon which a budget determination could be made. The first part deals with the Direct Services Program which consists of all save the Technical Services and Management functions. The second and third parts are for library acquisitions, including Technical Services, and Library Management, including support services.

Mr. Seaton was commended for his assistance to the library in implementing the FIRM program and his report was accepted.

2. Mr. Frantz informed the Commission that Mr. McGinnis and Mr. Marcelleno were successful in getting a resolution through the Board of Supervisors approving as a policy declaration the use of branch libraries that might have to close as potential space for providing library services for the blind & visually handicapped.

Mr. Frantz asked for the approval of this resolution #1200. It was seconded by Commissioner Callanan and unanimously approved.

RESOLUTION #1200

WHEREAS, it is the duty and obligation of the City and County of San Francisco to provide library services to all of its citizens;

WHEREAS, The Charter of the City and County of San Francisco places the responsibility for implementing this policy upon this Library Commission; and

WHEREAS, In 1971 the Public Library System of the City and County of San Francisco with the cooperation and the support of the Library of Congress, the California State Library System and the United Postal Service initiated the "Talking Book Program" for the blind and print

reading disabled residents of San Francisco; and

WHEREAS, The few talking books initially available for the use of these residents were housed in a portion of the Main Library that was totally inaccessible to these patrons; and

WHEREAS, In the year 1977, as the result of a grant secured under the Library Services and Construction Act; and a budget augmentation by the City and County of San Francisco; and the leadership and direction of this Library Commission; the program for the blind and print reading disabled was transferred to the Presidio Branch Library with a full time librarian in charge; and

WHEREAS, this was the first step in providing local library services to which this segment of the City's population is entitled, on a basis approaching parity with the services available to the sighted and able-bodied; and

WHEREAS, San Francisco's "Talking Book Library Program" has become nationally reorganized as an historic milestone in the field of library science; and

WHEREAS, The demand for library services for the blind and print reading disabled has grown from a patronage of 50 persons in the year of 1971 to over 1,000 persons currently; and the collections of talking books has increased from a low of 400 in 1971 to more than 40,000 presently; and

WHEREAS, As a result of this expansion of patronage and reading materials, the facility at the Presidio Branch Library has become intolerably overcrowded; leading to the steady deterioration of services and the curtailment of patron utilization; and

WHEREAS, Due to threatened fiscal constraints faced by the City & County of San Francisco it may be necessary to close certain branches of the San Francisco Public Library System thereby leaving valuable property idle, nonproductive and exposed to vandalization; now, therefore, be it

RESOLVED, By the Library Commission of the City and County of San Francisco, this 6th day of May that the Commission recognizes the need of the blind and print reading disabled for complete library services; and, be it

FURTHER RESOLVED, That in the event that budgetary constraints compel the clousure of library branches, this Library Commission fully endorses the transfer of the Talking Book Library to one of the closed branches which is found to be suitable, accessible and functional; and be it

FURTHER RESOLVED, That the City Librarian be hereby requested to implement the intent of this resolution

Mr. McGinnis stated that at the present time, due to lack of space, services for the blind and visually handicapped patrons of the library are in two locations: adults at the Communications Center and children at the Excelsior Branch. Mr. McGinnis further stated that these facilities should be housed under one roof.

3. Mr. Frantz stated that early last week he received a request from the M Mayor's Office to prepare a supplemental budget request that would represent the minimum amount required beyond the 93% increment to keep all employees on and all branches open.

Rich Walsh and Pat Sullivan are working on the figures that will be presented to the Mayor's Office next week.

4. Mr. Frantz introduced Resolution # 1201 which was seconded by Commissioner Stern and unanimously approved

RESOLUTION #1201

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO EXPEND FUNDS UNDER THE CALIFORNIA LIBRARY SERVICES ACT.

WHEREAS, the California Library Services Board has funds available under the California Library Services Act (Education Code Title I, Div. I, Part II, Chapter 4) to assist and support the sharing of library materials and services by California libraries; and

WHEREAS, the San Francisco Public Library has received approval from the State Library for reinbursement of handling costs incurred in interlibrary loan and data sharing transactions; now therefore, be it

RESOLVED, that the San Francisco Public Library be authorized to expend these funds in accordance with the Act; and, be it

FURTHER RESOLVED, that the acceptance of these funds does not commit the City and County of San Francisco to continuance beyond the period covered by the California Library Services Act.

5. Mr. Frantz asked that letters be written to John Vasconcellos, Chairman, and copies sent to the other members of the Ways & Means Committee co concerning the importance of passing SB958.

SECRETARY'S REPORT
GEORGE CERASI

1. Mr. Cerasi informed the Commission of a petition he received with 180 names asking that the Visitacion Valley Branch be kept open.

2. Mr. Cerasi stated that the fire alarm and paging systems are out to bid for contract at this time.

3. The Commission was informed that the City Architect's estimated cost for replacing anchor bolts to the library's window washing equipment would cost approximately $387,500.00.

LIBRARIAN'S GUILD

1. No report.

FRIEND'S REPORT

1. Mrs. Rowse announced the preview of a book sale to be held on Thursday, May 8th from 5-8 PM.

2. Commissioner Stern announced that Hadley Roff has asked the library to raise between $1,000 and $2,000 for support of ballot propositions O,P,R,Q,&S, the human services revenue package.

3. Mrs. Rowse informed the Commission of a $5,000 gift from the Canadian Club Company in appreciation of Gladys Hansen's help with their annual bourbon hiding, this year in San Francisco.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong informed the Commission of brochures that will be circulated opposing Proposition 9 and aadvocating the City's revenue propositions.

Ms. Stong further told of a No on 9 brochure she drafted in hope of reaching conservative voters who mainly see 9 in their favor.

PLANNING AND OPERATIONS
RAYE RICHARDSON

1. The Planning and Operations Committee recommends that a decision on the final location of the Yerba Buena plaque be turned over to the discretion of the Board of Education.

PUBLIC RELATIONS REPORT
MARJORIE STERN

1. Commissioner Stern moved a resolution to thank Cornelis Hunt for the invaluable help she has been to the library. This was seconded by Commissioner Richardson and unanimously approved.

2. The National Library Act S-1124, has been revised by Mike Seymour to conform to the NHCOLIS recommendations and the appropriate amendments will be introduced by the Bill's authors.

PERSONNEL REPORT
ED CALLANAN

1. Commissioner Callanan moved the adoption of resolution 1191, this was seconded by Commissioner Raymundo and unanimously approved.

RESOLUTION #1191

APPROVED, Non Civil Service Temporary and recertification of Temporary appointments made during the month of April, 1980.

2. Mr. Ramirez informed the Commission that he and several staff members met with Ceasar Young, a consultant for the Police Department concerning Main Library security. Mr. Young is expected to make specific recommendations on how to upgrade the security system in the library based on our available resources and library layout.

3. Mr. Frantz stated that after speaking with Mr. Young, he would question the City Attorney as to what we could do and could not do in dealing with unruly patrons, as defined by the Administrative code.

FINANCE COMMITTEE REPORT
WALTER JEBE

1. Commissioner Jebe moved the adoption of Resolution # 1192, this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1192

RESOLVED, that the Library Commission hereby approves the acceptance of a gift of $150.00 from the Xerox Corporation. Said gift to be used as the Library deems appropriate.

2. Commissioner Jebe moved the adoption of Resolution # 1193, this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1193

RESOLVED, that the Library accepts a gift of $250.00 from the Friends of the San Francisco Public Library. Said gift to be used for the Library Security Guard uniforms.

3. Commissioner Jebe moved the adoption of Resolution # 1194, this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1194

WHEREAS, the California Arts Council has available funds for the development of organizations involved with the arts, and

WHEREAS, the San Francisco Public Library houses one of the most unique and extensive permanent collections of independently produced video and film art; and

WHEREAS, the San Francisco Public Library desires to expand public access and develop its artistic resources;

BE IT RESOLVED, San Francisco Public Library be authorized to apply for and accept California Art Council Funds, and be it

FURTHER RESOLVED, this approval shall not commit the City and County of San Francisco to continue this project beyond the period covered by said grant funds.

4. It was moved by Commissioner Jebe, seconded by Commissioner Raymundo and unanimously approved to adopt Resolution # 1195.

RESOLUTION # 1195

RESOLVED, that the Library Commission hereby authorize the travel of Carol Coon to the North State Library System (Oroville, Redding and Eureka) May 14-May 17, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

5. Commissioner Jebe moved the adoption of Resolution # 1196, 1197, 1198 and 1199. These were seconded by Commissioner Callanan and unanimously approved.

RESOLUTION #1196

RESOLVED, that the Library Commission hereby authorizes the attendance of Johanna Goldschmid at the conference of the Rare Books and Manuscripts Section of the Association of College and Research Libraries, in Boston, June 24-28, 1980, in accordance with the Library's plan for Cooperative References: expenses to be paid fron CLSA Funds, 1979-80, as such funds permit.

RESOLUTION #1197

RESOLVED, that the Library Commission hereby authorizes the attendance of Emily Doyles and Nancy Fong at the workshop of the Special Library Association (S.F. Bay Area Chapter) on The Serial: State of the Art, in Millbrae, May 9, 1980, in accordance with the Library's plan for Cooperative Reference Services expenses to be paid from CLSA Funds, 1978-79, as such funds permit.

RESOLUTION #1198

RESOLVED, that the Library Commission hereby authorizes the attendance of Suzanne Lo at the National Organizations Advisory Council for Children workshop, Serving the Indochinese Refugee Child, in Los Angeles, May 7 and May 8, 1980, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA Funds, 1979-80, as such funds permit.

RESOLUTION #1199

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Kincaid, Nancy Kellum-Rose and Grace Ruth at the annual conference of the American Library Association, June 26-July 3, 1980, in New York City, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA Funds, 1979-80, as such funds permit.

6. Commissioner Jebe moved that the minimum library support level prescribed by Section 6.400(a) (2) (B) of the present Charter be increased from 4 cents to 27 cents, and that the following language be recommended to the Charter Revision Commission:

> " The City shall maintain a free public library system with a minimum support level of 27 cents per one hundred dollars of assessed valuation."

This was seconded by Commissioner Richardson and unanimously approved.

COMMUNICATIONS

1. The Commission was informed of xerox copies of letters sent from Doris Ward's Office in favor of keeping the Potrero Branch open.

2. The Secretary of the Library Commission received a letter from Norm Karrasic, City Architect thanking the janitorial staff of the library for the work they did at 45 Hyde Street.

ADJOURNMENT

1. There being no further business to transact, the May 6, 1980 Commission Meeting was adjourned at 9:40 PM.

2. The next regular meeting of the Library Commission will be held on Tuesday, June 3, 1980, at 7:30 PM, in the Main Library.

Respectfully Submitted,

George Cerasi

George Cerasi, Sec.
Library Commission

SF
P76
#2
6/4/80

DOCUMENTS DEPT.
JUN 2 0 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

Minutes

June 4, 1980

The regular meeting of the San Francisco Public Library Commission was held Wednesday, June 4, 1980, at the Main Library.

The meeting was called to order at 7:30 p.m. by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Stern, Callanan, Jebe and Englander.

It was moved by Commissioner Jebe, seconded by Commissioner Callanan and unanimously approved that the May 6, 1980, Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT

1. President Bransten announced that Mr. Frantz had gone to Sacramento for the Assembly Ways and Means Committee hearing on SB958. He urged all the Commissioners to send Western Union telegrams about SB958 to Mr. Vasconcellos right after the Commission meeting to express interest in passage of this important Library measure.

2. Mr. Ramirez, Acting City Librarian, reported that the Mayor's budget will be sent to the Board of Supervisors on June 11, 1980. The Library should know some time between now and then the Mayor's recommendation for the 1980-81 budget. The Board of Supervisors has scheduled a hearing on the Library's budget for Tuesday, June 24; departmental presentation in the morning, public hearing 7:00 p.m.

3. The Urban and Consumer Affairs Committee of the Board of Supervisors will hold a hearing on the functions, roles, cost and effectiveness of the Library Commission at 2:00 p.m., Thursday, July 3, 1980. Mr. Frantz has sent the Committee a recommendation that the Library Commission be continued.

4. A delegation of publishers from The Peoples Republic of China will be visiting the Chinatown Branch on Tuesday, June 10, 6:00 p.m. Mayor Feinstein is expected to visit the Branch with them. A group of local publishers will take them out to dinner.

5. CETA has provided two senior aides to supervise use of meeting rooms at branch libraries when the libraries would otherwise be closed. It was moved by Commissioner Callanan, seconded by Commissioner Jebe and unanimously approved that the meeting room policy be adopted.

6. The Library Commission was invited to the Filipino-American kick-off celebration on the steps of the Library on Friday, June 6, 12:00 n., with a reception in the Commission Room afterwards, 12:40 p.m.

STAFF REPORT

1. Sketches of the Bernal Heights Branch mural were presented. It was moved by Commissioner Callanan, seconded by Commissioner Stern and approved, with Commissioner Englander abstaining, that the sketches be accepted. The sketches now go before the Art Commission for approval.

There was discussion about sandblasting Bernal Heights Branch in preparation for the mural. Mr. Cerasi has been directed to talk to the Department of Public Works and the Library Commission has agreed to send a letter of support urging the Department to do the sandblasting at the earliest possible date.

2. President Bransten has asked the Planning and Operations Committee to find out what the Board of Education wants to do with the Yerba Buena school cornerstone since there is no longer a school in that area. If the Board will release the stone, it will be placed in the Marina Branch Library near the fireplace.

SECRETARY'S REPORT

1. Mr. Cerasi reported that the Department of Public Works has rejected two bids submitted for installation of a public address system in the Main Library. The bids were about twice the amount of money the Library has available. The project will be revised and then put out to bid again.

2. The Library Commission received a letter from Supervisor Nancy Walker expressing her support for the Bernal Heights mural.

3. Mr. Cerasi announced that he received a petition with 1000 names from the West Portal Avenue Association in support of funding West Portal Branch at the present level with no reductions.

   Mr. Cerasi has been directed to write to the West Portal Avenue Association inviting their members to attend the Board of Supervisors meeting.

4. Mr. Cerasi announced that he plans to retire from City service at the end of June. It was moved by Commissioner Callanan, seconded by Commissioner Stern, and unanimously approved that Mr. Cerasi's retirement be accepted and that he be commended for his years of dedicated service to the Library.

   The Personnel Committee will meet in executive session to deal with this matter. They will then report their recommendations to an executive session of a Library Commission meeting. Any other recommendations regarding the filling of Mr. Cerasi's position may be sent to the Library Commission before the executive session meetings.

FRIENDS OF THE LIBRARY REPORT

1. Commissioner Stern reported that the Friends of the Library grossed $32,000 from their recent book sale.

   The Library Commission will send a letter to Elaine Mundy and Erma Kuta commending them for their continuing efforts on behalf of the Friends book sales.

KEEP LIBRARIES ALIVE REPORT

1. Mary Louise Stong, Sally Brun and Vivian Goodwin prepared informational materials on the City Propositions. The Library was one of the organizations which produced money and workers for Propositions O, P, Q, R, and S.

2. It was moved by Commissioner Jebe, seconded by Commissioner Callanan and unanimously approved that a letter of commendation be sent to the Mayor for her efforts for an effective level of funding for the Library.

LIBRARIANS GUILD REPORT

1. Flo Mitchell reported that the Guild had been active this month in Berkeley working for support of Measure E. She explained that the measure would provide for a special levy for library support; a two-thirds favorable vote is required. They got almost three-fourths.

PERSONNEL COMMITTEE

1. Commissioner Callanan moved the adoption of Resolution #1202. This was seconded by Commissioner Stern and unanimously approved.

Resolution #1202

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of May, 1980.

FINANCE COMMITTEE

1. Commissioner Jebe moved the adoption of Resolutions #1203 and #1204. This was seconded by Commissioner Callanan and unanimously approved.

Resolution #1203

AUTHORIZING THE PUBLIC LIBRARY TO EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FROM THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION PROJECT FOR 1980-81.

WHEREAS, the San Francisco Public Library Commission approved the application for funds for the Federal Library Services and Construction Act funds for the continued operation of its reference project, the Bay Area Reference Center, by Resolution #1157, dated September 4, 1979; and

WHEREAS, the Board of Supervisors of the City and County of San Francisco approved such application by Resolution 1040-79, dated November 29, 1979; and

WHEREAS, the San Francisco Public Library has received approval by the State Library of funding in the amount yet to be decided, but approximately $4000,000.00 now, therefore, be it

RESOLVED, that the San Francisco Public Library expend this amount for fiscal year 1980-81; and be it

FURTHER RESOLVED, that the acceptance of these funds does not commit the City and County of San Francisco to continuance beyond the period of said grant funds.

Resolution #1204

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FUNDS UNDER THE CALIFORNIA LIBRARY SERVICES ACT FOR 1980-81.

WHEREAS, the California Library Services Board has funds available under the California Library Services Act (Education Code Title I, Division I, Part II, Chapter 4) to assist and support the sharing of library materials and services by California Libraries; and

WHEREAS, the San Francisco Public Library has received notification from the State Library of funding of $24,577.00 to provide improved reference service to the underserved; now therefore, be it

RESOLVED, that the San Francisco Public Library be authorized to apply for, accept and expend this amount for fiscal year 1980-81; and be it

FURTHER RESOLVED, that the acceptance of these funds does not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

2. Commissioner Jebe moved the adoption of Resolution #1205. This was seconded by Commissioner Stern and unanimously approved.

Resolution #1205

RESOLVED, that the Library Commission hereby authorize the travel of Glenda Hooper to a meeting called by the California State Library to discuss the King Research Reference Referral Study, Sacramento, June 18, 1980, and to the regular meeting of the California Library Services Board, Sacramento, June 19, 1980, expenses to be paid from BARC funds, as such funds permit.

COMMUNICATIONS

1. President Bransten received a letter from Esther Jennings, Native Daughters of the Golden West, commending Mrs. Gladys Hansen and expressing appreciation for her May 15 slide show on early San Francisco.

ADJOURNMENT

There being no further business to transact, the June 4, 1980, Commission meeting was adjourned at 9:15 p.m.

The next regular meeting will be held on Tuesday, July 1, 1980, 7:30 p.m., Main Library.

Respectfully submitted,

George Cerasi

George Cerasi, Secretary
Library Commission

SF
P76
#2
7/1/80

DOCUMENTS

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

Minutes

July 1, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, July 1, 1980, at the Main Library.

The Meeting was called to order at 7:40 PM by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Jebe, Stern, Englander and Callanan. Commissioners Raymundo and Richardson were excused.

1. It was moved by Commissioner Englander, seconded by Commissioner Jebe and unanimously approved to accept the minutes of the June 4, 1980 Commission meeting with the following amendment: Page 2-Personnel Committee, (see copy of minutes of Special Executive Session of 6/16) in reference to Mr. Cerasi's replacement.

2. President Bransten read a copy of the June 16, 1980 Special Executive Session minutes announcing Richard P. Walsh as the new Secretary of the Library Commission. This was formally moved by Commissioner Englander, seconded by Commissioner Jebe and unanimously approved.

President Bransten congratulated Mr. Walsh on his appointment.

It was moved by Commissioner Jebe, seconded by Commissioner Stern and unanimously approved to publicize this appointment.

CITY LIBRARIAN'S REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz reported that recently Mr. Ramirez, CO1, had been admitted to a hospital in Sacramento. All tests proved negative and it is hoped he will resume work next week.

2. Mr. Frantz announced his attendance at the Education Sub-Committee of the Assembly's Ways and Means Committee meeting which heard testimony on SB 950. The three problems the Sub-Committee confronts with SB 950 are:

1-the amount of money, approximatelt $50,000,000.
2-SB 950 is a flat formula of matched State and Local funds and it is contended that this subsidizes the wealthier districts.
3-SB 950 seems to set a precedent in the Committees eyes for creating a State subsidy for a program that's traditionally been locally funded.

SB 950 was put in the suspense file to be taken up after the last week in August when the Assembly reconvenes.

Mr. Frantz recommends perserverence in writing Assemblymen, Chairman Hart of the Sub-Committee, and John Vasconselas, Chairman of the Assembly Ways and Means Committee and Speaker, Leo McCarthy.

3. The budget analyst for the Supervisor's Finance Committee made some minor cuts in the Library budget.

DOCUMENTS DEPT.
JUL 28 1980
SAN FRANCISCO
PUBLIC LIBRARY

4. Mr. Frantz informed the Commission that in June, 15 publishers from the Peoples Republic of China visited San Francisco and attended a dinner with him.

A second visit was made from Mr. Deiko from the State Library of Nigeria.

A Father's Day party was held to celebrate the Friends book sale.

SECRETARY'S REPORT
RICH WALSH

1. Mr. Walsh reported that last month two senior aids were hired through Ceta as meeting room aids performing supervisory and clerical functions. Their appointments are for 18 months.

LIBRARIAN'S GUILD

1. Flo Mitchell congradulated Mr. Walsh on his appointment on behalf of the Guild and invited him to their next meeting.

2. Ms. Mitchell announced that the MOU has been extended for 3 months.

OTHER STAFF REPORTS

1. None.

KEEP LIBRARIES ALIVE

1. Mary Louise Sting reported another PR contest taking place on radio and T.V. to get the book budget increased.

KLA attended the Supervisor's budget hearing and Vivian Goodwin spoke asking for a $100,000 increase in the book budget.

Mary Louise Stong went to the Finance Committee hearing where individual supervisors are being lobbied.

KLA is applying for the John R. May award of $5,000.

FRIENDS' REPORT

1. Ms. Rowe reported another Friends book sale that raised $1,500

PLANNING AND OPERATIONS REPORT
RAYE RICHARDSON

1. Karen Scannell reported on the Yerba Buena cornerstone and the Planning and Operations Committee's suggestion that a resolution be passed to accept the plague for mounting at the Marina Branch provided the Board of Education gives its approval and that there is no cost to the library. This was moved by Commissioner Englander, seconded by Commissioner Stern and unanimously approved.

PUBLIC RELATIONS REPORT
MARJORIE G. STERN

1. No meeting was held

2. It was moved by Commissioner Callanan, seconded by Commissioner Stern and unanimously approved to accept Resolution # 1206

RESOLUTION # 1206

Non Civil Service Temporary Recertification of Temporary appointments' made during the month of June 1980.

FINANCE REPORT
Walter Jebe

1, Commissioner Jebe moved Resolution # 1207, this was seconded by Commissioner Callanan and unanimously approved.

RESOLUTION # 1207

NOTICE OF INTENT TO CONSOLIDATE THE SAN FRANCISCO PUBLIC LIBRARY SYSTEM WITH THE BAY AREA LIBRARY AND INFORMATION SYSTEM IN FISCAL YEAR 1981/1982.

WHEREAS, funding is available under the California Library Services Act to support programs offered by cooperative library systems, and

WHEREAS, the San Francisco Public Library System as a single county system is restricted from benefitting from these programs, and

WHEREAS, the Bay Area Library and Information System has encouraged the San Francisco Public Library System to participate in its cooperative program of library services, and

WHEREAS, any notice of intent relating to a possible consolidation of the two systems in the fiscal year 1981/82 must be submitted to the California State Library by September 1, 1980, and can be withdrawn if the proposed consolidation does not take place, therefore

BE IT RESOLVED, that the Commission of the San Francisco Public Library has hereby announced its notice of intent to consolidate with the Bay Area Library and Information System in July of 1981.

COMMUNICATIONS

1. None.

NEW BUSINESS

1. Both the Potrero Hill and Glen Park Branch were represented by patrons asking for optimum use of branch libraries.

2. Commissioner Jebe agreed to call a Finance Committee Meeting concerning branches, staff and hours.

3. A painting from the 25th annual art show at the Ocean View Branch was exibited at the end of the meeting.

ADJOURNMENT

1. There being no further business to transact, the July 1, 1980 Commission Meeting was adjourned at 9:35 PM.

2. The next regular meeting of the Library Commission will be held Tuesday, September 2, 1980*, at 7:30 PM, in the Main Library.

*President Bransten announced there would be no August meeting for the Commissions annual recess.

Respectfully Submitted,

Richard Walsh

Rich Walsh, Secretary
Library Commission

SF
P76
#2
7/28/80
Special

SAN FRANCISCO PUBLIC LIBRARY
SPECIAL COMMISSION MEETING
July 28, 1980

Minutes

A special meeting of the San Francisco Public Library Commission was held Monday, July 28, 1980 in the Commission Room of the Main Library.

The agenda for the meeting was to consider a proposed amendment to Part III of the San Francisco Municipal Code to impose a special tax to provide revenues for the operating expenses of the public library system.

The meeting was called to order at 4:50 p.m. by First Vice-President Richardson.

On roll call the following were noted present: Commissioners Richardson, Callanan, Englander and Stern.

Various aspects of the proposal were discussed, including those in the memo attached to these minutes.

A motion was made, seconded, and unanimously approved to commend Supervisor Silver for her initiative on behalf of the library, endorse in principle the concept of a special library tax, hold this specific draft for further study of the several unanswered questions, and offer full cooperation with Supervisor Silver by Library Commissioners and staff to refine and perfect the proposal.

Respectfully submitted,

John C. Frantz, City Librarian

Attachment

DOCUMENTS DEPT.
SEP 2 1980
SAN FRANCISCO
PUBLIC LIBRARY

SF
P76
#2
9/2/80

DOCUMENTS DEPT.
SEP 17 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

SEPTEMBER 2, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, September 2, 1980 at the Main Library.

The meeting was called to order at 7:40 p.m. by President Bransten.

On roll call the following were noted present: President Bransten, Commissioners Englander, Jebe, Richardson, and Raymundo. Commissioners Stern and Callanan were excused.

It was moved by Commissioner Englander, seconded by Commissioner Raymundo, and unanimously approved that the minutes of the Special Meeting of July 28, 1980 and the minutes of the regular Commission Meeting of July 1, 1980, be accepted.

LIBRARY ADMINISTRATION REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz reminded the Commissioners that directly after the adjournment of the regular Commission meeting, the Commissioners would reconvene as the CLSA Advisory Board for some announcements by Anne Kincaid.

2. Mr. Frantz announced that SB 958 passed the assembly in a vote of 76 - 0. However, it is believed that Governor Brown will veto the bill on the grounds that:

a. the bill does nothing for the disadvantaged; and
b. the bill does nothing for ethnic minorities.

Mr. Frantz stressed the importance of letters, telegrams, and most especially phone calls, to the Governor's office and Gray Davis in support of SB 958 to let them know that the bill does, indeed, provide for the disadvantaged and minorities.

The Friends of the Library and Keep Libraries Alive reported that they have been sending messages to the Governor's office.

Mr. Frantz reported that Mayor Feinstein is writing a letter to Governor Brown; Supervisor Quentin Kopp, who was going to Sacramento on September 3, will ask Governor Brown for his support; and Dr. Martha Boas will call the Governor's office.

President Bransten went on record thanking Ms. Stong of KLA, Friends of the San Francisco Public Library, Grace Macduff, Vice President of Friends of California Libraries, Cornelia Hunt, and everyone who helped for all of their hard work on SB 958.

Mr. Frantz also announced that there would be an editorial on SB 958 in the Examiner on Wednesday, September 3, 1980. (An article also appeared in the September 3, 1980 edition of the San Francisco Progress.)

3. Mr. Frantz reported on the Board of Supervisors' August 7, 1980 meeting of the Urban and Consumer Affairs Committee which he attended with Commissioners Stern, Jebe, and Callanan. They explained the function and purpose of the SFPL Commission and the continuance of the Commission was approved by the Board of Supervisors on August 18, 1980.

4. Mr. Frantz reported on a meeting he and Commissioners Bransten and Jebe held in early August with Greg Hurst of the Chamber of Commerce, Ray Sullivan of the Mayor's office, and David Lelewer of the Friends to discuss the fund-raising efforts of the Friends on behalf of the SFPL. They agreed that the Friends could continue to solicit contributions from the corporate community, and that the Chamber of Commerce would provide such facilities as mailing lists, etc.

5. Mr. Frantz reported on the brunch he and Commissioner Stern attended on August 4, 1980 honoring retiring State Librarian Ethel Crockett.

6. Mr. Frantz informed the Commission that Ms. Terry Simpson would be our new principal contact in the Mayor's Office for routine library business as our former contact, Betty Guimaraes has a new assignment.

7. Mr. Frantz reported that the library still has not heard from USDOL whether or not the waivers for CETA librarians and library technicians will be forthcoming. However, Mr. Frantz suspects that the delay is a good sign.

Commissioner Richardson asked if there were a contingency plan in case the waivers were not forthcoming. Mr. Frantz replied that the supplemental budget that the Board of Supervisors requested the Mayor to submit would compensate in large part for the CETA damage, but that the conversion of branches to reading centers would probably then be unavoidable.

8. President Bransten brought up the issue of the special library tax. He suggested he and the Finance Committee of the Commission meet with Mayor Feinstein to determine her policy attitude toward special taxes. After a discussion of the issue, however, it was decided that no action be taken by the Commission at this time.

LIBRARY REPORTS

SECRETARY'S REPORT
MR. RICHARD WALSH

1. Secretary Richard Walsh reported on a letter he received from Supervisor Nancy Walker regarding the security problem at the library/gymnasium complex at Bernal Heights branch.

Mr. Walsh reported that the lights on the library have been repaired and that he received an estimate on putting in a burglar alarm system for which we will have to seek funds.

Mr. Walsh is waiting for an estimate from Department of Public Works for installing grillwork on all lower windows.

Mr. Walsh also reported that Commissioner Jebe and Ms. Stong have given him ideas on what we can do out there.

2. Mr. Walsh pointed out, and apologized for, the mistakes made in the new City and County Officers Directory. The errors have been reported to the Mayor's Office and will be corrected in next year's directory.

LIBRARIAN'S GUILD

1. Florence Mitchell reported on the continued lack of security regarding incoming problem patrons and the fact that these problem patrons are taking up the librarians' valuable time.

Mr. Ramirez spoke of the technical restrictions of placing guards at the entrance. He also reported that he and Mr. Walsh were working with Engineer Al Campos on the security problem.

Mr. Frantz spoke of meeting with the chief of security of the San Francisco Airport within the next two weeks in order to design the best security system for this building's needs. This survey will produce a written report, and will be submitted to the Friends for funding.

OTHER STAFF REPORTS

1. Karen Scannell spoke of the Yerba Buena Plaque and mentioned that we must request a place on the Civic Design Commission's September 15, 1980 agenda to review the matter.

FRIENDS OF THE LIBRARY

1. Marian Rowe spoke of a project involving 5 or 6 librarians in the private sector who plan to meet with the Friends in order to develop a way they can raise money for the Business Branch.

2. Ms. Rowe reported on a reception given at Potrero Branch for the writers of The Imagined City who have generously offered to share their book royalties with the Friends.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong reported that KLA is working on SB 958 with some publicity:
   a. there is a long article in New West magazine on libraries and library legislation. The article talks about Noe Valley branch, Glen Park branch, and KLA. (New West, "The Push to Save the Libraries", September 8, 1980, p. C-19).
   b. Cornelia Hunt and Clara Jones appeared on KGO's Owen Span show in support of SB 958.

2. Ms. Stong also reported on the problems at Bernal Branch and the hostility of the youngsters there towards the police and Park and Recreation. She mentioned that there did not seem to be any hostility towards the library.

3. Ms. Stong reported that KLA does not particularly support a special tax.

REPORTS OF STANDING COMMITTEES

PLANNING AND OPERATIONS
COMMISSIONER RICHARDSON

1. No report.

PUBLIC RELATIONS
COMMISSIONER STERN

1. Mr. Frantz reported that the Friends are going to consider an honorarium for Cornelia Hunt at their September 3, 1980 meeting to reimburse her for her work.

PERSONNEL
COMMISSIONER CALLANAN

1. Commissioner Englander moved the adoption of Resolution # 1209; this was seconded by Commissioner Richardson, and unanimously approved.

RESOLUTION # 1209

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the months of July and August, 1980.

FINANCE
COMMISSIONER JEBE

1. Commissioner Englander moved the adoption of Resolution # 1210; this was seconded by Commissioner Raymundo and unanimously approved.

RESOLUTION # 1210

RESOLVED, that the Library Commission hereby authorizes the attendance of 50+ librarians at the Baker & Taylor's New Book Showcases, October 23-24, 1980, which is to be held at the San Francisco Hilton Hotel, in accordance with the Library's plan for Cooperative Reference Services: expenses to be paid from CLSA funds, 1980-81, as such funds permit.

2. Commissioner Englander moved the adoption of Resolution # 1211; this was seconded by Commissioner Richardson and unanimously approved.

RESOLUTION # 1211

AUTHORIZING LIBRARY TO APPLY FOR AND ACCEPT FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY REFERENCE PROJECT FOR 1981-82.

WHEREAS, the San Francisco Public Library has been receiving funds since 1967 under the Federal Library Services and Construction Act administered by the California State Library for the operation of its reference project, the Bay Area Reference Center; and

WHEREAS, the San Franciso Public Library has been named one of two Regional Resource Centers in California under the Library

Services and Construction Act in recognition of successful operation of the above reference project; now, therefore, be it

RESOLVED, that the San Francisco Public Library be authorized to apply for and accept funding for 1981-82 to be applied to the Bay Area Reference Center; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

3. Commissioner Raymundo moved the adoption of Resolution # 1212; this was seconded by Commissioner Richardson and unanimously approved.

RESOLUTION # 1212

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO EXPEND FUNDS RECEIVED THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES FOR 1979-80.

WHEREAS, the San Francisco Public Library submitted an application to the State of California to be designated as a Major Urban Resource Library for 1979-80; and

WHEREAS, this designation entitles the library to receive funds to be used for collection development; and

WHEREAS, the application has been approved and the funds accepted; now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to expend these funds; and be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

COMMUNICATIONS

1. Mr. Walsh reported that we received a postcard of appreciation from Mrs. Moses Lasky.

Services and Construction Act in recognition of successful operation of the above reference project; now, therefore, be it

RESOLVED, that the San Francisco Public Library be authorized to apply for and accept funding for 1981-82 to be applied to the Bay Area Reference Center; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

3. Commissioner Raymundo moved the adoption of Resolution # 1212; this was seconded by Commissioner Richardson and unanimously approved.

RESOLUTION # 1212

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO EXPEND FUNDS RECEIVED THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES FOR 1979-80.

WHEREAS, the San Francisco Public Library submitted an application to the State of California to be designated as a Major Urban Resource Library for 1979-80; and

WHEREAS, this designation entitles the library to receive funds to be used for collection development; and

WHEREAS, the application has been approved and the funds accepted; now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to expend these funds; and be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

COMMUNICATIONS

1. Mr. Walsh reported that we received a postcard of appreciation from Mrs. Moses Lasky.

NEW BUSINESS

1. Commissioner Englander noted that the SFUSD has terminated 18 Children's Librarians in San Francisco elementary schools which will present a problem for many youngsters, as well as put a strain on our libraries. Commissioner Englander suggested getting in contact with the Board of Education regarding this if they do not contact us.

Mr. Frantz stressed the importance of a good Children's Librarian-public school teacher relationship. He also pointed out that this was an excellent argument for SB 958.

Florence Mitchell reminded the Commission that we still do not have a Children's Coordinator.

ADJOURNMENT

1. There being no further business to transact, the September 2, 1980 Commission meeting was adjourned at 9:10 p.m.

2. The next regular meeting of the Library Commission will be held Tuesday, October 7, 1980 at 7:30 p.m. in the Main Library.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

SYSTEM ADVISORY BOARD MEETING MINUTES

SEPTEMBER 2, 1980

The San Francisco Public Library System Advisory Board convened at 9:10 p.m. on Tuesday, September 2, 1980, in the Commission Room in the Main Library. All members were present with the exception of Commissioners Stern and Callanan who had been excused.

John C. Frantz, City Librarian and System Administration asked Anne Kincaid, who serves as Program Manager for the California Library Services Act Program, to make several announcements. She said that Ernest Gaines, who represents the economically disadvantaged, and Fay Blake, who represents school libraries, had resigned from the California Library Services Board. Several other vacancies also exist on the board which needs a quarum to transact business. It is hoped that the new State Librarian, Gary Strong, can stimulate the Governor to fill these vacant positions.

Referring to action the Board took in its capacity as the City Library Commission in submitting a Notice of Intent to affiliate with the Bay Area Library and Information System, Miss Kincaid reported that we are attending BALIS meetings and studying to see how the two programs could be merged to provide better library service for San Francisco residents but that no concrete steps have been taken as of yet.

The Board passed a resolution to congratulate the new State Librarian on his appointment and to invite him to attend one of its future meetings.

August 27, 1980 RESOLUTION NO. 1208

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of July and August, 1980 be approved:

1402 JR. CLERK

Neves, Cecilia

1404 CLERK

Nelly, Candido
Neves, Lawerence

1424 CLERK TYPIST

Evind, Judith

2708 CUSTODIAN

Williams, Vernon

2708 CUSTODIAN - P/T

Yeo, Feliciano

3602 LIBRARY PAGE

Chen, Henry

3602 LIBRARY PAGE - P/T

Chang, Vincent
Chen, Henry
Elliot, Carmen
Fairlie, Wendy
Jackson, Suzanne
Kwong, William
Lew, Albert
Lobo, Deborah
Moore, Donna
Musser, Bruce
Ng, Lorina
Pasquinzo, Keith
Romero, Ivan
Smith, Carl
Szeto, Jimmy
Ware, Roland
Wong, Nai

3630 LIBRARIAN I

Bremer, Catherine
Cohen, Inez
Tseng, Doris

3630 LIBRARIAN I - P/T

Bumbrey, Jeffrey
Hayes, Elizabeth

7334 STATIONARY ENGINEER

Veles, Victor

7416 BOOK REPAIRER

Chan, Chau Lin

AND FUTHER, that the following resignations of Non-Civil Service part-time and temporary position be accepted:

1402 JR. CLERK

Trueblood, Catherine

3616 LIBRARY TECHNICAL ASSISTANT I

Carey, Ann

3630 LIBRARIAN I

Richter, Mary

3602 LIBRARY PAGE - P/T

Bluder, Dale
Carey, Theresa
Cheng, Shirley
Cheung, Florence
Evind, Judith
Fairlie, Wendy
Furiosi, Sharon
Ho, Gustin
Keenan, Daniel
Lee, Amy
Lee, George
Leu, Stacy
Matsuoka, Jeff
Meisel, Jerry
Mitchell, Blaine
Murphy, Kathy
Neves, Cecilia
Omran, Emely
Quan, Andrea
Rexroad, Sheera
Sanchez, Michael
Sanz, James
Scanlan, Ellen
Tsoi, Wendy
Wong, Jean
Wong, Mary Ann
Wong, Rosemary
Yee, Doris

Documents

DOCUMENTS DEPT.
NOV 7 1980
SAN FRANCISCO
PUBLIC LIBRARY

SF
P76
#2
10/7/80

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

OCTOBER 7, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, October 7, 1980 at the Main Library.

The meeting was called to order at 7:40 p.m. by Commissioner Jebe.

On roll call the following were noted present: Commissioners Englander, Jebe, Richardson, Callanan, Stern and Raymundo. President Bransten was excused.

It was moved by Commissioner Englander, seconded by Commissioner Raymundo, and unanimously approved that the minutes of the regular Commission Meeting of September 2, 1980, be accepted.

LIBRARY ADMINISTRATION REPORT
MR. JOHN C. FRANTZ

1. Mr. Frantz announced Governor Brown's veto of SB-958, on the grounds that it would not be "responsible to approve the $18 million annual expenditure required by this bill." But Governor Brown invited the library community to resubmit the bill next year.

Mr. Frantz reported that David Sabsay is organizing a meeting of some of the State's librarians, the budget officer and some of the legislative people on the Governor's staff to talk about possible sources of funding for local libraries.

Mr. Frantz also reminded the Commission that SB 958 was unanimously passed by the Assembly and by a solid majority in the Senate. Further, Bob Moore of the Governor's office, who was originally against the bill, had made a favorable recommendation to the Governor. Hence, we have some promising momentum in reintroducing the bill.

2. Mr. Frantz reported that on September 10, 1980, Gary E. Strong became the new state librarian.

3. Mr. Frantz reported that he met with Gordon Sabine, a freelance journalist with the Library of Congress Center for the Book. Mr. Sabine interviewed San Franciscans notable and ordinary on books that have been significant in their lives. Quotes from these interviews will be made into a series of radio tape spot announcements promoting books and reading.

4. Mr. Frantz reported that Mayor Feinstein declared September 22, 1980 Literary San Francisco Day. There was a reception in the Rare Book Room on the occasion of the publication by City Lights and Harpers of Literary San Francisco, a collection of biographical sketches and selections by San Francisco authors.

5. Mr Frantz gave the Personnel Committee of the Commission and Flo Mitchell a first draft of an Affirmative Action Program for the San Francisco Public Library, outlining some goals. The Commissioners were encouraged to read it and offer suggestions at the November 5th meeting. A copy of this draft has also been submitted to the Civil Service Commission and will be revised during the month.

6. Mr. Frantz reported that there was a demonstration in front of City Hall on September 29th by Jim McInnis and Friends of the Talking Book Library. This group is agitating for what would be the equivalent of a separate branch to serve the blind and visually handicapped patrons. Though the Mayor, Supervisors, and Mr. Frantz are sympathetic to their requests, the problems of securing space, funds, and staff are ever present. Mr. Frantz does feel, however, that we should earnestly search for a proper physical setting, qualified staff, and additional funds.

At this point Commissioner Englander suggested developing a survey of SFPL's outstanding problems and the resources available to tackle them. Once these facts are in hand, it can be decided whether there is need for additional policy with respect to the problems, and an estimate of any additional financial reaources needed can be made.

Mr. Frantz suggested that one way to approach this is to study the results from the survey conducted by the Urban and Rural Systems Associates who are doing interviews with several dozen people who have an interest in the Library. This should give us some idea of what the unmet needs are at SFPL.

Between this survey and what we already know (i.e., the security problem, the shallow foreign language collection, etc.) we can put together some plan of action.

7. Mr. Frantz reported that the Board of Supervisors approved the Library's supplemental request, which will make it possible to avoid the pairing of branches until June 30, 1981.

Karen Scannell briefly explained what the supplemental budget will provide for. It will allow the unpairing of Bernal, Potrero, Anza, and Golden Gate Valley Branches. The supplemental did not, however, provide money to turn reading centers back into branches.

LIBRARY REPORTS

SECRETARY'S REPORT
MR. RICHARD WALSH

1. Secretary Richard Walsh reported that two CETA guards (classification 8202) had been hired. With the addition of these men,

there will be three guards in the evenings and on Saturdays which will give better protection to the staff.

These new men have been instructed to make themselves very visible and have been made aware of potential touble areas in the Main Library.

2. Mr. Walsh reported that the Department of Public Works is cleaning and framing the Yerba Buena plaque for hanging at the Marina Branch.

At this point Commissioner Stern asked about the guards at the branches.

Mr. Walsh infromed the Commission that there are two CETA aides who open rooms for meetings at branches and make sure the rooms are secure and locked afterwards, but they are not guards.

LIBRARIAN'S GUILD

1. Florence Mitchell spoke of the unimproved security situation at the Main Library. She raised the issue of placing guards at the entrance to the library; a request that had been made previously.

Mr. Ramirez explained that there had been an aborted attempt to create a guard presence at the entrance, but because of a shortage of staff, the guards were needed to patrol the library, guard the exit, and perform their other duties. Mr. Ramirez was confident, however, that with the additional CETA staff, it would be possible to establish a guard presence at the entrance for a significant part of the day as well as having more frequent patrols of the stacks.

2. Ms. Mitchell asked if it were a Commission decision as to which four branches would be converted to Reading Centers.

Karen Scannell answered that the decision was made on the basis of circulation, use, location, and access to public transit.

3. Ms. Mitchell asked if the Main Library would not experience reduced hours or service with the loss of the CETA librarians and other vacancies at the Main.

Mr. Ramirez replied that as of yet we have not had to shut down any departments, but that there has been substituting between departments. Mr. Ramirez reported that there are requests with Civil Service to fill these vacancies, but that usually takes 4 to 5 months. He also reported that a request has been made for CETA positions.

Commissioner Richardson asked what the morale of the staff is.

Mr. Ramirez replied that we are now feeling the shock of not only the loss of CETA librarians, but the cumulative effects of budgetary restrictions on page hours as well.

Ms. O'Donnell of the Science Department told the Commission that the CETA staff, some of whom were specialists, generated a service that cannot be kept up by the regular staff. Hence, the regular staff is now forced to work under more pressure and at a faster pace and this creates a decline in morale.

A discussion of the Civil Service hiring lists, examinations, placing former CETA employees and replacing permanent staff, and temporary positions ensued.

Karen Scannel suggested that one way of speeding up the hiring process is for us to do more of the work in recruiting and hiring; to try to depend less on Civil Service and do as much as we can ourselves.

4. Ms. Mitchell inquired about the status of the Business Branch.

Mr. Ramirez reported that unless there is money forthcoming from the private sector, the Business Branch will probably close January 1, 1981.

OTHER STAFF REPORTS

1. No reports.

FRIENDS OF THE LIBRARY

1. No report.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong reported on some of the things KLA has done in the wake of the Governor's veto of SB 958.
   a. Letters have been sent to the editors of all major newspapers asking for public outcry.
   b. KGO's Jim Eason show did a spot on SB 958.
   c. Mr. Frantz appeared on Channel 7 News.
   d. KLA is sending out flyers to people asking them to write Governor Brown and express their displeasure.

2. Ms. Stong reported attending a meeting of the Council of Women's Clubs to talk about Library legislation. She found that they in no way support a special library tax. Several women at the meeting reported they were afraid to come to the Main Library because of the security problem.

3. Quentin Kopp told Vivian Goodwin of the KLA that as president of the state-wide County Supervisors Association, he would work towards better library legislation. He strongly endorsed and supported SB 958.

REPORTS OF STANDING COMMITTEES

PLANNING & OPERATIONS
COMMISSIONER RICHARDSON

1. No report.

PUBLIC RELATIONS
COMMISSIONER STERN

1. Commissioner Stern spoke of the Tulsa and Denver libraries that had inserts printed for their city newspapers. These inserts explain the functions and diverse services of their libraries as well as library budgets and legislation. This is an excellent way to stimulate public interest.

2. Keeping up with the latest technological developments, Commissioner Stern reported on a new machine by Xerox that libraries can use to copy, send, and receive information.

PERSONNEL
COMMISSIONER CALLANAN

1. Commissioner Raymundo moved the adoption of Resolution # 1213; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1213

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of September, 1980.

FINANCE
COMMISSIONER JEBE

1. Commissioner Raymundo moved the adoption of Resolution # 1214; this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1214

RESOLVED, that the Library Commission hereby authorizes the attendance of six BARC staff members at ONLINE '80, a working conference that concentrates on the practical aspects of online information, November 12-14, San Francisco, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

2. Commissioner Raymundo moved the adoption of Resolution # 1215; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1215

RESOLVED, that the Library Commission hereby authorizes the attendance of Nancy Musser and Hella Rains to CLASS Cooperative Library Network Workshop at San Jose, October 20, 1980; expenses to be paid from CLSA in accordance with the Library's plan to increase its informational and reference service, as such funds permit.

3. Commissioner Jebe moved the adoption of Resolution # 1216; this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1216

RESOLVED, that the Library Commission hereby authorizes the attendance of Glenda Hooper at the monthly meeting of the California State Library Services Board, October 15, 16 and 17, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

4. Commissioner Jebe moved the adoption of Resolution # 1217; this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1217

RESOLVED, that the Library Commission hereby authorizes the attendance of Lori Croskey at the annual meeting of the American Society for Information Science in Anaheim, California, October 5-10, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA Funds, 1980-81, as such funds permit.

5. Commissioner Raymundo moved the adoption of Resolution # 1218; this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1218

RESOLVED, that the Library Commission hereby authorizes the attendance of Elsie Lee Wong at the 1980 National Conference on Chinese-American Studies to be held at the Chinese Cultural Center in San Francisco, October 9-11, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA Funds, 1980-81, as such funds permit.

COMMUNICATIONS

1. No report.

NEW BUSINESS
PROPOSED SAN FRANCISCO MUSEUM

1. Commissioner Jebe reported that the Mayor has appointed a committee for a San Francisco Museum in order to draw together all City artifacts into one museum. This particularly concerns the Library in regaurds to its special collections holdings. The cost would be $100,000 and a few sites are being considered to house the museum. Support of the museum would be sought through memberships, government grants, philanthropists, and self-supporting endeavors.

Commissioner Raymundo motioned to refer the issue to the Planning and Operations Committee; this was seconded by Commissioner Stern. Upon roll call the issue was voted down four no's to one aye.

Commissioner Englander then made the motion to send the Commission's opinion to the San Francisco Museum Committee. This was seconded by Commissioner Jebe, and upon roll call was unanimously approved.

The Commission rejects any ideas of a museum on the grounds that it is far too expensive when the funds could be better used in the City. Secondly, the Special Collection holdings are the property of the SFPL, not City Hall, nor any special interest committees and cannot be moved at anyone's whim.

OTHER BUSINESS

1. Glenda Hooper informed the Commission that the IRS has just handed down a ruling that publishers' inventories will be subject to inventory tax. This is a terrible blow for libraries. It means publishers will begin to overlook those books that will not sell this year. If publishers have to store books while waiting for libraries to order them, their costs (and ours) will rise.

Ms. Hooper urged the Commission to contact their Senators and Representatives and the chairpeople of the Committees concerned to express how devastating this would be for libraries.

2. Ms. Hooper also suggested sending thank-you letters to the CETA librarians and technicians, who have been laid off, for their fine service.

3. Commissioner Englander suggested that the Commission send Frederic Roscoe of Discovery Books bookstore a thank you letter for his years of contribution to the book life of San Francisco.

4. Ms. Raith of General Reference related the numerous calls she received in response to the L. A. Times' erroneous report that the SFPL had banned Mary Poppins. KGO radio talk show generated countless more inquiries. The most disturbing of these inquiries came from a woman who confronted Ms. Wood, Children's Librarian, and harangued her outright.

Ms. Wood explained to the Commission that the book had been by no means banned, but that it was not circulating. Mary Poppins is shelved with the historical collection and indeed, there are few requests for it.

The librarians' main concern is fear of pressure on their book selection process.

ADJOURNMENT

1. There being no further business to transact, the October 7, 1980 Commission Meeting was adjourned at 9:45 p. m.

2. The next regular meeting of the Library Commission will be held Wednesday, November 5, 1980, at 7:30 p. m. in the Main Library.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

October 2, 1980

RESOLUTION # 1213

RESOLVED, that the following Non-Civil Service, temporary and re-certification of temporary appointments which have been made by the City Librarian for the months of August and September; 1980 be approved:

1436 BRAILIST

Beaty, Glen

3610 LIBRARY ASSISTANT

Kennedy, Adrianne K.

3616 LIBRARY TECHNICAL ASSISTANT I

Chu, Diane
Smith, Gene

3630 LIBRARIAN I

Day, Wesley
Ireland, Jean

3632 LIBRARIAN II

Gater, Dolores

7355 TRUCK DRIVER

Herbert, Darrell L.

3602 PAGE P/T

Barricklow, Denise
Bounmy, Chan H.
Brungardt, Karen
Cavanagh, John
Childers, Bret
Cusiman, Maria
Duone, Jennie
Fairlie, Wendy
Giang, Steve
Ho, Letty
Isidro, Ricardo
Kelley, Karen
Law, Catherine
Lee, Edmund
Lee, Som Fong
Levie, Julie
Lin, Eric
Marquez, Richard
Melanson, Glendon
Ng, Susan
Ong, Mark
Sanchez, Symphony
Sayles, Alan
Shae, Kimberly

AND FURTHER, that the following resignations of Non-Civil Service part-time and temporary positions be accepted:

3616 LIBRARY TECHNICAL ASSISTANT I

Montesion, Mark

7334 STATIONARY ENGINEER

Veles, Victor

3602 PAGE P/T

Bacchetti, Marine
Chan, Peter
Chang, Vincent
Chen, Henry
Gillis, Durrell
High, Gregory
Hui, Louis
Lew, David
Lobo, Deborah
Masuda, Donald
Mirchandani, Sunandan
Ng, Susan
Ramirez, Noelle
Reilly, Mary
Szeto, Francis
Szeto, Frank
Szeto, Harvey
Szeto, Jimmy
Ware, Roland
Yee, Sharon

SF
P76
#2
11/5/80

DOCUMENTS DEPT.
NOV 19 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

NOVEMBER 5, 1980

The regular meeting of the San Francisco Public Library Commission was held Wednesday, November 5, 1980 at the Main Library.

The meeting was called to order at 7:40 pm by President Bransten.

On roll call the following were noted present: President Bransten, Commissioners Englander, Jebe, Callanan, and Stern. Commissioners Richardson and Raymundo were excused.

It was moved by Commissioner Jebe, seconded by Commissioner Callanan, and unanimously approved to accept the minutes of the regular Commission Meeting of October 7, 1980.

LIBRARY ADMINISTRATION REPORT

Mr. John C. Frantz was excused from the Commission Meeting to attend meetings in Sacramento. In his absence, Karen Scannell acted as City Librarian.

1. Ms. Scannell asked the Commission to go on record opposing any fees for basic library services by taking action on Mr. Frantz's Draft Policy on Library Fees.

Commissioner Stern moved the adoption of this policy; it was seconded by Commissioner Jebe and unanimously approved.

Mr. Lawrence Marcelino, a member of the audience, commended the Commission on adopting this policy.

2. Mr. William Ramirez brought the Commission up to date on the status of the Business Library. He began with a background of the funding of the Business Library.

When making the budget for this fiscal year, the administration was faced with either closing the Business Library or making substantial cuts in Main Library service. It was recommended that instead of making cuts, help should be sought from the private sector. In this way, the Business Library would be supported half by the City and half by funds secured from private sources.

To provide time to seek outside funding, the Commission decided to fund the Business Library until December 31, 1980. If funds from the private sector were not forthcoming by that time, the Business Library would probably be closed. The cost of the rent for the remaining six months of the fiscal year, at $20,000, is available from the Friends of the San Francisco Public Library.

Hence, what we are faced with are staff costs for the remainder of the fiscal year. Happily, though, we now do not have to look to December 31, 1980 as a deadline. Money has accrued from savings over and above the mandatory salary savings allotment during the past four months and the library has $18 - $20,000 to cover salary costs at the Business Library through at least February, 1981.

These funds are expected to continue to accrue, though at a lesser rate. If support from the private sector is encouraged and applied to salary costs at the Business Library, then it can continue for most of the remainder of the fiscal year without the reductions in Main Library service that would be the only alternative to closing it.

Mr. Ramirez offered to report to the Commission at its regular monthly meetings on the progress of the accrual of these monies and the status of the Business Library.

David Lelewer of the Friends said that given the demands on the private sector in these times, it is unrealistic to think that the Friends would be successful in raising all the needed funds.

With these facts in mind, Commissioner Englander moved to ask the Board of Supervisors for a supplemental appropriation of $60,000 for staff costs and some materials to keep the Business Library afloat until the end of the fiscal year. This was seconded by Commissioner Callanan and unanimously approved.

Chris Curry of the KLA suggested that in submitting the supplemental, the Library's constituencies be identified to the Supervisors. Besides the business community, people from Chinatown and the Tenderloin use this as their neighborhood library.

The Business Library also provides access to tremendous financial information for small businesswomen and men, students, senior citizens, and small investors.

Golden Gate University is also supportive of the Business Library; these are all angles that can be worked in submitting the supplemental to the Board of Supervisors.

Mr. Curry asked that the Business Library please be kept open.

At this time, Jim McGinnis, a member of the audience, expressed displeasure at the efforts expended on procuring $60,000 for the Business Library when there are other sorely needed services. He argued that the business community is better able to look after their needs than other sectors of the population, namely the blind and physically handicapped.

Commissioner Englander responded by saying that while it is difficult to reconcile oneself to an effort to keep the Business Library open while

other branch libraries were being turned into reading centers and reducing their services, the supplemental is being sought to keep a working, servicing branch open only until the end of the fiscal year. At that time the budget will be reevaluated to determine the most significant needs of the citizens of San Francisco.

President Bransten went on record thanking David Lelewer and the Friends organization for all their hard work and support to keep the Business Library open.

3. The Commission was visited by Julie Cavanaugh and Florence Friedman of Visitacion Valley. The women object to the methods used by the library to announce the public meetings on converting the Visitacion Valley library into a reading center. Visitacion Valley patrons received notification that their branch would be converted to a reading center on October 31, 1980, just days before the conversion.

Ms. Friedman reported that the next closest branches are 2 and 3 bus rides away. Thus, for senior citizens and children they are almost impossible to get to. With the rise in juvenile crime, Ms. Friedman feels it is imperative to keep Visitacion Valley operating as a library so that the younger members of her community will have somewhere to spend their time. Children should be taught at a very early age the value of the printed word, and if they had a library to go to to exercise their minds, they would become better citizens and would not turn to the streets.

Ms. Friedman argued that the people who have the least, senior citizens and children, are being penalized the most. Ms. Friedman begged the Commission to find another way to cut costs than to convert Visitacion Valley.

Ms. Friedman and Ms. Cavanaugh also commended their librarian, Margaret Kostouros, for her fine work and her interest in the Valley.

In response, Karen Scannell explained that when faced with budget cuts 8 - 9 months ago, the library held meetings at Excelsior and elsewhere to develop the best plan for the San Francisco Public Libraries. The reading centers were a compromise so that no branches would have to be closed. A reading center is less than a branch, but the facility is still open. No materials will be removed, and though the rate of replacement will be slower, the emphasis will be on children's and senior citizen's materials. This is the best the administration can do on its limited budget.

Commissioner Englander also reminded the women that it was the wish of the people to reduce the hours and services, but to keep the libraries open. Once the doors close, the possibility of getting them open again becomes remote.

Commissioner Jebe thanked Ms. Friedman for her support of Visitacion Valley and commended her on her excellent presentation.

4. Roberto Esteves reported that the Communication Center has been approached by the Department of Social Services, in cooperation with the deaf unit of the Catholic Social Services, to join in on a grant proposal for deaf services. Specifically, they want the Communication Center to handle the information/referral component of their grant proposal. It would be a cooperative grant to which the Communication Center would be a subcontractor.

5. William Ramirez asked the Commission to move the adoption of John Frantz's recommendation that the library offer for sale a duplicate set of 13 photographs which comprise a 360° view of San Francisco taken at California and Mason Sts. by Eadward Muybridge in 1878.

According to Section I, Article XIII, Chapter 10 of the San Francisco Administrative Code, there is a Special Collections Fund to which all proceeds derived from the sale of duplicate books from the Special Collections Department are to be deposited.

This would be an excellent way to generate revenue for the Special Collections Department.

Commissioner Stern suggested that the two copies be appraised to make sure we are retaining the best one and to find out exactly what the photographs are worth. To facilitate this, Commissioner Jebe directed the administration to contact the curator of the Eastman House in Rochester, New York.

Commissioner Stern moved the adoption of Mr. Frantz's recommendation; this was seconded by Commissioner Callanan and unanimously approved.

[Update from John C. Frantz: the duplicate Muybridge panorama which the Library is offering for sale was examined and evaluated by Dr. Karen Lewis, Curator of Visual Collections, Harvard University Archives. She suggested a minimum acceptable bid would be $25,000. On November 12, I spoke with Dr. Janet Berger, Curator of 19th Century Photography at Eastman Kodak who declined to validate Dr. Lewis' estimate because Kodak would probably submit a bid. At her suggestion, I then spoke to Dr. Robert Sobieszek, her predecessor, who indicated bids might range from $30,000 to $50,000, the amount listed in the catalog. I personally think the $50,000 figure is on the conservative side because of the rarity of the item.]

6. Mr. David Murphy, Personnel Officer, reported on the Library's Affirmative Action Program. He told the Commission that the City has signed a consent decree with the Office of Revenue Sharing regarding Affirmative Action, and Civil Service has given the Library the format in which we must reply.

John Frantz, David Murphy, and the senior staff have drafted a plan that is ready to be submitted to the Civil Service Commission for their approval.

Commissioner Callanan reported that the draft was examined at the Personnel Committee meeting and moved the adoption of the draft; this was seconded by Commissioner Stern and unanimously approved.

SECRETARY'S REPORT
MR. RICHARD WALSH

1. Mr. Walsh reported that the rededication of the Yerba Buena Plaque will take place at the Marina Branch library on November 25, 1980. This is being funded by the Cow Hollow Boy's Club and the Native Sons of the Golden West Presidio Parlor, who equally shared the cost of cleaning, mounting, and framing the plaque.

2. Mr. Walsh reported attending the Friends of the San Francisco Public Library's board meeting on November 5, 1980. He presented them with a few estimates for better security at Bernal Branch library (i.e., screens for windows; sheet metal on the doors). The Friends have agreed to take one of the Department of Public Works' bids and will be funding the project.

Mr. Walsh thanked the Friends for this money.

LIBRARIAN'S GUILD

1. Flo Mitchell asked the Commission to move to close the libraries at 5:00 pm instead of 9:00 pm on Christmas and New Year's Eve.

This was moved by Commissioner Callanan, seconded by Commissioner Stern, and unanimously approved.

OTHER REPORTS

1. Flo Mitchell reported that the Library women's softball team has completed another season with a three-win, three-loss, two-tie record. The team was also in the playoffs.

Heartiest congratulations to all team members.

FRIENDS OF THE LIBRARY

1. Mr. David Lelewer discussed the possible closing of the Business Library. The Friends join the Commission in lamenting the fact that there are inadequate resources to maintain all necessary services.

Mr. Lelewer also stressed that fund-raising devoted to one branch is a temporary measure: the Friends are equally concerned with the other branches. While the Friends were pleased to have raised the $20,000 for the rent of the Business Library, they are still concerned about the long term prospects and join with the Commission in urging the State assembly, senate and Governor to make funds available next year.

2. Grace Macduff reported that the Friends of the San Francisco Public Library and the Friends of Marin County Free Library are co-hosting a reception for State librarian Gary Strong on November 20, 1980 from 5:00 to 8:00 pm.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong offered support from KLA in lobbying for a supplemental for the Business Library.

2. Ms. Stong asked the Commission to make a motion to write Governor Brown expressing displeasure over his veto of SB 958.

The motion was made by Commissioner Englander, seconded by Commissioner Stern and unanmimously approved.

3. President Bransten thanked the KLA for their continuing support.

REPORTS OF STANDING COMMITTEES

PLANNING & OPERATIONS
COMMISSIONER RICHARDSON

1. No report.

PUBLIC RELATIONS
COMMISSIONER STERN

1. Commissioner Stern reported on a breakfast she attended with Mary Louise Stong and Nancy Kellum-Rose in Sacramento honoring State librarian Gary Strong.

2. Commissioner Stern introduced Cornelia "Peppy" Hunt, the library's new promotion person and commended her for all her fine work.

3. Commissioner Stern reported that the Mary Poppins issue has finally blown over.

4. Commissioner Stern reported on Gladys Hansen's press conference in the San Francisco History Room regarding the proposed San Francisco Museum. It was pointed out to the press how very strongly the Commission feels about the Museum. Mr. Frantz informed the press that the museum was an idea, but that the library should not be cannibalized to fill it.

Because of the crowded facilities of the Special Collections Department, one of the reporters insisted on an inspection by the Fire Department. (The inspection has not yet taken place.)

Mr. Frantz found a report from 1969 in the files and found that many of the actions recommended at that time to climinate fire hazards have been taken.

PERSONNEL
COMMISSIONER CALLANAN

1. Commissioner Callanan moved the adoption of Resolution # 1219; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1219

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of October, 1980.

FINANCE
COMMISSIONER JEBE

1. Commissioner Jebe moved the adoption of Resolution # 1220; this was seconded by Commissioner Stern and unanimously approved.

RESOLUTION # 1220

AUTHORIZING ACCEPTANCE OF $20,000 FROM THE FRIENDS OF THE SAN FRANCISCO PUBLIC LIBRARY TO BE APPLIED TOWARDS RENT FOR THE BUSINESS BRANCH OF THE SAN FRANCISCO PUBLIC LIBRARY.

WHEREAS, the San Francisco Public Library has funding for the Business Branch at 530 Kearny St. for the first six months of FY 80-81; and

WHEREAS, the San Francisco Public Library has included an excess of $25,000 in its FY 80-81 budget for rent for the Business Branch; and

WHEREAS, $20,000 more is needed for rental of this property from January 1, 1981 through June 30, 1981; now therefore be it

RESOLVED, that the Library Commission does hereby accept for and on behalf of the San Francisco Public Library, said sum of $20,000 from the Friends of the San Francisco Public Library; and be it

FURTHER RESOLVED, that said $20,000 shall be applied toward the rental of the Business Branch on a month to month basis.

2. Commissioner Jebe moved the adoption of Resolution # 1221; this was seconded by Commissioner Callanan and unanimously approved.

RESOLUTION # 1221

RESOLVED, that the Library Commission hereby authorizes the attendance of Gloria Hanson, Katherine Hunsicker, Nancy Kellum-Rose, Anne Kincaid, Gil McNamee, William Ramirez, Karen Scannell, and Pat Stewart at the annual conference of the California Library Association, in Pasadena, California, December 5-10, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

3. Commissioner Jebe moved the adoption of Resolution # 1222; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1222

RESOLVED, that the Library Commission hereby authorizes the attendance of James Reilly and Pat Stewart at the workshop on "The Paperless Library: Innovative Office Technology and the Library," at the University of California, Berkeley, on Saturday, November 8, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

4. Commissioner Jebe moved the adoption of Resolution # 1223; this was seconded by Commissioner Callanan and unanimously approved.

RESOLUTION # 1223

RESOLVED, that the Library Commission hereby authorizes the attendance of Francisco Pinell at the Prisoners Union Advocacy Training Seminar, to be held at the University of San Francisco, on Saturday, November 8, 1980, in accordance with the Library's plan for Cooperative Referfence Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

COMMUNICATIONS

1. Mr. Walsh reported on a petition with 154 signatures he received from Visitacion Valley patrons. It states: "We the undersigned object strongly to the conversion of the Visitacion Valley library to a Reading Room. As residents of the Valley and users of the library, we wish to go on record opposing this action."

2. Mr. Walsh reported receiving a letter from a Mr. Henry Kroll in support of the Business Library.

President Branten directed Mr. Walsh to write a letter of acknowledgement to Mr. Kroll.

NEW BUSINESS

TALKING BOOKS

1. Mr. Jim McGinnis requested the Commission to take action which would make Library Services for the Blind and Physically Handicapped a separate, city-wide branch which would include both adults and children. This branch would be headed by a librarian who would be directly responsible to the Chief of Branches.

Mr. McGinnis stressed that this should only be an administrative change that would facilitate funding and support from the City.

Ms. Kincaid of the Office of Adult Services advised Mr. McGinnis that this is not an issue the Commission can decide in one night. Ms. Kincaid suggested that in order to explore this issue in depth, it should be referred to a committee of the Commission.

President Bransten referred the issue to the Planning and Operations Committee and Mr. McGinnis requested that this issue be put on the agenda of the next meeting.

Commissioner Englander suggested that Karen Scannell, John Frantz, Anne Kincaid and Roberto Esteves attend this committee meeting in order to address the full scope of the issue.

Commissioner Englander also suggested that as we move into planning the new budget year, we give serious thought to some alternative uses for some of our branches, especially with the prospect that not all branches will remain open.

OTHER NEW BUSINESS

1. Mr. Ramirez reported that three Basque officials and their wives visited the library on October 27, 1980. The officials were travelling as guests of the U. S. government under the auspices of the International Visitors Program of the International Communications Agency.

The group discussed the library as a public service institution; how it is administered by the city; how it is funded; the services it provides to its community; and policies and practices in collection and development.

Mr. Ramirez reported that they enjoyed their visit.

ADJOURNMENT

1. There being no further business to transact; the meeting was adjourned at 9:30 pm.

2. The next regular meeting of the Library Commission will be held Tuesday, December 2, 1980, at 7:30 pm in the Main Library.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION NO. 1219

OCTOBER 27, 1980

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of October, 1980 be approved:

1430 Transcriber Typist

Uchiyama, Andy

3610 Library Assistant

Mayorga, Virginia
Thompson, Ralph
Sual, Rosario

3616 Library Technical Assistant I

Williams, Linda

3630 Librarian I P/T

Rea, Patricia

3630 Librarian I

Urena, Rafael

3632 Librarian II P/T

Broidy, Ellen

3632 Librarian II

Inouye, Keith

3602 Page P/T

Jackson, Kathy
Murphy, Martin
Wong, Eugene
Anderson, Timothy
Mendez, Elizabeth
Young, Lydia
Wong, Lorna
Kuan, Daisy

AND FURTHER, that the following resignations of Non-Civil Service temporary and part-time positions be accepted:

1402 Jr. Clerk

Neves, Cecilia

3630 Librarian I P/T

Ireland, Jeanetta

3602 Page P/T

Chen, Henry
Cavanagh, John
Kawamoto, Ann
Rasid, Ben

SF
P76
#2
12/2/80

DOCUMENTS DEPT.
DEC 11 1980
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

DECEMBER 2, 1980

The regular meeting of the San Francisco Public Library Commission was held Tuesday, December 2, 1980 at the Main Library.

The meeting was called to order at 7:30 p. m. by President Bransten.

On roll call the following were noted present: President Bransten and Commissioners Stern, Richardson, Englander, Jebe, and Callanan. Commissioner Raymundo was excused.

It was moved by Commissioner Callanan, seconded by Commissioner Richardson, and unanimously approved to accept the minutes of the regular Commission Meeting of November 5, 1980.

LIBRARY ADMINISTRATION REPORT

Mr. Frantz opened his report by wishing everyone a Happy Hanukkah.

1. Mr. Frantz explained that during the last Commission meeting he was in Sacramento with a group of librarian lobbyists and the Deputy Director of the State budget office and the special assistant to the Governor for constituent relations. Both parties expressed great interest in finding common ground to create another SB 958-type bill for the next legislative session which would not be opposed by the Governor.

No specific language was decided upon for the follow-up bill, but both sides agreed to meet again in January to construct both legislation and funding mechanisms which will make the successor to SB 958 a political reality in terms of the State administration.

Mr. Frantz reported that he did not carry out the Commission's motion to send a letter to Governor Brown expressing displeasure over his veto of SB 958. One of the things that developed out of SB 958 was a clear signal to the Senate, Assembly, and Governor's Office that the people of California are very concerned about public library service and are willing to find a way to protect it. Mr. Frantz suggested that attention should now be turned towards positive ways to enlist the Governor's support in moving towards acceptable State legislation in the next session.

President Bransten mentioned that he paid a visit to Wyman Jones, City Librarian of Los Angeles, and discussed ways of getting the needs of libraries and the people who use them to the Governor and the legislature.

Mr. Frantz reported that on a national level the National Library and Information Services Act is still moving strongly. The ALA legislation committee will meet in January to analyze the effects of the election on the Senate and to find new authors for a reintroduction of the Javits-Kennedy bill which died in the last congress. Mr. Frantz is optimistic because of the history of bipartisan support of public libraries in the Congress.

2. Mr. Frantz commended Peppy Hunt on her public relations initiative on behalf of the Library. Ms. Hunt has secured 6 consecutive weekly radio shows in which positive aspects of library services are described. The publicity has been very effective.

3. Mr. Frantz reported that the Affirmative Action Program adopted by the Commission at the November meeting has been transmitted to the Human Rights Commission and the Civil Service Commission. The two commissions have suggested some changes and elaborations and Mr. Frantz and David Murphy will have a revised version for the Commission's consideration by the January meeting.

4. Mr. Frantz reported that Roger Boas has oversight of the development of the Yerba Buena Center and a specific proportion of that development must relate to cultural activities. In an effort to accomodate Mr. Boas, Mr. Frantz outlined a number of possibilities for public library services to be offered in the center:

A. Business Library: could serve as an attraction to visitors to the center as well as serve as a neighborhood library for the south of Market residents.
B. Audio-Visual Communication Center: a city-wide service which now includes services to blind and visually handicapped, deaf and hearing impaired, physically handicapped, and normal users.
C. San Francisco Archives for the Performing Arts: not organizationally part of the Library, but certainly appropriate for the Yerba Buena Center.
D. Sutro Library: if this were deemed culturally appropriate for the center it could incorporate the Geneaology collecction of the SFPL.
E. New Main Library: Mr. Frantz suggested that Mr. Boas build a new Main Library and the present one could be used as a San Francisco History Museum.

5. Mr. Frantz reported that the rededication of the Yerba Buena Plaque took place on November 25, 1980. The event was well attended and well reported in the press.

6. Mr. Frantz reported that the motion the Commission passed at its November meeting to apply for a supplemental appropriation of $65,000 now seems premature and excessive. Thus, Mr. Frantz is go-

ing to act as though it is the intention of the Commission that when it becomes obviously necessary, a supplemental appropriation request be submitted.

Given the salary savings so far and projecting the continued accrual of these funds through the third quarter, it now looks as though the Business Library can stay successfully afloat through the fiscal year with only a $35,000 appropriation. Hence, Mr. Frantz is going to invite the Mayor to approve a supplemental by means of reducing the mandatory salary savings by the amount required to keep the Business Library open - approximately $35,000. This would not, therefore, be a new cost to the City; it would simply be a recalculation of the amount we are being required to save.

Commissioner Englander expressed displeasure with the handling of his motion and suggested that it be reconsidered and restated so that the City Librarian is clearly acting on Commission wishes.

Observing Commission by-laws, President Bransten appointed a committee to nominate a new president for election at the annual meeting in January. The committee will be chaired by Commissioner Callanan and Commissioners Stern and Richardson will serve as members. President Bransten directed Mr. Frantz to attend and assist at this meeting.

LIBRARY REPORTS

SECRETARY'S REPORT
MR. RICHARD WALSH

1. Mr. Walsh reported receiving another petition from Visitacion Valley patrons protesting the conversion of their branch to a reading center.

2. Mr. Walsh reported that the Library was visited by the City Fire Inspector and the State Fire Marshall. He, Al Campos, and William Ramirez took them on a tour of the building. The Fire Marshall will send a written report on their findings.

LIBRARIANS GUILD

1. The Librarians Guild sent President Bransten a letter which was read at the meeting. In essence, the letter calls for action to be taken in placing a children's librarian in the reading center cluster to serve the approximately 15,000 children now left without a librarian.

President Bransten announced having referred this issue to the Personnell Committee upon receipt of the letter.

OTHER STAFF REPORTS

1. No report.

FRIENDS OF THE LIBRARY

1. Ms. Verneta Hill, member of the Board of Directors, gave the Friends' monthly report. The Friends are funding a security program for the Bernal Branch Library at a total of $2,669.

2. The Friends' drive to raise funds in the business community has raised $16,000 to date.

3. The Friends' exhibit, "The Imagined City", which has been on display at a number of branches during the past year, will be shown at the San Francisco Airport for three months beginning December 15, 1980.

4. Ms. Hill reported that the Friends have received a $25,000 grant from the Cowell Foundation to carry out a comprehensive signing program for the Main Library. A visual communications firm has been hired to asses the requirements of the Library and develop a plan for sign locations and messages. If all goes well with this, the Friends expect to receive support from the Cowell foundation for additional projects.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong reported that KLA has contacted legislators on the IRS ruling to tax publishers' inventories and that Senators John Burton and S. I. Hyakowa are following up and are very supportive of the Library.

2. David Sabsay asked Ms. Stong to be part of a panel in L. A. to talk about how citizens can be effective in getting library legislation passed and especially about the public relations effort in San Francisco.

REPORTS OF STANDING COMMITTEES

PLANNING & OPERATIONS
COMMISSIONER RICHARDSON

1. Commissioner Richardson deferred the report to Mr. Frantz. He reported that the committee discussed the problems the Talking Book Library faces in being concealed within the Communication Center organization.

The committee instructed Mr. Frantz to meet with Roberto Esteves, Anne Kincaid, Karen Scannell, David Murphy, and Richard Walsh to see if that service can be reorganized in such a way that the Talking Book Library for the Blind would be clearly visible as a library function.

Mr. Frantz agreed to do that, but pointed out that such a reorganization would not increase the library budget nor the area available. But it may give the Talking Book Library a better footing from which to seek funds from other sources.

Mr. Jim McGinnis reiterated what it is the Talking Book Library for the Blind want. That is, identification as a library service to a specific patronage; this would simply reqire an administrative change that would facilitate funding for their special needs.

President Bransten referred the issue back to committee.

PUBLIC RELATIONS
COMMISSIONER STERN

1. Commissioner Stern reported attending a SFUR meeting with Mr. Frantz the theme of which was "what roles do libraries have in our public education system?" The two were to be resource people in discussing the financial plight of the SFPL. The meeting brought to light good places to go for funding. Commissioner Stern also mentionned that a follow up meeting in January will attempt to get the schools and libraries to work together.

2. Commissioner Stern also reported attending an Urban Libraries Council meeting in Chicago, at which the revised and amended National Library and Information Services Act was discussed.

PERSONNEL
COMMISSIONER CALLANAN

1. Commissioner Callanan moved the adoption of Resolution # 1224; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1224

APPROVED, Non Civil Service Temporary and Recertification of Temporary appointments made during the month of November, 1980.

FINANCE
COMMISSIONER JEBE

1. Ron Lee, an attorney with the Hearst Corporation, told the Commission about the Gift from the Hearst Corporation detailed in Resolution # 1225. William Ramirez and Gladys Hansen explained where the Gift would be stored and how it would be used. They also explained that it would not require any extra staff nor cost the Library any money. After some discussion, Commissioner Jebe moved the adoption of Resolution # 1225; this was seconded by Commissioner Stern. Upon roll call the resolution passed 3 ayes to 2 noes.

RESOLUTION # 1225

AUTHORIZING ACCEPTANCE OF NEWSPAPER CLIPPINGS AS A GIFT OF THE HEARST CORPORATION TO THE CITY AND COUNTY OF SAN FRANCISCO THROUGH ITS LIBRARY COMMISSION

WHEREAS, The Hearst Corporation ("Hearst") desires to make a gift to the City and County of San Francisco ("City") through its Library Commission, of all off Hearst's interest in a unique collection of newspaper clippings of The San Francisco Examiner dated from 1906 to the present and appraised at a value in excess of $1,000 (the collection being herein collectively called the "Gift"); and

WHEREAS, The Library Commission desires to accept title to and is willing to place all portions of the Gift in the San Francisco Public Library and to supervise the use of the same for the benefit and enjoyment of the public; and

WHEREAS, Custody of portions of the Gift has been delivered to the City and it is anticipated that custody of additional portions of the Gift may be delivered in the future; and

WHEREAS, The parties intend that title to each portion of the Gift delivered into the custody of the City shall pass upon delivery to the City of a deed of Gift relating said portion; now, therefore be it

RESOLVED, That the Library Commission does hereby accept each deed of Gift to be delivered to the City relating to any portion(s) of the Gift which has been, or which may from time to time in the future be, delivered by Hearst to the custody of the City;

FURTHER RESOLVED, That the Library Commission acknowledges that the City Librarian is authorized on behalf of this Commission, and without further authorization of this Commission, to execute any written acknowledgement in a form as The Hearst Corporation shall reasonably request of receipt of any portion(s) of the Gift and the accompanying deed(s) of Gift:

FURTHER RESOLVED, That the Library Commission does hereby recommend to the Honorable Board of Supervisors that it take all actions necessary to accept said Gift on behalf of the City and County of San Francisco.

2. Commissioner Jebe moved the adoption of Resolution # 1226; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1226

RESOLVED, That the Library Commission hereby authorizes the attendance of Grace Ruth at the annual conference of the California Library Association in Pasadena, California, December 6-8, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

3. Commissioner Jebe moved the adoption of Resolution # 1227; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1227

RESOLVED, That the Library Commission hereby authorizes the attendance of Suzanne Lo at the conference on "Asian-Pacific Immigration to the United States," in Los Angeles, California, December 12-13, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

4. Commissioner Jebe moved the adoption of Resolution # 1228; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1228

RESOLVED, That the Library Commission hereby authorizes the attendance of 3 BARC staff members at the California Library Association Conference, December 6-10, Pasadena; expenses to be paid from Bay Area Reference Center funds, as such funds permit.

5. Commissioner Jebe moved the adoption of Resolution # 1229; this was seconded by Commissioner Richardson and unanimously approved.

RESOLUTION # 1229

RESOLVED, That the Library Commission hereby authorizes the attendance of James Reilly to a meeting of the Northern California/ Nevada CLSI Users Group in Pasadena, California, Tuesday, December 9, 1980, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA Funds, 1980-81, as such funds permit.

COMMUNICATIONS

1. The Librarians Guild sent a letter of congradulations to President Bransten and the Commissioners for passing at the November meeting the policy and supporting statement on library fees which declares as basic policy the right of every San Franciscan access to free public library services.

The Guild asked that the policy be printed and distributed to all branches and departments of the San Francisco Public Library.

NEW BUSINESS

1. No report.

ADJOURNMENT

1. There being no further business to transact, the December 2, 1980 Commission Meeting was adjourned at 9:35 p. m.

2. The next regular meeting of the Library Commission will be held Tuesday, January 6, 1981, at 7:30 p. m. in the Main Library.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION NO. 1224

November 25, 1980

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of November, 1980 be approved:

1410 Chief Clerk

Linda Harris

3610 Library Assistant

Diane Chu

3602 Page

Carl Smith
Cindy Wong

3630 Librarian I

Philip Whitney
Cecillia Shearron
Judy Faria
Marge Sussman
Bobby Jones
Kathleen Maynard
Nina Kline
Jodie Cannan
Ronnie Cadam
Lorretta Dunn

3630 P/T Librarian I

Susan Matross

3632 Librarian II

Gerald Roth

3632 P/T Librarian II

Susan Faust

3602 P/T Pages

Sandy Wong
Stephany Yarbrough
Yvette Duboscq
Mark Evanoff
Shereen Ash
Kristie Tom
Alex Estonilo
Kamsung Chan
Roger Tom
Sherri Woods
Jackie Fisher
Christine Smith
Stanley Yee
Jessica Martin
Dayne Hale
Joann Sutton

AND FURTHER, that the following resignations of Non-Civil Service temporary and part-time positions be accepted:

3630 Librarian I

Catherine Bremer
Cecillian Shearron

3632 Librarian II

Keith Inouye

3602 P/T Pages

Fonly Jen
Susan Jackson
Eva Kwong
Amy Nadel
Lorina Ng
Gregory Rehn
Kathryn Torres
Steve Giang
Robert Lau
Jamie Ramos
Elaine Wong
Joele Brody

SF
P76
#2
1/6/81

DOCUMENTS DEPT.
JAN 12 1981
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY

COMMISSION MEETING

Minutes

January 6, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, January 6, 1981 at the Main Library.

The meeting was called to order at 7:35 p.m. by President Bransten.

On roll call the following were noted present: President Bransten and Commissioners Jebe, Richardson, Stern, Englander, Callanan, and Raymundo.

It was moved by Commissioner Stern, seconded by Commissioner Richardson, and unanimously approved to accept the minutes of the regular Commission Meeting of December 2, 1980.

LIBRARY ADMINISTRATION REPORT

1. Mr. Frantz asked the Commission to authorize closing the Chinatown Branch Library at 5:00 p.m. on Wednesday, February 4, in observance of Chinese New Year's Eve. Commissioner Stern moved the authorization; it was seconded by Commissioner Englander and unanimously approved.

2. Mr. Frantz reported that work is proceeding on some minor revisions on SB 958 and that it would lend great impetus to the cause if speaker Willie Brown could be persuaded to become a principal co-author of the bill. Mr. Frantz has written Brown and urged the Commissioners, KLA, and the Friends to do the same and to ask him to affiliate himself with the library aid bill.

President Bransten also suggested writing to Leo McCarthy and Milton Marks to co-author the bill.

3. Mr. Frantz reported that we are being asked to submit two incremental budgets: one at 91% of the 1980-81 fiscal year level and one at 80%. Presently we are working with $8.137 million. A 91% increment budget for 1981-82 would be $7.405 million - a loss of $732,000 (in unadjusted dollars). An 80% increment budget for 1981-82 would be $6.509 million - a loss of $1.62 million (in unadjusted dollars).

Thus, for the 1981-82 fiscal year, the Commission will be faced with many difficult and painful policy decisions. It will be the Commission's responsibility in the new fiscal year to minimize the impact of the budget cuts and try to offset them with funding from other sources, including the State library bill.

4. Mr. Frantz directed the Commission's attention to a report made by Roberto Esteves on the expenditures of LSCA grant funds for fiscal year 1977-78 for the Communications Center. About 69% of the funds were expended on the blind and physically handicapped.

5. Mr. Frantz and Commissioner Stern met with two representatives of Roger Boas on December 22 in response to Mr. Frantz's letter proposing some aspect of public library service as one of the cultural uses of the Yerba Buena Center. The consequence of the meeting is that Roger Boas and John Igoe, acting development director, are taking the request seriously and want to explore the alternatives in some depth, in order to provide an additional outlet for public library services as part of the cultural activities in the Yerba Buena Center.

Mr. Frantz made it clear that the San Francisco Public Library is not seeking an additional library function to cost additional City money, but some relief from the pressure on present functions from lack of physical space. Commissioner Stern and he also modestly suggested using it as a site for a new Main Library. The suggestion was not ruled out, but it was viewed as unrealistic.

6. Mr. Frantz directed the Commissioner's attention to an interim report on the use of the Lockheed Dialogue Data Base. Mr. Frantz reported that it has been a very successful experiment to date and has cost less than estimated to use.

LIBRARY REPORTS

SECRETARY'S REPORT
MR. RICHARD WALSH

1. No report.

LIBRARIANS GUILD

1. No report.

OTHER STAFF REPORTS

1. No report.

FRIENDS OF THE LIBRARY

1. No report.

KEEP LIBRARIES ALIVE

1. Mary Louise Stong reported attending the CLA meetings in Pasadena. She was on the panel of the Government relations committee.

REPORTS OF STANDING COMMITTEES

PLANNING & OPERATIONS
COMMISSIONER RICHARDSON

1. Commissioner Richardson reported meeting with Jim McGinnis and the

Friends of the Talking Book Library during December. The Planning and Operations Committee recommended to the Commission the adoption of a plan that would put the Talking Books Library under the Disabled and Media Services Department, answerable to the Chief of the Main.

Commissioner Richardson moved the adoption of this plan. It was seconded by Commissioner Stern, and opened for discussion.

After 55 minutes of debate, Commissioner Jebe moved to table the issue until the next meeting; this was seconded by Commissioner Raymundo. Upon roll call, the motion was passed 4 ayes to 3 noes.

PUBLIC RELATIONS
COMMISSIONER STERN

1. Commissioner Stern reported that the Thor amendment had been lost. The Thor amendment was introduced by Senator Moynihan to exempt publishers from the retroactive application of the IRS ruling to tax publishers' inventories for 1979 at full value. However, exemption for 1980 and subsequent tax years will be brought up again in the new session of Congress.

PERSONNEL
COMMISSIONER CALLANAN

1. Commissioner Callanan reported that the Personnel Committee met and that the administration agreed to the need for a children's librarian for the Reading Centers. Barbara Van der Borght was selected and will be reassigned by the end of January.

2. Commissioner Callanan moved the adoption of Resolution # 1230; this was seconded by Commissioner Englander and unanimously approved.

RESOLUTION # 1230

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of December, 1980.

FINANCE
COMMISSIONER JEBE

1. Commissioner Jebe moved the adoption of Resolution # 1231; this was seconded by Commissioner Callanan, and unanimously approved.

RESOLUTION # 1231

RESOLVED, that the Library Commission hereby authorizes the attendance of Joan Dillon and Lucille Prickett to attend the 4th Annual

Legislative Symposium on Care Services for California Young Children in Sacramento, California on January 27, 1981; expenses to be paid from CLSA in accordance with the Library's plan to increase its informational and reference service, as such funds permit.

2. Commissioner Jebe moved the adoption of Resolution # 1232; this was seconded by Commissioner Raymundo, and unanimously approved.

RESOLUTION # 1232

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Roughton at a meeting of the CLASS COLRS Advisory Board, Los Angeles, January 23, 1981; expenses to be paid from Bay Area Reference Center funds, 1980-81, as such funds permit.

COMMUNICATIONS

1. No communications

NEW BUSINESS

NOMINATING COMMITTEE

1. Commissioner Callanan, committee chair, offered the recommendations for officers for 1981. For President, the Committee recommends Commissioner Richardson, for first Vice President, Commissioner Jebe, and for second Vice President, Commissioner Raymundo. Commissioner Callanan moved the adoption of the recommendations of the Nominating Committee. This was seconded by Commissioner Stern and upon roll call, was unanimously approved.

Commissioner Callanan reminded the President that the passage of this motion does not preclude additional nominations by Commissioners. However, there were no other nominations.

President Bransten congratulated Commissioners Richardson, Jebe, and Raymundo on their election. He also thanked all those who helped the Commission in the past year: each of the Commissioners, John Frantz, Friends of the Library, David Lelewer, Grace Macduff, Mary Louise Stong and the KLA, Peppy Hunt, and Mayor Feinstein for her help with SB 958. President Bransten also thanked the staff of the library: William Ramirez, Karen Scannell, Anne Kincaid, Richard Walsh, and the entire support staff.

President Bransten wished the incoming officers the best of luck in the coming year.

Commissioner Callanan thanked President Bransten for presiding over a very difficult year.

ADJOURNMENT

1. There being no further business to transact, the January 6, 1981 Commission Meeting was adjourned at 9:00 p.m.

2. The next regular meeting of the Library Commission will be held Tuesday, February 3, 1981, at 7:30 p.m. in the Main Library.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION NO. 1230

December 31, 1980

RESOLVED, that the following Non-Civil Service, temporary and re-certification of temporary appointments which have been made by the City Librarian for the month of December, 1980 be approved:

3610 Library Assistant

Althea Bailey

3630 Librarian I

Phyllis Schub
Priscilla Wong
Nancy Poore
Donna Fargnoli
Leslie Chow

3632 Librarian II

Timothy Williams
Ann E. Golden
Barry Brooker

8202 Security Guard

Robert Firestine

7334 Stationary Engineer

Larry Figoni

3602 Page

Yvette Dubosq
Stephany Yarbrough
Sandy Wong
Mark Evanoff
David Marshall
Flora Ko

AND FURTHER, that the following resignations of Non-Civil Service temporary and part-time positions be accepted:

1430 Transcriber Typist

Andy Uchiyama

3630 Librarian I

Gwendolyn Benas

3632 Librarian II

Ellen Broidy

3602 Page

Susan Lee
Jocelyn Zabriskie

SF
P76
#2
2/3/81

DOCUMENTS DEPT. Docs

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

1 9 1981
SAN FRANCISCO
PUBLIC LIBRARY

February 3, 1981

Minutes

The regular meeting of the San Francisco Public Library Commission was held Tuesday, February 3, 1981, at the Main Library.

The meeting was called to order at 7:30 p.m. by President Richardson.

On roll call the following were noted present: Commissioners Richardson, Stern, Jebe, Raymundo, and Englander. Commissioners Bransten and Callanan were excused.

It was moved by Commissioner Jebe, seconded by Commissioner Raymundo, and unanimously approved that the January 6, 1981, Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Mr. Frantz reported that incremental budgets will probably be unavoidable next year. He is scheduled to meet with Mayor Feinstein at 2:00 p.m., Friday, February 6, to discuss the effects the budget at different incremental levels will have on the Library.

   Also at this meeting, Mr. Frantz hopes to find out whether or not the Mayor has any strong feelings regarding the Library's service program in general.

2. Mr. Frantz attended the open house in honor of Commissioner Jebe's exhibit of photographs at Excelsior Branch Library.

3. Commissioners Richardson and Stern were reappointed by Mayor Feinstein to new four-year terms on the Library Commission.

4. The Library signed off a Memorandum of Understanding with the Librarians' Guild on January 16, 1981.

5. Tom Bourne from the Wilson Library Bulletin visited us. He is doing a story on the Library in advance of the San Francisco ALA Conference for the June issue of the Bulletin.

6. Services to the blind and visually handicapped will be discussed at the February 5 meeting of the Board of Supervisors' Consumer and Urban Affairs Committee.

7. Mr. Frantz announced that the successor bill to SB958 is now in the legislative drafting room.

8. At the next Commission meeting, March 3, 1981, two or three representatives from BALIS (Bay Area Library and Information System) will attend to discuss affiliation with San Francisco Public Library.

SECRETARY'S REPORT
Mr. Richard Walsh

1. Mr. Walsh announced the following Library Commission committee assignments for 1981:

FINANCE (Last Thursday of the month, 4:30 p.m.):

Commissioner Jebe, Chair; Commissioners Raymundo and Stern.

PERSONNEL (Third Tuesday of the month, 4:30 p.m.):

Commissioner Callanan, Chair; Commissioners Englander and Raymundo.

PLANNING & OPERATIONS (Third Wednesday of the month, 4:30 p.m.):

Commissioner Englander, Chair; Commissioners Callanan and Bransten.

PUBLIC RELATIONS (Last Wednesday of the month, 12:00 n.):

Commissioner Stern, Chair; Commissioners Bransten and Jebe.

2. The Friends of the Library provided funds for a security system at 45 Hyde Street. The security system, much like that at Bernal Branch, is now being installed. Mr. Frantz will send a thank you letter to the Friends.

3. The Library should be having its windows washed soon.

LIBRARIANS' GUILD

1. It was reported by Florence Mitchell that the Library Administration has not yet provided a guard at the entrance of the Main Library.

OTHER STAFF REPORTS

1. Mrs. Scannell reported that there is a dispute going on between the San Francisco Art Commission and the muralists regarding copyright for the murals at Bernal and Potrero Branches. In the past, the muralists have retained the copyright while the City maintains ownership; in most major cities this is true. The City wishes to hold copyrights as well as ownership.

   There was discussion on vandalism, publication of pictorial postcards, etc. in connection with copyright ownership.

   The Library Commission has been asked for its opinion so that the dispute can be settled. If the Commission would like to discuss this further, a muralist will be invited to address the Commission.

   Commission President Richardson, as a member of the Art Commission, will bring a report back to the Library Commission.

2. Mr. Ramirez reported that a supplemental budget for the Business Library may not have to be presented, as it may not be necessary.

   Because there are no Civil Service lists for librarians, and probably will not be until June, vacant positions have been filled with temporary replacements. The substantial number of such replacements has resulted in considerable savings in fringe benefits for the Library. Salaries for Business Library personnel may be paid from these unforeseen savings.

KLA

1. Mary Louise Stong reported on a meeting with Hadley Roff. Mr. Roff seemed to be very receptive as to what a Library is, and KLA was able to get a few points across to him.

2. A luncheon for the new Supervisors and their aides is planned for Friday, February 27.

3. Library supporters are urged to join and support CLA; this will help in efforts to get Library legislation across.

PUBLIC RELATIONS

1. Commissioner Stern commented, regarding the meeting with Mr. Roff, that he views the Dialog program as a very important service to the City.

2. The Friends of the Library are going to help fix up the lobby of the Main Library as a memorial to George Moscone and Harvey Milk. The entrance doors may be refurbished. Plants, attractive signs and improved lighting will be added.

3. Mary Louise Stong reported that the signing project is allowing for directories on every floor.

4. Commissioner Stern reported on the Urban Libraries Council meeting at ALA. Senator Robert T. Stafford, a Vermont Republican, may introduce the National Library and Information Services Act and Mrs. Stern will be coordinating support from various groups and organizations.

   A copy of the Lowell Martin Study on the Philadelphia Free Library in the 1980's will be sent to this Library.

PERSONNEL

1. Commissioner Raymundo moved the adoption of Resolution #1233, this was seconded by Commissioner Englander, and unanimously approved:

   APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of January, 1981.

FINANCE

There will be a meeting of the Finance Committee on Thursday, February 5, 12:30 p.m., in the Rare Books Room regarding Friday's budget meeting with the Mayor.

1. It was moved by Commissioner Jebe, seconded by Commissioner Englander, and unanimously approved that the following resolution be accepted:

RESOLUTION #1234

RESOLVED, that the Library Commission hereby authorizes the attendance of Carse McDaniel at the ARLIS North America conference to be held in San Francisco, February 20-25, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

2. It was moved by Commissioner Jebe, seconded by Commissioner Englander, and unanimously approved that the following resolution be accepted:

RESOLUTION #1235

RESOLVED, that the Library Commission hereby authorizes the attendance of Blanche Maulet at the Cooperative Library Network and CLASS introductory workshop on Reference Use of RLIN, in San Jose, California, February 10, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

3. It was moved by Commissioner Jebe, seconded by Commissioner Raymundo, and unanimously approved that the following resolution be accepted:

RESOLUTION #1236

RESOLVED, that the Library Commission hereby authorizes the attendance of Christine Ahrens, Kathleen Maynard, James Reilly, Patricia Smith and Renee Tarshis at the Special Libraries Association workshop entitled "Think Small: Put a Computer in the Library," in South San Francisco, January 30, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

NEW BUSINESS

1. Mrs. Gregory A. Weingetz of the Genealogical Book Buying Committee addressed the Commission with the concerns of the Daughters of the American Revolution and other patriotic societies regarding the state of the collection and service of the genealogy section since September 30, 1980.

They expressed concern regarding the many donated books that have still not been cataloged, that are missing, etc. and the fact that the room is not staffed.

The Genealogical Book Buying Committee is requesting that the collection be transferred to the Daly City Public Library as they have indicated willingness to provide housing and service.

Commissioner Englander asked that the Book Buying Committee obtain a letter, addressed to the Commission, from Daly City Public Library requesting the collection, stating that they would be willing to establish the collection there.

The Book Buying Committee is invited to meet with the Library Commission's Planning and Operations Committee on Wednesday, February 18, 4:30 p.m., to discuss this matter further.

President Richardson also invited the members of the Genealogical Book Buying Committee to join KLA, the Friends of the Library, and urged them to become lobbyists for Library funds so we can afford to have such special services as a staffed genealogy section.

There being no further business to transact, the February 3, 1981, Library Commission meeting was adjourned at 9:20 p.m.

The next regular meeting will be held Tuesday, March 3, 1981, at 7:30 p.m. in the Main Library.

Respectfully submitted,

Richard Walsh

Richard P. Walsh
Secretary, Library Commission

RESOLUTION #1233

January 31, 1981

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of January, 1981, be approved:

1424 Clerk Typist

Baim, Violet

1430 Transcriber Typist

Evanoff, Mark

2708 Custodian

Chou, AhNgwe

3610 Library Assistant

Douglas, Debra

3630 Librarian I

Dong, Marilyn
McDuff, Rebecca
Ritter, Jane
Seed, Elaine
Storwick, Michael

AND FURTHER, that the following resignations of Non-Civil Service temporary and part-time positions be accepted:

1424 Clerk Typist

Evind, Judith

2708 Custodian

Williams, Vernon

3630 Librarian I

Cadam, Ronnie

SF
P76
#2
2/13/81
Special

DOCS
DOCUMENTS DEPT.
FEB 24 1981
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES OF THE
SAN FRANCISCO PUBLIC LIBRARY
SPECIAL COMMISSION MEETING
February 13, 1981

A Special Meeting of the San Francisco Public Library Commission was held on Friday, February 13, 1981, in the Main Library.

The meeting was called to order at 4:15 p.m. by President Richardson.

On roll call, Commissioners Stern, Bransten, Jebe, Raymundo, Englander, Callanan and Richardson were present.

BUDGET MEETING WITH THE MAYOR

Mr. Frantz reported that it seemed difficult to get a real discussion going on the question of the Business Branch versus the Main Library because there was an almost matter-of-fact acceptance that the Library system would close one day a week moving the whole system to a five-day schedule, and that the Business Library would be closed. At one point in the discussion, Mr. Frantz suggested that the City offer the Business Library lock, stock and barrel to some committee of the corporate community. This suggestion seemed to be well received by the group.

The question was put: After you close the Business Branch and the system for one day a week, what else are you going to do to realize the savings required? We said that we would close branches. Criteria for selecting which branches to close were briefly discussed. The Library has been urged to maintain, as best it can, the geographic coverage around the City and to keep operating those branches which are viewed the most substantial and busiest branches, such as Chinatown.

Mayor Feinstein suggested that Mr. Frantz talk to Merrill Ring at the Bank of America about the possibility of using City-owned sites now occupied by libraries for commercial development in exchange for maintaining or restoring branch library services in such a facility. Mr. Frantz will meet with Mr. Ring to see if anything can be done in this direction.

Finally the Library's FIRM program results were discussed. It was agreed that the Library is doing a good job in meeting its FIRM program goals.

METHODS OF REDUCING COSTS (PERSONNEL)

Mr. Ramirez and Mrs. Scannell presented budget alternatives and recommendations, on the personnel level only, with regard to the 1981-82 budget at 91 and 80 percent incremental levels. There was lengthy discussion on what would need to be done in order to achieve the required reductions.

It was moved by Commissioner Raymundo, seconded by Commissioner Englander and unanimously approved to close the Main Library one day a week (Monday or Saturday).

There was discussion on closing the Business Library. A poll was taken in which the Library Commission unanimously opposed the closing of the Business Branch.

It was moved by Commissioner Raymundo, seconded by Commissioner Callanan and approved that the motion regarding closing the Main Library one day a week be reconsidered and withdrawn.

There being no further business to transact, the February 13, 1981, Special Commission Meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh
Secretary, Library Commission

SF
P76
#2
3/3/81

Docs

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

Minutes

March 3, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, March 3, 1981, at the Main Library.

The meeting was called to order at 7:40 by President Richardson.

On roll call the following were noted present: Commissioners Englander, Raymundo, Jebe, Bransten, and Richardson. Commissioners Stern and Callanan were excused.

It was moved by Commissioner Raymundo, seconded by Commissioner Jebe, and unanimously approved that the February 3, 1981, Commission Meeting Minutes be accepted.

DOCUMENTS DEPT.
MAR 3 0 1981
SAN FRANCISCO
PUBLIC LIBRARY

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Mr. Frantz reported that last Wednesday, February 25, 1981, a public libraries appropriation bill (SB358) was introduced in the State Senate. The bill calls for about 25 million dollars in State aid for public libraries.

2. Mr. Frantz summarized the impact of the incremental budgets. He explained that the Mayor instructed the Library to submit two budgets, one at the 91 percent level of this year's budget and a second at the 80 percent level, and that it was the Library's duty to submit these budgets to the Mayor by March 1. He stressed the fact that the Library does not want reductions as they only spell eventual destruction of the Public Library.

   The only major change in the incremental budgets, since the Special Commission meeting of February 13, is that a reduced-hour schedule has been proposed that will enable the Library system to remain open six days a week. No alternative to closing the Business Library has been found yet.

   There was lengthy discussion on the 1981-82 budget, in which Mr. Jack Cheng, Trans-Cal Real ty, urged the Commission to consider a financial proposal to assist the Business Library. His plan was referred to the Planning and Operations Committee for discussion and consideration.

   Commissioner Englander moved that the incremental budget be submitted to the Mayor as is, but under great protest. Commissioner Bransten seconded the motion and added that an adequate budget should also be submitted at the same time. The motion was unanimously approved.

   The Finance Committee is directed to get together with other interested City departments that also have a 91 percent constraint on them, in cooperation with KLA, and explore every possibility of additional funds for the Library, including the drafting of legislation creating a special tax to support libraries and other cultural and educational institutions.

SECRETARY'S REPORT
Mr. Richard Walsh

1. Mr. Walsh acknowledged receipt of letters supporting both the Business Library and the Main Library.

PLANNING AND OPERATIONS

1. The Planning and Operations Committee met with a group of persons who are concerned with the present state of the genealogy collection. It was discovered that there are several genealogy collections in the area which need to be considered. At the meeting it was agreed that the San Francisco Public Library would attempt to coordinate the efforts and activities of the various genealogical collections and the curators of these collections. The staff is in the process of working out recommendations to address these concerns. The Commission has received a copy of a letter, a plan of operations, which Mr. Ramirez has written in response to concerns about this Library's genealogy collection. There will be an on-going effort to coordinate the services of the various genealogical collections, which include SFPL's, Sutro's, the San Bruno, Federal Records Center, and the California Genealogical Society.

PERSONNEL

1. Commissioner Raymundo moved the adoption of Resolution #1237, this was seconded by Commissioner Englander, and unanimously approved:

   APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of February, 1981.

FINANCE

1. It was moved by Commissioner Jebe, seconded by Commissioner Englander, and unanimously approved that the following resolution be accepted:

   RESOLUTION #1238

   RESOLVED, that the Library Commission hereby authorizes the attendance of Marilyn Thieme and Faith Van Liere at the seminar on Legal Research for the Non-Law Librarian, to be held in San Francisco on March 25, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

2. It was moved by Commissioner Englander, seconded by Commissioner Jebe, and unanimously approved that the following resolution be accepted:

   RESOLUTION #1239

   RESOLVED, that the Library Commission hereby accepts a gift of $5,000 from Shinnyo-En California to be used for the purchase of books and other library materials which describe, explain, or discuss the cultures, customs, and philosophies of Asia so that better understanding and communications between the Asian and American peoples may be achieved.

NEW BUSINESS

1. It is the intention of the Planning and Operations Committee to consider, over the next several meetings of the Committee, alternate uses of the branches proposed for closing so that they will not be abandoned or closed without a plan for their future use. All interested persons are asked to submit suggestions to Mr. Frantz who will bring them before the Committee.

There being no further business to transact, the March 3, 1981, Library Commission meeting was adjourned at 10:40 p.m.

The next regular meeting will be held Tuesday, April 7, 1981, at 7:30 p.m. in the Main Library.

Respectfully submitted,

Richard P Walsh

Richard P. Walsh
Secretary, Library Commission

RESOLUTION NO. 1237

February 28, 1981

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of February, 1981 be approved:

3618 Library Tech. Asst. I

Monga, Jagit

3630 Librarian I

Baker, Thomas
Ewart, Geraldine
Stern, Karen
Wilensky, Sharon

3632 Librarian II

Kenny, John

3602 P/T Library Page

Aguirre, Samuel
Arelland, Christopher
Daniels, Milicent
Guerrero, Xavier
Hamilton, Juan
Hori, Mary Ann
Hung, Joanne
Jones, Jeannette
Jung, Alison
Madamba, Teresita
Neves, Damien
Ng, Timmy
Quan, Marsha
Redman, Kevin
Stern, Peter
Williams, Theodore
Winer, Paul

AND FURTHER, that the following resignations of Non-Civil Service temporary and part-time positions be accepted:

3602 P/T Library Page

Barricklow, Denise
Bounmy, Chanh
Fisher, John
Gastellum, Lynn
Kuan, Daisy
Lee, Susan D.
Levie, Julie Ann
Logan, Sheree
Madamba, Teresita
Perez, Francisco
Romero, Ivan
Ronconi, Robert
Smith, Cynthia
Wong, Irene
Woon, Susan
Zabriskei Joycelyn

SF
P76
#2
4/7/81

DOCUMENTS DEPT. Documents
APR 27 1981
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

Minutes

April 7, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, April 7, 1981, at the Main Library.

The meeting was called to order at 7:40 p.m. by President Richardson.

On roll call the following were noted present: Commissioners Raymundo, Jebe, Stern, Englander and Richardson. Commissioners Bransten and Callanan were excused.

It was moved by Commissioner Raymundo, seconded by Commissioner Jebe, and unanimously approved that the March 3, 1981, Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
William Ramirez for
John C. Frantz

1. The first of two of the Mayor's public hearings on the City budget was held on Saturday, April 4; about 120 people attended. The second hearing is being held Tuesday, April 7, at Anza Branch; Karen Scannell is representing the Library at that meeting.

   At the Saturday public hearing Sally Brunn spoke on the subject of branch closings and Mr. Bob Barker, Democratic Workers' Party, expressed feelings about branch closings and the Business Library.

2. A complaint against the Library has been filed with the U. S. Department of Education by Mr. Jim McGinnis and others on behalf of the blind and visually handicapped library users. This complaint has been forwarded by the Department of Education to the Office of Revenue Sharing. The Library is being represented by Mr. Tom Berliner, City Attorney's Office, in this matter.

3. Mr. Ramirez reported on his recent visit to the Library of the California Historical Society. There he met and discussed the status of the genealogy collection at the Main Library with Mr. Bruce Johnson, the California Historical Society Librarian, and Mr. Jerry Wright, Genealogy Librarian. They both were interested in the prospects of increased future cooperation and of merging existing genealogical collections.

   Changes in the Genealogy Room include a modest increase in page hours so that books can be reshelved more consistently and a sign posted which refers researchers to the DAR volunteers where they can get additional research assistance. So far, this arrangement seems to be working well. Later this week a rope will be installed for better control of the materials in the Room. In addition, a sign-up register will be available for patrons to sign before using the genealogy collection. The family name index prepared by DAR volunteers will be installed in the Genealogy Room for use by researchers. Continuing efforts will be made to make these materials as accessible as possible.

4. The Library has received a copy of a letter from Gregory Hurst, Executive Vice-President of the Chamber of Commerce, to the Mayor stating that the Chamber has decided not to participate directly in any efforts to maintain the Business Library.

5. Supervisor Carol Ruth Silver's ordinance establishing a special tax to provide revenues for operating expenses for public libraries has been introduced to the Board of Supervisors. This legislation also provides funding the Art Commission, Asian Art Museum, Fine Arts Museum and the War Memorial. The objective is to provide these agencies with funding at the pre-Proposition 13 level in adjusted (1981) dollars.

6. The Civil Service Commission has approved the Library's Affirmative Action plan.

7. The Friends of the Library recently employed the services of Polaris Research and Development (formerly known as URSA) to assist in establishing procedures for a long-range planning process for the Library. The resulting report, "San Francisco Library Study," has just been issued. Briefly it summarizes the findings from questionnaires and interviews with people that Polaris felt are key figures in the Library's development and, further, it proposes a process for initiating a long-range plan, specifying particular roles and functions for key groups and individuals.

   There was lengthy discussion on the Library's need to become the information center of the City.

   Commissioner Englander made a recommendation to Richard Walsh and William Ramirez that they take up with Mr. Frantz the problem of interlibrary communication and the need to produce a written communication to all staff on a weekly or a biweekly basis.

   The Friends of the Library are trying very hard to get a public relations person for the Library to help improve library communications.

   There was lengthy discussion about the possibility of a Library Commission meeting, with Library staff only, so that staff might express their ideas, suggestions and opinions concerning matters such as the budget, alternate uses of the branches, etc. without the public present. As this is not possible because the Commission can only function in public meetings, the Library Commission invited the staff to submit suggestions, ideas and criticisms in any form of communication to the Commission who are very eager and interested in hearing from the staff regarding such matters. The staff is also encouraged to attend the monthly Commission meeting as well as the frequent Committee meetings.

8. All City Departments can now accept gifts up to $5,000 in value without further approval of the Board of Supervisors. Library Commission approval is sufficient now to accept all gifts to the Library under this new limit.

9. There will be a public hearing on SB 358 (state funding for public libraries) before the Senate Education Committee on Wednesday, April 22, 9:30 a.m., State Capital, Room 4203.

10. Because staff shortages have created many backlogs in vital support activities and have increased the need to close departments for periods of time, Mr. Ramirez recommended a reduction in public service hours for the Main Library, from 63 hours to 57 a week, opening each morning at 10:00.

    Past surveys have consistently indicated that public use of departments between 9 a.m. - 10 a.m. is much lighter than at any other time during the day. The

hour between 9:00 - 10:00 will be used by staff to work on vital support activities which will improve staff's ability to provide a stronger level of service during the rest of the day than otherwise possible.

Commissioner Englander moved that the recommendation of change in Main Library hours be approved as an emergency move, beginning April 20 and continuing for the remainder of this fiscal year. This was seconded by Commissioner Stern and unanimously approved.

SECRETARY'S REPORT
Mr. Richard Walsh

1. The Friends of the Library have purchased new flags for the Library. Mr. Walsh thanked the Friends on behalf of the Library Commission.

LIBRARIANS' GUILD

1. There was discussion on the problem of security at the Main Library and the need for staff identification. Having a general staff meeting regarding these matters will be recommended to Mr. Frantz. Staff is encouraged to attend the Planning and Operations Committee meeting on the third Thursday at 4:30 p.m. where this subject can be discussed.

PLANNING AND OPERATIONS

1. Specific proposals regarding budget alternatives will again be asked for at the next Planning and Operations Committee meeting.

PUBLIC RELATIONS

1. Commissioner Stern urges all members of the Library Commission to write to the Mayor, as well as the others suggested by Mr. Frantz, regarding the approval of SB 358.

PERSONNEL

1. The adoption of Resolution #1240 was moved by Commissioner Raymondo, seconded by Commissioner Englander and unanimously approved:

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of March, 1981.

FINANCE

1. It was moved by Commissioner Englander, seconded by Commissioner Stern and unanimously approved that the following resolutions be accepted:

Resolution #1241

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT, AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES & CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES.

WHEREAS, the California State Library has available federal Library Service and Construction Act funds to support Major Urban Resource Libraries; and,

WHEREAS, the San Francisco Public Library wishes to submit an application to the State of California to be designated as a Major Urban Resource Library; and,

WHEREAS, the San Francisco Public Library is eligible for these funds as a city with a population of 100,000 or more; now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to apply for and accept federal funding for designated Major Urban Resource Libraries; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

Resolution #1242

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT, AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR THE STATEWIDE FINDING LISTS PROJECT.

WHEREAS, the California State Library has available Federal Library Service and Construction Act funds to support a Statewide Finding Lists Project; and

WHEREAS, the San Francisco Public Library wishes to submit an application to the State of California to participate in this project; and

WHEREAS, the San Francisco Public Library can receive reimbursement under this project for the purchase of a copy of CATALIST (the statewide union list of monographs on microfiche, including easel, binders, and housing frames); now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to apply for, accept, and expend federal funding for the Statewide Finding Lists Project; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

Resolution #1243

RESOLVED, that the Library Commission hereby authorizes the attendance of Lori Crosky at the American Society for Information Science mid-year meeting at Ft. Lewid College in Durnago, Colorado, May 14-18, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution #1244

RESOLVED, that the Library Commission hereby authorizes the attendance of Eunice Parker and Elsie Wong at the Community Training and Development Workshops as follows: Eunice Parker to Effective Writing Skills, in San Francisco, California, on April 2, 1981; Elsie Wong to Conflict Resolution Workshop in San Rafael, California, on April 15, 1981; Elsie Wong to Management Supervisory Skills Workshop, in San Rafael, California, on May 14, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution #1245

ENDORSEMENT OF SB 358 BY THE SAN FRANCISCO PUBLIC LIBRARY COMMISSION.

WHEREAS, Proposition 13 has greatly reduced local ad valorem revenue for the support of the San Francisco Public Library; and,

WHEREAS, the burden of supporting public libraries has historically fallen disproportionately on local property taxes; and,

WHEREAS, SB 358 would provide funding from state sources in the amount of 10% of a basic level of library support at $12 per capita; and,

WHEREAS, San Francisco would receive approximately $815,000 to maintain its public library services; and,

WHEREAS, SB 358 would not alter, diminish or dilute the responsibility and authority of the San Francisco Public Library Commission to establish library priorities and policies based upon the needs and interests of the people using the library; now, therefore, be it

RESOLVED, that the San Francisco Public Library Commission hereby endorses SB 358 and urges its prompt approval by the California State Legislature and by the Governor.

Resolution #1246

RESOLVED, that the Library Commission hereby authorizes the attendance of Glenda Hooper at the regular meeting of the California Library Association Council, Culver City, on May 1, 1981; expenses to be paid from Bay Area Reference Center funds, as such funds permit.

There being no further business to transact, the April 7, 1981, Library Commission meeting was adjourned at 9:20 p.m.

The next regular meeting will be held Tuesday, May 4, 1981, 7:30 p.m., in the Main Library.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh
Secretary, Library Commission

RESOLUTION NO. 1240

March 31, 1981

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of March, 1981 be approved:

1220 Payroll Clerk

Murphy, Daniel J. Jr.

1422 Jr. Clerk Typist

Amaro, Norma

1430 Transcriber Typist

Porter, Beatriz E.

2708 Custodian

Haynes, Elias Jr.

3537 TIA Media Service Mgr

Hunter, Roslind

3610 Library Assistant

Armentrout, Mary
Douglas, Debra
Hausman, Steven
Jenkins, Evan

3616 Library Tech. Asst. I

Douglas, Debra
Jenkins, Evan
Roberts, Therese
Sutton, Cecil

3618 Library Tech. Asst. II

Lee, Yuk Lan

3630 Librarian I

Corbin, Rosemary

3632 Librarian II

Coon, Carol

3602 P/T Library Page

Ballantine, Anne
Ballard, Stephen
Chan, Allan
La, Co Hoan
Lee, Brandon
Lanny, Castillo
Ng, Eddie
Ngo, Lisa
Omran, Carlos
Ostrow, Nancy
Rosenberg, Alan
Wan, Carol
Yuen, Russell

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3610 Library Assistant

Bailey, Althea

3630 Librarian I

Chow, Leslie

3602 P/T Library Page

Armentrout, Mary
Kwong, Helen
Lam, Betty C.
Lee, Edmund
Melara, Humberto
Ngo, Anita
Ostrow, Nancy
Yarbrough, Stephany

Documents

DOCUMENTS DEPT.
MAY 19 1981
SAN FRANCISCO
PUBLIC LIBRARY

SF
P76
#2
5/5/81

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

Minutes

May 5, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, May 5, 1981, at the Main Library.

The meeting was called to order at 7:35 p.m. by President Raye G. Richardson.

On the roll call the following were noted present: Commissioners Richardson, Bransten, Stern, Jebe, Englander and Callanan. Commissioner Raymundo was excused.

CITY LIBRARIAN'S REPORT
John C. Frantz

1. Sally Brunn of KLA reported on the bill by Supervisor Carol Ruth Silver proposing a special library tax. Ms. Brunn stressed that we must be aware of the political realities involved in this proposal. During the Mayor's hearing, it was said that unless the bill has the support of the Chamber of Commerce and the Newspapers, it's going to be difficult to get it passed.

2. Mr. Frantz reported on the status of the Mayor's budget. Either late this afternoon (5/5) or early tomorrow morning (5/6) the Mayor's Budget will go to the Controller's Office. The Mayor was unwilling to close branches or curtail services beginning July 1, 1981. She thought such reductions in library services have not been adequately explained to the people of the City and that we might do some irreversable damage to the Library System. She asked Rudy Nothenberg to prepare a total appropriation which will keep the Library financially stable beginning July 1, 1981 through at least eight months of the new fiscal year. During this time a study proposed by the Friends of the Library would be made and the Library Commission would be charged to hold detailed public hearings into the problems facing the Library in order to analyze the impact of the recommendations and gain community acceptance.

3. SB358 will be taken up by the Senate Finance Committee sometime in June and then go to the Assembly Ways and Means Committee. An appropriation of$23 million has been added to the measure.

4. Mr. Frantz and Commissioner Englander attended a meeting of the Board of Directors of the Archives of the Performing Arts last month when a resolution was adopted to disband the corporation and disperse the collection..

5. Mr. Frantz reminded the Commission that the ALA Convention opens Friday, June 26th at 8:00 p.m. On Sunday, June 28th, there will be a large reception in the Davies Concert Hall. The Convention runs through July 4th. The headquarters will be at the Hilton Hotel. The library is involved indirectly through Anne Haldeman, co-chairperson of the Local Arrangements Committee. Mr. Frantz reminded everyone that we are the host of this convention and encouraged Commissioners to attend at least some of the functions.

SECRETARY'S REPORT
Richard Walsh

1. Mr. Walsh introduced Mr. Ray Johnson, his new secretary, to the Commission.

LIBRARIAN'S GUILD

1. No Report.

STAFF REPORTS
Karen Scannell

1. Ms. Scannell reported that the renaming of the Eureka Valley Branch, in the honor of the late Supervisor, Harvey Milk, will take place at the branch on May 19, 1981 at 6:30 p.m. There will be a week of planned activities after the dedication ceremony. Commissioners were urged to attend.

2. Ms. Scannell also reminded the Commission that on December 4, 1979 the Commission adopted a preliminary plan for the mural at the Ortega Branch. Through several meetings of a committee, a general concensus of the design is now finalized. A model of the mural is on display at the Ortega Branch. A motion was unanimously approved that the model be brought to the next Commission meeting.

FRIENDS OF THE LIBRARY
Verneta Hill

1. Ms. Hill reported that the annual Friends of the Library Book Sale will be held from Thursday, May 14 through Sunday, May 17 at Pier Two in Fort Mason.

2. Ms. Hill also reported that the Friends of the Library has received 14,955.00 from the B. Dalton Book Company to be used to stimulate children's interest in reading.

PLANNING AND OPERATIONS COMMITTEE
Commissioner Englander

1. Commissioner Englander stated that the Committee met at 4:30, Thursday, April 23. He reported that after considerable discussion of main library security the committee made a motion recommending: the library rules of conduct be reprinted and widely distributed, the guard desk be relocated to the entrance, an intercom be added to the guards telephone, and the stairways and rotunda be cleared of any code violators.

2. Commissioner Englander moved that a letter be sent from the President of the Library Commission to the President of the Police Commission requesting police surveillance of the Main Library at periodic but unannounced intervals and also that the two Commission Presidents meet to discuss the problems facing the staff and patrons at the Main Library. The motion was seconded by Commissioner Callanan and unanimously approved.

PERSONNEL COMMITTEE
Commissioner Callanan

1. Commissioner Callanan moved the adoption of Resolution #1247. It was seconded by Commissioner Englander and unanimously approved.

   APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of April, 1981.

PUBLIC RELATIONS COMMITTEE
Commissioner Stern

1. Commissioner Stern suggested to the Commission that the Commission meeting time be changed from 7:30 to 4:30 p.m. Mr. Walsh will poll the Commissioners to see whether 4:30 p.m. meetings would be feasible.

2. Commissioner Stern also reported that the Friends are prepared to sponsor a study of the Library Systen, possibly by Lowell Martin, a nationally recognized library consultant.

3. Mr. Eric Noble presented a petition to the Commission opposing the cutback in the Main Library's operating hours. It was explained to Mr. Noble that it was not the wishes of the Library Commission to curtail services, but under the present budgetary restrictions, curtailment was indeed neccessary. It was suggested to Mr. Noble that he send a copy of the petition to the Mayor.

Commissioner Englander thanked Mr. Noble for his time and effort. President Richardson encouraged Mr. Noble to continue in his support for the Public Library and to write the Mayor, the Governor and the President.

FINANCE COMMITTEE
Commissioner Jebe

1. Mr. Englander made a motion to support in principle Supervisor Carol Ruth Silver's legislation for a special tax but stated full support of the bill should wait for the final draft. This was seconded by Commissioner Bransten and unanimously approved.

2. It was moved by Commissioner Jebe, seconded by Commissioner Englander and unanimously approved that the following resolutions be approved:

Resolution # 1248

AUTHORIZING THE PUBLIC LIBRARY TO EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION PROJECT FOR 1981-82.

WHEREAS, the San Francisco Public Library Commission approved the application for funds for the Federal Library Services and Construction Act funds for the continued operation of its reference project, the Bay Area Reference Center by Resolution 1211, dated September 2, 1980: and

WHEREAS, the Board of Supervisors of the City and County of San Francisco approved such application by Resolution 987-80, dated November 12, 1980: and

WHEREAS, the San Francisco Public Library has received approval by the State Library of funding in the amount of $398,300; now, therefore, be it

RESOLVED, that the San Francisco Public Library expend this amount for fiscal year 1981-82; and be it

FURTHER RESOLVED, that the acceptance of these funds does not commit the City and County of San Francisco to continuance beyond the period of said grant funds.

Resolution # 1249

RESOLVED, that the Library Commission hereby authorizes the attendance of Pamela Sutorius at the seminar "New Wrinkles on Aging," to be held in San Francisco, June 25 and 26, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1250

RESOLVED, that the Library Commission hereby authorizes the attendance of Roberto Esteves at the "Management/Supervisory Skills" workshop, to be held in San Rafael, California, May 14, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1251

RESOLVED, that the Library Commission hereby authorizes the attendance of Patricia Stewart at the CLA Technical Services Spring Workshop on Automation, to be held in Oakland, California, May 8, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1252

RESOLVED, that the Library Commission hereby authorizes the attendance of Patricia Stewart at the West Coast Computer Faire, to be held in San Francisco, April 3-5, 1981, in accordance with the Library's plan for Cooperative Reference Services, expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1253

RESOLVED, that the Library Commission hereby authorizes the attendance of Chris Ahrens, Margaret Wyatt, and Nancy Kellum-Rose at the ACL annual Institute, to be held in Berkeley, California, May 14, 1981, in accordance with the Library's Plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1254

RESOLVED, that the Library Commission hereby authorizes the attendance of Gloria Hanson, Blanche Maulet, and Sharon Wong at the ALA workshop on the Library of Congress application of the new AACR2 rules, to be held in San Francisco June 3-5, 1981, in accordance with the Library's plan for Cooperative Reference Services; expenses to be paid from CLSA funds, 1980-81, as such funds permit.

Resolution # 1255

WHEREAS, the San Frnacisco Board of Supervisors has authorized the San Francisco Public Library to participate in all programs required by the California Library Services Act (Education Code, sec, 18700 et. seq.); and

WHEREAS, the San Francisco Board of Supervisors has found that it is in the interests of the residents of San Francisco to authorize participation by the San Francisco Public Library in the Bay Area Library and Information System; and

WHEREAS, there would be potential additional benefits to the residents of San Francisco if the San Francisco Public Library System were to consolidate with the Bay Area Library and Information System to form a single cooperative library system with consolidated regional library services and programs; and

WHEREAS, the California Library Services Board has funds available to assist the consolidation of library systems; now therefore be it.

REVOLVED, that the San Francisco Public Librarian, John C. Frantz, is authorized and directed to file with the California Library Services Board a notice of this consolidation, which will take effect by July 1, 1981, and to file any other documents required to enable the newly consolidated cooperative library system to claim funds under Sec. 18751 of the California Library Services Act; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

NEW BUSINESS

Mr. Frantz reported that President Richardson has invited Mayor Feinstein to attend the June 2, 1981 meeting and she has accepted.

There being no further business to transact, meeting was adjourned at 9:45 p.m.

The next regular meeting will be held Tuesday, June 2, 1981, 7:30 p.m. in the Main Library Commission Room.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh, Secretary
LIBRARY COMMISSION

RESOLUTION NO. 1247

April 30, 1981

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of April, 1981 be approved:

1430 Transcriber Typist

Ray T. Johnson, II

3602 P/T Library Page

Brenda Kenneally
Robert Allen

3610 Library Assistant

Daniel A. Kallok

3616 Library Tech. Asst. I

James R. Clark
Shirley J. Lis

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

1430 Transcriber Typist

Beatriz Porter

3616 Library Tech. Asst. I.

Cecil Sutton
Adrienne Kennedy

3630 Librarian I

Priscilla Wong
Leslie Chow

3602 P/T Library Page

Wendy Helft
Mary Ann Hori
Glendon Melanson
Elizabeth Mendes
Stratos Rodetis
Alan Rosenberg
Sayles-McCann, Alan

SF
P76
#2
6/2/81

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

June 2, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, June 3, 1981, at the Main Library.

The meeting was called to order at 7:31 p.m. by President Richardson.

On roll call the following were noted present: Commissioners Raymundo, Jebe, Stern, Englander, Bransten, Callanan, and Richardson.

It was moved by Commissioner Englander, seconded by Commissioner Stern and unanimously approved that the May 5, 1981, Commission Meeting minutes be accepted.

CITY LIBRARIAN'S REPORT
John C. Frantz

Mr. Frantz was pleased to announce that on June 1, 1981, the Mayor's budget was released and it was substantially what he expected. The budget ratified Mr. Frantz's report to the Commission on May 5, 1981. The Mayor's budget allowed the Library an eight month funding period which allows the Library to conduct a study designed to help the Library provide better services for less dollars. The budget will be heard by the Planning Committee of the Board of Supervisors on the afternoon of Thursday, June 18, 1981.

Mr. Frantz also reported that Mr. Ernie Siegal, former deputy city librarian in Los Angeles, on May 18th became the Coutra Costa County Librarian.

Mr. Harold Martelle, former assistant city librarian to San Francisco, anounced his plans to retire this summer, Mr. Frantz stated.

It was further reported that Mr. Al Spence, Librarian in the Literature Department, did an editorial reply on TV station KRON, subjected "Charging Fees". Mr. Frantz commended Mr. Spence and went on to comment that he thought the reply was structured very well.

MESSAGE FROM THE MAYOR
The Honorable Dianne Feinstein

"Madam Chairman, members of the Library Commission, and friends. I want to begin by first saying to the Library Commission: I want you to know that you, the Library Commissioners, are doing a splendid job in the most difficult of circumstances. And I know you take home enormous honoraries and feats and there is probably very little thanks. But I want you to know that this Mayor is very thankful for what you are doing. To Keep Libraries Alive and the Friends of the Library, who shared such great support out there, I am very much aware of the fact of how closely held libraries are for me and the city.and the closing of a library is only second to the closing of a police station. Maybe in many communities it comes long before the closing of a police station.

DOCUMENTS DEPT.
JUL 1981
SAN FRANCISCO
PUBLIC LIBRARY

Message from the Mayor
(continued)

Fortunately this year, we are in much better budgetary shape than we believe we will be in during the upcoming years. The reason for this is because our tax revenues are increasing at 5.4 percent and our costs, just the basic costs of inflation, at 10 to 12 percent. And that is the basic problem.

The problem with the library budget for us really came with the fact of the CETA workers, who staffed so many of your libraries. At its optimum, I believe there was 90 CETA workers and at the close of the budgetary year 50. The cost of resupplying those CETA people with city personnel cost one million dollars. We could not afford to pull an extra million dollars out of another city department to provide that personnel.

We then looked at the first branch to close, the business branch. As people will tell you, anybody walking down the street past the Bussiness Branch today, they saw a library filled with people. And that is a fact, it was filled with people. And as you look around the city you realized very strongly that we have 27 branch libraries, libraries that are closely held and in high regards because we have always known them to be there.

Many communities use the library as a community center. It is a fact that for some communities the library is the only room they have to meet in, to be able to touch, to explore issues and to have a sense of community participation. So our libraries play a role in addition to making book-lending services.

Unlike the Department of City Planning, Park and Recreation, who may raise their fees, libraries should be free or as free as you can make it with the exception of fines. People ought to have access to a book and I believe in that very, very strongly, without having to pay for it. Delinquents, that's another story, but for many, libraries represent the only source of books that individuals may have.

So it is very important to have good libraries, libraries that are stocked well and libraries that meet the needs of our people. I am very much aware as are you, better than I, that in some areas of the city we have as many as five libraries servicing essentially the same clientele. The question arises: Could we have less in that area? Could they in fact be better stocked with supplies? Could they have longer hours at less cost than the five libraries and actually provide a greater public service? In other libraries where the library use is very, very, very, very low, if it serves as the only community use, it then may be viable to continue it and yet there may be another way to continue it or even relocate it.

In essence, what I am asking you to do in the next eigh months, which was worked out with our budget sessions with you librarian and members of the Commission whom attended; Friends and Keep the Libraries Alive, get that study under way. It is estimated that the study will take about six months. And then I am asking you as Commissioners, to go out into the community, take a look, examine who is using our library, examine what the deficiancies of them are, hold public hearings and see if we can't evolve a modern library plan which would carry us securely into the 1980's so that every year, libraries don't have to go through re-mobilization, the panic and the worry that we might be cut. Assure everyone once and for all that a good look is being take at all our services.

Is there a way to provide better services for the disabled and the hearing impaired than we do now? Is it possible to expand service hours in certain library branches or to expand book collections in certain libraries so that we might be able to provide better services than we are doing now?

We are in an era, where, unfortunately, and this saying has been used over and over again; it says that we have got to renew our examinations of all the services that we give and find a way to do more for less. Some of our city departments have been able to do it this year. I actually believe that San Francisco's Park and Recreation Department, which has been cut back also, because of the reorganization that they have, may be well able to give better services. Additionally they are in MBO, they have all their units of use in the computer, they know who uses each park and how heavily it is used, and they were able to change their service levels to provide maintenance and I think it is going to work out by this years end that we are going to find out that Park and Recreation are actually giving better services for less dollars. And that's because we have e examined and challenged and we have created management, which that director has done, we're able to come out of it stronger than that in which we originally went in.

You have an excellent director, I mean to tell you. We are blessed by John Frantz. I am an enormous fan of his and also of yours (Library Commission). It must be said that members of your commission, when we were holding hearings on our tax package last year, attended and participated. For that I am very grateful. Those of you who trudged out to the Richmond Library and the Mission Street Library hearings and participated in our effort to go to the elective and ask them to increase our various taxes and that is one of the reasons that we are in such good a shape as we are in this year.

So my message is to you essentially: 1) do the study, 2) then have two months to get out into the community, and 3) examine each of the twenty-seven branches and come up with some reccommendations for the end of the fiscal year which has the general public concensus. I am convinced that we can give better library services for less dollars. That is the challenge to this Commission.

I know that each and every one of you is dedicated and love the library system. Now you have got to get out there and evolve a way to protect it into the 1980's.

END OF THE MAYOR'S SPEECH

Discussion with Mayor

Question: Have you made any decision yet as to how you feel about the Carol Ruth Silver's approach to budgetary control?

Answer: Yes, I have. Supervisor Silver came in to see me and asked me for my support and I said, most regretably, that I could not support the measure. I'll tell you why
1. I think it will lose.
2. I was out there when the legisature was carrying this. Take for instance, a loan, like the business tax increase measure. We now have 23 million dollars from that increase impounded. What we have is a 23 million dollar argument before the account clerk's report and I'm hopeful that we will win it. We will experience cuts much less if the measure wins. If we shouldn't win it, it is my intention to go back to the elective in June of next year and try again from that two-thirds vote. In my best judgement the June election is the best. The November is a low turn out election and it is going to be very difficult to win a measure.

I think that the business tax point, frankly, is the best thing to take. We have security endorcements with the newspapers, who supported us once before. There is no reason to believe that they won't support us again. We have the Chamber of Commerce, Labor and of the Neighborhood groups. And so I feel that it is imperative that I deliver a package which is four tenths of a percent increase, 1.1, 1.5% business tax. I don't think that an over-ride issue would win. Oakland had an over-ride issue for police services, and they did very bad. We have yet to see how Los Angeles will do, but I think that's the wrong way to go. Two-thirds vote is very difficult to get. In virtually every poll we have ever done there are approximately a third of the people, 33.3% to be exact, who will vote agains motherhood and green grass. That leaves a 66 2/3 margin left. So in order to win, we've got to get the support of everybody else and it is a tremendous effort.

Question: One of the questions if I may, when we get further along the road with this study, come up with some recommendations of what we think is the best possible service, and offer to the city, library services in the perameters we were given. There is obviously going to be a political convention to this move to close libraries and we are not in the best position to make those political decisions. The Supervisors will obviously have a say in what kind of facilities in what districts will remain or go and I hope we don't get chewed up in a political process, over and above what we think are the best services we can deliver. I hope that what you will permit us to do, as you advisors, is to offer you the best plans for library services. On that basis and that basis alone, to let us go out and do the study; I hope that is your intent.

Question: That is the intent, I assure you. We would like to have the best plan for library services. Now, bear in mind that libraries have to be geographically distributed throughout the city so that everybody has an opportunity for a fair share. Beyond that, I'll just have to take the political flack. I would like to be assured that that is the case and any plan that you can come up with, we can say that library services throughout the City and County of San Francisco are better for this plan and here's how they're better: 1) these libraries are staying open longer, 2) these libraries have their book inventory beefed up and other services added to them whatever it may be and that we can say: Library Services are fairly geographically distributed.

I realize that there are certain areas of the city that are higher library users than others. At the same time, the geographical distribution must be fair and spread around equally.

A Message from Rudy Nothemburg
Executive Deputy Director for Programs & Administration

"What we have done is to allot the library the neccessary funding needed to complete the proposed study by the Friends.

What we have not been able to do, as the Mayor pointed out, is to provide the cost of CETA appointments that you, the library, is going to be missing. The reduction in spending, if you want to call it that, is primarily our inability to replace CETA employment. If we look at the budget for last year at the same time, it was 8.2 million dollars. This year it is 8.9 million dollars. You are looking at only a $700,000 dollar increase, not enough to cover the costs of replacing CETA employment. What we did with the 700,000 dollar increase was to attempt to allow you an increase that would enable you to replace at least some of the employees on a temporary basis. This would allow you the library enough time to complete the survey." Mr. Nothemburg warned that this increase should be looked at very carefully as not to run out of money before the end of the allotted time for which the money was issued.

"Through a standard city government proccess, every city department comes in to the controller's office with a 91% budget. After money was distributed, it was found that we had a bit of money left over. I'll tell you what we did with that extra money. Six hundred thousand dollars went to the Fire Department to provide better fire protection for the city and eight hundred thousand dollars went to the Public Library System. That is how our little pot of money which we had left was distributed.

I would like to emphasize that it was very much the Mayor's wish that it be distributed in that way, but it was not sent to the library without some expectations. By that I am referring to the proposed study to provide better reference and professional library services at less cost.

Thank you very much.

END OF MESSAGE

SECRETARY'S REPORT
Mr. Richard Walsh

Mr. Walsh reported that Ms. Dalisay Bocobo-Balunsat is hosting the Philippine-American Cultural Week which is taking place June 12-19, 1981. Through Mr. Walsh, she extended her invitation to each of the Library Commissioners as well as the entire group to come to the following events at the main library:

a. June 16th - Filipino movies from 12 noon until 2 pm in the Lurie Room.
b. June 18th - Filipino Cultural Heratige Program from 12 noon until 1:30 PM at the front entrance.
c. June 19th - Rizal Day and Filipino Artists, Writers and Performers Reception will be providing displays of their various talents and work from 12 noon until 3 PM here in the Commission Room.

The Department of Architecture informed Mr. Walsh that the construction of the Handicapped ramp will begin very soon in front of the Main Library.

Mr. Walsh brought to the attention of the Commissioners of the changes in committee meetings and commission meeting times.

Introduced to the Commission was Mary Landgraf, Librarian at the Ortega Branch and Mr. Paul Kensinger, member of the Sunset Mural Workshop. Ms. Landgraf and Mr. Kensinger together presented the proposed mural display for Ortega Branch to the Commission. It was moved by Commissioner Bransten and seconded by Commissioner Callanan and unanimously approved that the final design be accepted.

The next step to be taken is to present a proposal to the Art Commission for funding.

LIBRARIAN'S GUILD
Florence Mitchel

An invitation was extended to the Commission to attend the party given in honor of the American Library Association at the Earthquake Mc Goon's which is located at 128 The Embarcadero near Market. This event will be held on June 30th from 6 to 8PM.

OTHER STAFF REPORTS

No Report.

FRIENDS OF THE LIBRARY
Vernetta Hill

On Monday, June 29th from 4-6PM, The Friends of the Library will be hosting the reception for Friends Groups attending the American Library Association Convention, here in the San Francisco History Room (Main Library). Everyone was cordially invited to attend.

Very Soon, the Mayor's Summer Book Club announcement will be distributed. This program was cordinated by the Office of Children Services along with staff of the Friends and Mayor Feinstein. It is designed to encourage reading among elementary school age children.

Beginning in September of this year, the Friends of the Library will be sponsoring a Lecture Series. Scheduling and times will be announced at a later date.

The Book Sale sponsored by the Friends of the Library in May was a great success with a total of 31,553 dollars made.

KEEP LIBRARIES ALIVE

Petitions have been circulated urging that the State approve SB-358 which would provide $27 million in state funds to match local funds in support of our Public Libraries.

PLANNING AND OPERATIONS COMMITTEE
Commissioner Englander

Commissioner Englander reported that the Archives of the Performing Arts will be moved from the Communications Center to the home of Mr. Russell Hartly on June 30, 1981. Roberto Esteves, librarian at that branch, presented to that committee a proposed plan for utilization of space left availiable at that branch. Negotiations are now going on as to what to do with that space once it is vacated.

Roberto Esteves announced his plans to utilize space on that first level or floor to make materials more easily accessable to wheelchair patrons. That is all that will be done until some sort of evolution can be reached.

Commissioner Englander read to the Commission a resolution prepared by the Performing Arts Committee to move the collection and release the Library of its current obligations to that collection. It was moved by Commissioner Englander, seconded by Commissioner Stern and unaimously approved that that resolution be accepted by the Library Commission.

PERSONNEL
Commissioner Callanan

The adoption of Resolution #1256 was moved by Commissioner Englander, seconded by Commissioner Englander and Unanimously approved:

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of May, 1981.

FINANCE COMMITTEE

No Report.

There being no further business to transact, the June 2, 1981, Library Commission meeting was adjourned at 9:00 PM.

The next regular meeting will be held Tuesday, July 7, 1981, 7:30 P.M., in the Main Library Commission Room.

Respectifully submitted,

Richard P. Walsh, Secretary
Library Commission

SF
P76
#2
7/7/81

DOCUMENTS DEPT
1981

SAN FRANCISCO PUBLIC LIBRARY
July 7, 1981
COMMISSION MEETING

Minutes

The regular meeting of the San Francisco Public Library Commission was held Tuesday, July 7, 1981, at the Main Library.

The meeting was called to order at 7:49PM by Vice President Walter Jebe.

On roll call the following were noted present: Commissioners Raymundo, Jebe, Stern, and Englander. Commissioner Callanan came in late. Commissioners Bransten and Richardson were excused.

It was moved by Commissioner Englander, seconded by Commissioner Stern and unanimously approved that the June 2, 1981, Commission Meeting minutes be accepted with the provision that the transcript of the Mayor's speech be copy-edited.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

Mr. Frantz was pleased to announce that Mr. Richard Walsh, Secretary of the Library Commission was now home, feeling much better and taking less medication.

Mr. Frantz reported on a very successful observance of the Philippine-American Cultural Week activities which took place here in the Library and several other locations during the week of June 12th due largely to the efforts of Ms. Dalisay Bocobo-Balunsat, General Reference Librarian.

Also reported was that the San Francisco Chronicle ran an article on the supervisors budget which essentially approved the Mayor's request for full funding for eight months during which time we will prepare a plan for reorganization of Library Services.

Senator Stafford, from Vermont, introduced Senate Bill 1431 on June 25th. The other senators on the bill are Kennedy, Pell and Randolph. This is the successor bill to the Library Services and Construction Act which expires at the end of next year with an automatic one year renewal. On the house side hearing will be held during the months of August and September on the reauthorization of LSCA including the text of SB1431. The San Francisco hearing will be held on September 28th. Testimonies will be coordinated by the Washington office of the American Library Association, the National Citizens Committee and the Urban Libraries Council. The prospects for categorical grant programs are not good. On the other hand, libraries have had bi-partisan support for the last 30 years in Congress. The Library Services and Construction Act has been recognized as a successful program, so we have a number of things going for us.

Mr. Frantz reported on the success of the American Library Association (ALA) Convention. The registration was somewhat 12,000. The staff of the San Francisco Public Library was highly commended for their work and enthusiasm. Ms. Anne Haldeman, Head of Adult Services, acted as co-chairperson of the local arrangements committee and deserves recognition of the fine job that she, along with the members of that committee, did.

SB358 is due for action by the full senate within a few days. It is hoped that by the end of the recess, August 10th, SB358 would have been approved by the Senate and referred to one of the committees in the Assembly early in the session.

The Civil Service Commission gave a Librarian I exam during the ALA Convention week. This exam was especially scheduled because of the possibility of individuals wanting to take the exam while attending the ALA Convention. This exam will be given through the next few weeks for individuals still here and staff who have not taken the exam. It was noted that several of SFPL staff members are serving on that examination board.

The Commission will remember that quarterly for the past year, we have been convening as a systems advisory council. The San Francisco Public Library System was classified as a single jurisdiction entity. Now that SFPL has begun affiliation with the East Bay, Mr. Frantz will request that President Richardson appoint a Commissioner to be the member of this Systems Advisory Council of the BALIS System.

It was moved by Commissioner Stern, seconded by Commissioner Raymundo and unanimously approved that the following resolution be adopted:

RESOLUTION #1258

WHEREAS, Effie Lee Morris served with high professional distinction as Coordinator of Children's Services for the San Francisco Public Library for more than fourteen years, and

WEREAS, Effie Lee Morris was an inspired and inspiring mentor of Children's Librarians in providing materials and services to children and parents, and

WEREAS, Effie Lee Morris developed, during her tenure, a systematic and comprehensive retrospective collection of children's literature which is heavily used by students, teachers, parents, historians and children, now, therefore, be it

RESOLVED, that this collection, built with love and care and intelligence, be, and hereby is, designated the Effie Lee Morris Historical and Research Collection of Children's Literature.

SECRETARY'S REPORT
Mr. Richard Walsh

Ray Johnson extended to the Commission Mr. Walsh's deepest regret for not being able to attend this meeting of the Library Commission.

LIBRARIAN'S GUILD
Ms. Florence Mitchell

No report.

OTHER STAFF REPORTS.

Ms. Karen Scannell introduced to the Commission Ms. Joan Jackson, Librarian from the Potrero Branch. Joan Jackson along with Ms. Margo Bors, resident of Potrero Hill presented to the Commission the proposed mural for the Potrero Branch Library. The mural has been approved by the Art Commission. It was moved by Commissioner Stern and seconded by Commissioner Englander and unanimously approved that this mural be approved by the San Francisco Public Library Commission.

Ms. Joan Jackson also notified the Commission that Potrero Branch has been offered on a long-term loan basis a piece of sculpture. The sculpture was designed and made by the late Ms. Blanche H. Cook of the Potrero community. Ms. Cook's family has offered this piece of sculpture to be displayed in the Potrero Branch in memory of Ms. Cook. A picture of the piece of art was shown to the Commission. The estimated value of the sculpture is $1,000.00. It was moved by Commissioner Englander, seconded by Commissioner Raymundo and unanimously approved that this loan be accepted by this Commission.

FRIENDS OF THE LIBRARY
Ms. Verneta Hill

Ms. Hill reported that the Friends of the Library will be sponsoring a major literary event when " six prominent American authors will lend their talents to a lecture series this fall and winter to benefit the city's 27 branch library system. All events will begin at 8:00 PM in the Herbst Theatre (421-5400) with reserved seating. Tickets are $7.00 per event or $36.00 for the series. Tickets for members of the Friends of the San Francisco Public Library are $30.00 series or $6.00 each. Tickets are available at the Symphony Box Office & Bass Outlets." For further information please feel free to contact the Friends of the Library at 558-3770.

Below is a scheduled listing of the events sponsored by the Friends in association with Sydney Goldstein:

Friday, September 25
FRAN LEBOWITZ
Audio-Visual Aids: A Black Tie Lecture

(continued on next page)

Friday, October 30
GORE VIDAL
A Conversation

Friday, November 13
RITA MAE BROWN
Two English Languages

Tuesday, November 17
SUSAN SONTAG
On Fiction and Non-Fiction

Friday, February 5
RAY BRADBURY
On Censorship

Date to be assigned
JERZY KOSINSKI

The regular meeting of the Planning and Operations Committee was postponed for the month of July. The new date designated was August 4th, 4:30 PM.

KEEP LIBRARIES ALIVE COMMITTEE

No report.

PLANNING AND OPERATIONS COMMITTEE
Commissioner Englander

It was moved by Commissioner Stern, seconded by Commissioner Jebe and unanimously approved that no signs are to be put up in the Library without the approval of the Chief of the Main.

Commissioner Stern recognized Mr. Frantz along with everyone involved on their superb job of planning the ALA Convention Reception.

PERSONNEL
Commissioner Callanan

The adoption of Resolution #1257 was moved by Commissioner Raymundo, seconded by Commissioner Englander and unanimously approved:

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of June, 1981; also resignations of Non-Civil Service, temporary and part-time positions made during the month of June, 1981.

FINANCE
Commissioner Jebe

No report.

NEW BUSINESS

Mr. David Murphy, Personnel Officer, reported that Id badges have been issued to most of the staff in the Main Library. The remaining main library employees and employees of branch libraries will receive their badges by the end of the week of July 6th. These badges will be primarily used by staff when they are in areas of the library which are restricted to the public. Library Commissioners may also have ID badges.

On Friday, July 10th, at 11:00 AM, L.E.A.F. (Library Employees Association Fun-d) will be sponsoring a bake sale. All members of the Commission and everyone attending the meeting was cordially invited to participate.

Commissioner Stern reported to the Commission that Mrs. Stone, a representative from the Council of Jewish Women, requested to adopt a branch library. A meeting will take place later this month with Mr. Frantz to discuss this proposal.

Commissioner Englander read to the Commission, Supervisor Willie B. Kennedy's letter of June 19,1981, regarding alternative measures for bringing Library service to San Franciscans to assist in coping with reduced availability of resources for the Public Library System. It was decided that Supervisor Kennedy's suggestions will be explored.

There being no further business to transact, the July 7, 1981, Library Commission meeting was adjourned at 8:35PM.

The next regular meeting will be held Tuesday, September 1, 1981, 4 30 P.M., in the Main Library Commission Room.

Richard Walsh

Submitted by Richard Walsh, Secretary
LIBRARY COMMISSION

RW:rj

SF
P76
#2
9/1/81

SAN FRANCISCO PUBLIC LIBRARY
September 1, 1981
COMMISSION MEETING

DOCUMENTS DEPT.
SEP 24 1981
SAN FRANCISCO
PUBLIC LIBRARY

Minutes

The regular meeting of the San Francisco Public Library Commission was held Tuesday, September 1, 1981, at the Main Library.

The meeting was called to order at 4:35 PM by Vice President Walter Jebe.

On roll call the following were noted present: Commissioners Raymundo, Jebe, Stern, Englander, Callanan, and Bransten. Commissioner Richardson was excused.

It was moved by Commissioner Callanan, seconded by Commissioner Englander, and unanimously approved that the July 7, 1981, Commission Meeting minutes be accepted.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

Mr. Frantz, on behalf of the Commission, welcomed Mr. Richard Walsh back from his illness.

He then asked Anne K. Halderman, Coordinator of Adult Services to report on the status of the affiliation with the Bay Area Library and Information System. She stated that on July 1 both San Francisco and San Leandro had become members of the consolidated system. Many procedures have been revised to reflect this change. Benefits to San Francisco in the approved 1981/82 BALIS budget include access to OCLC and RLIN from the General Reference Department, a copy machine and related expenses, payment of TWX bills, two microfiche cabinets, and production costs for the union list of serials. Our participation in the intrasystem delivery and toll free weekend library line are also covered. Development of the intersystem reference program will start in October when the new System Reference Coordinator begins working.

Hayward has announced its intentions to affiliate with BALIS in July, 1982.

Mr. Frantz reported that on June 22, 1981, the Library's depository collection was officially inspected by Miss Helen Holt representing the Office of the Superintendent of Documents. Mr. Ramirez reported that an excellent rating was received for organization, maintenance, service to the public and cooperation with the Government Printing Office. A rating of good or very good was received for staffing, space standards and interlibrary cooperation.

SB358 has been converted by the author, Senator Nielsen, into what is called a two year bill. This has the effect of delaying action on the bill by the Senate to as late as January. There are two problems: (1) the Republicans in the Senate are not in favor of the bill and, (2) we are faced with the problem of funding for the bill. We are not, however, defeated on the issue yet but we are clearly delayed. The outcome is in doubt.

It was moved by Commissioner Englander, seconded by Commissioner Callanan and unanimously approved that the following resolution be adopted

Resolution #1263

WHEREAS, The Master of Library Science degree at the post-baccalaureate level is the generally-recognized academic credential for entry into librarianship, and

WHEREAS, a study conducted by the California Library Association in 1977 identified thirty-six specific professional tasks which may be required from the first day of work by an entry-level librarian, and

WHEREAS, the accreditation policies and procedures used by the American Library Association assure a rigorous and effective evaluation of graduate-level training in librarianship, now therefore

BE IT RESOLVED, that the San Francisco Public Library Commission hereby approves the policy of requiring candidates for Librarian I to show evidence of successful completion of requirements for a Master of Library Science degree from a graduate program accredited by the American Library Association.

SECRETARY'S REPORT
Mr. Richard P. Walsh

Mr. Walsh reported that the final design for the mural at Ortega Branch will be reviewed soon by the Art Commission. The sunset Mural Workshop has received a $2,000.00 grant from the Zellerbach Family Fund which will kick off the project.

The handicapped ramps for the front of the Main Library are on schedule. Currently the granite for completing the project is being cut. The scheduled date for completion is Mid-December.

During the Week of August 24, the San Francisco Progress ran a picture with Ms. Florence Lee at the Marina Branch commemorating the old Yerba Buena School cornorstone plaque which is located at the Marina Branch. Pictures of the Yerba Buena School have been added to that display.

Mr. Walsh also reported that the Commission Room walls would be re-plastered and painted soon.

LIBRARIAN'S GUILD
Ms. Florence Mitchell

Ms. Mitchell requested a copy of the Annual Report for the San Francisco Public Library for the years 1977-81. Ms. Mitchell also requested that these reports be deposited in the documents section of the Main Library.

OTHER STAFF REPORTS

Mr. Roberto Esteves, head of the Communication Center Branch, invited everyone to the Communications Center to view the newly expanded audio-visual and deaf library collection.

FRIENDS OF THE LIBRARY

Commissioner Stern reported that the American Author Lecture Series, sponsored by the Friends of the San Francisco Public Library in association with Sydney Goldstein is progressing very well.

Mr. Frantz reported that the party for the Mayor Summer Book Club was a tremendous success.

KEEP LIBRARIES ALIVE COMMITTEE

No report.

PLANNING AND OPERATIONS COMMITTEE
Commissioner Englander

Commissioner Englander reported on the Planning and Operation Committee meeting which was held on August 4, 1981. In accordance with Supervisor Willie B. Kennedy's letter of June 19.1981, the purpose of that meeting was to explore alternative measures for bringing library services to San Franciscans to assist in coping with reduced availability of resources for the Public Library System. It was determined that according to the letter, which suggested the use of public school libraries for the general public after 3:30 PM as well as the use of libraries at State Secondary Educational Institutions located in San Francisco, the initiative for developing this type of library system would have to come from the school and related institutions. It was agreed that Mr. Frantz would write a letter to the school district and other state institutions to find out their interests.

PUBLIC RELATIONS
Commissioner Marjorie Stern

Commissioner Stern announced that in the Chronicle, many library articles have been published recently. Because of one article by Don White, the Business Library, according to Mr. Gilbert McNamee, head of that branch, reportedly has received $300.00 in donations.

The National Council of Jewish Women has expressed to the Commission that they desired to adopt the Business Library. It was moved by Commissioner Englander, seconded by Commissioner Callanan and unanimously approved that the Commission write a letter to the National Council of Jewish Women welcoming their interest in us and offering all possible cooperation to them.

PERSONNEL
Commissioner Callanan

The adoption of Resolution #1259 was moved by Commissioner Callanan, seconded by Commissioner Englander and unanimously approved:

APPROVED, Non-Civil Service Temporary and Recertification of temporary appointments made during the month of July and August, 1981, and

ALSO APPROVED, resignations of Non-Civil Service, temporary and part-time positions be accepted.

FINANCE
Commissioner Jebe

It was moved by Commissioner Jebe, seconded by Commissioner Stern, and unanimously approved that the following resolutions be adopted:

Resolution #1260

AUTHORIZING LIBRARY TO APPLY FOR AND ACCEPT FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY REFERENCE PROJECT FOR 1982/83.

WHEREAS, the San Francisco Public Library has been receiving funds since 1967 under the Federal Library Services and Construction Act administered by the California State Library for the operation of its reference project, the Bay Area Reference Center; and

WHEREAS, the San Francisco Public Library has been named one of two Regional Resource Centers in California under the Library Services and Construction Act in recognition of successful operation of the above reference project; now, therefore, be it

RESOLVED, that the San Francisco Public Library be authorized to apply for and accept funding for 1982/83 to be applied to the Bay Area Reference Center; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

Resolution #1261

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Roughton at the COLRS Advisory Board meeting, Los Angeles, September 19, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

Resolution #1262

RESOLVED, that the Library Commission hereby authorizes the attendance of Anne Roughton at the CLA CE Committee Meeting, Culver City, September 30, expenses to be paid from Bay Area Reference Center funds, as such funds permit.

NEW BUSINESS

Mr. Jim McGinnis, a patron of the Communications Center, expressed his concern over the procedures followed in order to establish new hours of operation, who decides what is to be in the collection for the handicapped, etc.

Mr. Marcellino requested that the Communications Center request a telephone listing under the heading of "Library for the Blind". He also requested to know the status for repairing a listening and taping machine at the Communications Center.

Mr. Roberto Esteves, head of the Communications Center responded to the gentlemen by telling them money has been authorized for the repair of the reading machine for the blind. It will be fixed in the very near future. The hours for the Talking Books were changed only after monitoring the periods of use in the past.

It was agreed that beginning next year one telephone line for the Communications Center will be designated and listed as the "Library for the Blind".

There being no further business to transact, the September 1, 1981, Library Commission meeting was adjourned at 5:55PM.

The next regular meeting will be held Tuesday, October 6, 1981, 4:30PM in the Main Library Commission Room.

Respectifully submitted,

Richard P. Walsh

Richard P. Walsh, Secretary
LIBRARY COMMISSION

SF
P76
#2
11/4/81
Minutes

DOCUMENTS DEPT.
NOV 1 1981
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING

November 4, 1981

The regular meeting of the San Francisco Public Library Commission was held Wednesday, November 4, 1981, at the Main Library.

The meeting was called to order at 4:40 p.m. by President Richardson.

On roll call the following were noted present: Commissioners Raymundo, Jebe, Englander, Callanan, and Richardson. Commissioners Stern and Bransten were excused.

It was moved by Commissioner Englander, seconded by Commissioner Jebe, and unanimously approved that the October 6, 1981, Commission Meeting Minutes be accepted.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Mr. Frantz asked the Commission to approve the closing of Chinatown Branch at 5:00 p.m., Monday, January 5, 1982, for the family observance of Chinese New Year.

   It was moved by Commissioner Jebe, seconded by Commissioner Englander and unanimously approved.

2. It was moved by Commissioner Jebe, seconded by Commissioner Callanan, and unanimously approved that the following resolution be accepted:

RESOLUTION #1268

WHEREAS, The Board of Supervisors of the City and County of San Francisco has authorized the San Francisco Public Library to affiliate with the Bay Area Library and Information System as a cooperative member pursuant to Board Resolution Number 51581, adopted June 15, 1981, and,

WHEREAS, The California Library Services Act, Education Code Section 18747 (b) provides that: "Each Cooperative Library System shall establish an Advisory Board consisting of as many members as there are member jurisdictions of the system. The governing body of each member jurisdiction shall appoint one member to the Advisory Board from among its residents;" now, therefore,

BE IT RESOLVED, that the San Francisco Public Library Commission hereby recommends to the Board of Supervisors of the City and County of San Francisco that Library Commissioner Lucio Raymundo be appointed as the San Francisco member of the Bay Area Library and Information System Advisory Board for a two-year term ending June 30, 1983, and,

BE IT FURTHER RESOLVED, that Library Commissioner Maurice F. Englander be designated as Commissioner Raymundo's alternate to the Board for the same period.

OTHER STAFF REPORTS

1. Mr. McNamee reported that construction work is being done on the building in which the Business Library is housed. He stated that there have been problems with the noise and patrons being unable to find the Library. The construction will continue well into Mid-1982.

2. Gilbert McNamee introduced Dorothy Walden and reported on the progress of the National Association of Jewish Women who have 9 people staffing the desk of the Ad Hoc Committee to Save the Business Library.

3. Mr. Frantz reported on the outcome of the Civil Service Hearing on maintaining the ALA-accredited MLS degree as a minimum requirement for the librarian I position. The Civil Service Department decided that the two individuals on the eligibility list without MLS degrees will remain on the list but they will not be appointed to librarian positions until they have submitted proof of their ALA-accredited MLS degree. This decision was accepted by the Library's administration and the appellants.

   The Commission congratulated Nancy Musser, KLA, the Librarians' Guild and all other participants for their support on this MLS issue.

FRIENDS OF THE LIBRARY REPORT

1. Mig Mayer reported that the Friends of the Library have raised over $6,000 on the lecture series they are sponsoring and expect to raise $18,000 altogether.

2. The next book sale will be on Sunday, December 6, 1981.

3. The Friends have contributed $1,000 toward the Ortega Branch mural.

KEEP LIBRARIES ALIVE REPORT

Mary Louise Stong asked that everyone write to Congressman Paul Simon, Chairman, House Subcommittee on Post-Secondary Education, 320 Cannon HOB, Washington, DC 20515, and urge him to reschedule San Francisco hearings on the reauthorization of LSCA.

PLANNING AND OPERATIONS

On Thursday, October 26, the Planning and Operations Committee met with Lowell Martin and assured him of the Library Commission's cooperation and full support of the Library study.

PERSONNEL

1. Commissioner Callanan moved the adoption of Resolution #1266; this was seconded by Commissioner Raymundo, and unanimously approved:

RESOLUTION #1266

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of October, 1981, and also resignation of Non-Civil Service, temporary and part-time positions made during the month of October, 1981.

FINANCE

1. It was moved by Commissioner Jebe, seconded by Commissioner Raymundo, and unanimously approved that the following resolution be accepted:

RESOLUTION #1267

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT, AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES.

WHEREAS, the California State Library has available federal Library Service and Construction Act funds to support Major Urban Resource Libraries; and,

WHEREAS, the San Francisco Public Library wishes to submit an application to the State of California to be designated as a Major Urban Resource Library: and,

WHEREAS, the San Francisco Public Library is eligible for these funds as a city with a population of 100,000 or more; now, therefore be it

RESOLVED, that the San Francisco Public Library is authorized to apply for, accept, and expend federal funding for designated Major Urban Resource Libraries; and, be it

FURTHER RESOLVED, that this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

2. It was moved by Commissioner Jebe, seconded by Commissioner Englander and unanimously approved that the following resolution be accepted:

RESOLUTION #1269

RESOLVED, that the Library Commission hereby authorizes the attendance of Glenda Hooper at the "Nonprofit Management Skills for Women Managers" seminar, San Francisco, November 19 and 20, 1981; expenses to be paid from Bay Area Reference Center funds, as such funds permit.

NEW BUSINESS

1. Commission President Richardson expressed her appreciation to Anne Halderman and the OAS staff for all the help they have provided her.

2. Commissioner Raymundo reported on the BALIS meeting he attended.

3. There was brief discussion on the ramp outside the Main Library; it should be completed by late December.

4. Sam Duca, City Assessor, donated 100,000 photographic negatives of San Francisco homes no longer in existence to the California Historical Society. Mr. Frantz wrote Mr. Duca asking him to comply with City Ordinance 306-72 which states that the negatives should have been offered to the San Francisco Public Library first. The Victorian Alliance has also written Mr. Duca on the same matter. No response, as yet, has been received from the Assessor's Office.

   It was moved by Commissioner Englander, seconded by Commissioner Jebe and unanimously approved that the President of the Library Commission write a letter urging Sam Duca to arrange the transferring of the negatives to the Library.

   There was brief discussion on the actual size of the collection of negatives.

5. A resolution to Commission Secretary Richard Walsh expressing wishes for a speedy and complete recovery will be drawn up.

6. Commissioner Raymundo announced that the San Francisco Public Library will be receiving a gift, via the Filipino Consulate General, of Filipino books from Manila.

7. Library Commission President Richardson asked for a moment of silence in memory of Daniel F. Tatko (1937-1981).

There being no further business to transact, the November 4, 1981, Library Commission meeting was adjourned at 5:25 p.m.

The next regular meeting will be held Tuesday, December 1, 1981, at 4:30 p.m. in the Main Library.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh
Secretary, Library Commission

RESOLUTION NO. 1266

October 31, 1981

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of October 1981, be approved:

1422 Jr. Clerk Typist
Hammon, David

1424 Clerk Typist
Martin, Patricia

1404 Clerk
Montepeque, Mario

3610 Library Assistant
Thomas, James

3616 Library Tech. Asst. I
Neves, Martha
King, Sally

3630 Librarian I
Harrison, Claire

3602 Part-Time Library Page
Chan, Philomena
Chik, Alexandra
Doctolero, Marine
Dewhart, Felicia
Hernandez, Rudolph
King, Avi
Lee, Peter
Leung, Lily
Lin, Alex
Lopez, Hector
Ly, Timmy
McGorrin, Brednan
Medina, Joel
Mo, Diana
Ng, Fred
Thorley, Douglas
Wong, Gary

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

1430 Transcriber Typist
Johnson II, Ray T.

3610 Library Assistant
Reilly, Mary

3630 Librarian I
Bohler, Bette

3602 Full-Time Library Page
Montepeque, Mario

3602 Part-Time Library Page
Ballantine, Anne
Brungardt, Karen
Chan, Kwok Wai
Guerrero, Xavier
Gutierrez, Marbely
Lin, Eric
Murphy, Martin
Senuta, Ann
Yan, Man-Cheuk
Yue, Tam
Yuen, Russell

DOCS

SF
P76
#2

DOCUMENTS DEPT.
OCT 27 1981
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
OCTOBER 6, 1981

The regular meeting of the San Francisco Public Library Commission was held Tuesday, October 6, 1981, at the Main Library.

The meeting was called to order at 4 35PM by President Raye Richardson.

On roll call the following were noted present: Commissioners Jebe, Englander, Bransten, and Richardson. Commissioners Callanan, Stern, and Raymundo were excused.

It was moved by Commissioner Englander, seconded by Commissioner Jebe, and unanimously approved that the September 1, 1981, Commission Meeting minutes be accepted with the following admendment:

> On page 5, under the heading of New Business, fourth paragraph, should read as follows: It was agreed that beginning next year one telephone line for the Communications Center will be designated and listed as the "Library for the Blind and the Physical Handicapped".

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

Mr. Frantz asked Mr. Murphy, Personnel Officer, to report on the 3630 Librarian I Examination. Mr. Murphy reported that during the last two weeks the Librarian I Exam was given. 137 applied 21 applicants did not appear for the examination. A permanent Librarian I list should be available by the 23rd of October.

Mr. Frantz announced that he will be on vacation from October 7-18th, 1981. Mrs. Karen Scannell, Chief of Branches, will be the acting City Librarian.

On September 14, 1981, the Board of Supervisors endorsed Library Resolution #1258 which designated the Effie Lee Morris Historical and Research Collection of Children's Literature.

SECRETARY'S REPORT
Mr. Richard P. Walsh

Mr. Walsh read a letter in support of keeping the Business Library open from Mr. Robert Maxim.

LIBRARIAN'S GUILD
Ms. Florence Mitchell

It was moved by Commissioner Englander, seconded by Commissioner Jebe and unanimously approved that the San Francisco Public Library System be closed on Saturday, December 26th, 1981 in observance of the Christmas holiday and Saturday, January 2, 1981 in observance of the New Year s holiday.

Annual Reports for the San Francisco Public Library can be found in the depository collection in the Science and Documents Department of the Main Library.

On behalf of the Librarian's Guild, Ms. Mitchell expressed the following concerns regarding the Lowell Martin Study:

1. The Guild is opposed to the idea that staff assisting Mr. Martin in this study will be paid from the Library Budget.
2. The questionaire which was distributed was vague and unclear. Also, to whom will this questionaire become the property of when all are received?
3. The Guild opposed to the election process used as a method for forming the Advisory Committee for this study.

Ms. Mitchell also expressed that the minutes should have contained information regarding the Planning and Operations Committee meeting that was held at the Communication's Center.

Commissioner Englander stated that the Mayor has asked the Commission to take another look at how library services are being delivered and to investigate areas for improvement with limited resources.

The Friends are sponsoring the Lowell Martin Study and has the support of the Commission. Commissioner Englander further stated that concerns about the Advisory Committee should be directed to Mr. Martin. He also expressed his hope that the staff would feel a professional responsibility to give upmost cooperation to Mr. Martin.

OTHER STAFF REPORTS

No Report.

FRIENDS OF THE LIBRARY REPORT

No Report.

KEEP LIBRARIES ALIVE REPORT
Ms. Mary L. Stong

Ms. Mary L. Stong expressed her thanks to Commissioner Jebe for the signatures in support of SB358. She also announced that KLA has received a tremendous response to KLA's letter dated September 10, 1981 requesting written testimony explaining why libraries are important.

PLANNING AND OPERATIONS COMMITTEE
Commissioner Maurice Englander

Commissioner Englander reported that the Committee findings from the meeting held at the Communications Center are that we are not ready to change anything permanently in that branch in the near future, except to try to accomodate, to the best of our ability, the variety of services offered at the Communications Center. The meeting was a survey of the attitudes and desires of the principal users of that branch. It was also an opportunity for Lowell Martin to hear some of the concerns of the public. As it turned out, we were in no way able to make any specific reccommendations as to what to do with the branch by way of further modifications to services.

PERSONNEL
Commissioner Edward Callanan

The adoption of Resolution #1264 was moved by Commissioner Jebe, seconded by Commissioner Englander, and unanimously approved.

APPROVED, Non-Civil Service Temporary and Recertification of Temporary Appointments made during the month of September, 1981, also resignations of Non-Civil Service, temporary and part-time positions made during the month of September, 1981.

FINANCE COMMITTEE
Commissioner Walter Jebe

It was moved by Commissioner Jebe, seconded by Commissioner Bransten, and unanimously approved that the following resolution be adopted:

Resolution #1265

RESOLVED, that the Library Commission hereby authorizes the attendance of Glenda Hooper at the Budgeting for non-profit organizations seminar, San Francisco, October 29,30 expenses to be paid from Bay Area Reference Center Funds, as such funds permit.

NEW BUSINESS

Commissioner Englander requested that Mr. Lowell Martin attend the next Planning and Operations Committee Meeting. The Planning and Operations Committee is scheduled to meet on October 22, 1981, 4:00PM in the Commission Room.

There being no further business to transact, the October 6, 1981, Library Commission Meeting was adjourned at 5 13PM.

Due to Election Day, November 3, 1981, the November Commission Meeting will be held Wednesday, November 4, 1981, at 4:30PM in the Commission Room at the Main Library.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh, Secretary
LIBRARY COMMISSION

RW/rj

SF
P76
+2
12/1/81

DOCUMENTS DEPT.
DEC 15 1981
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
DECEMBER 1, 1981

Minutes

The regular meeting of the San Francisco Public Library Commission was held Tuesday, December 1, 1981, in the Commission Room of the Main Library.

The meeting was called to order at 4:30 PM by Commissioner Jebe.

On roll call the following were noted present: Commissioner Bransten, Callanan, Englander, Jebe, Raymundo and Stern. President Richardson was excused.

Mayor Feinstein talked on the Management By Objective Statistics for 1980/81, which included Acquisitions, Administration and Direct Services.

In a letter to the Library Commission dated November 30, 1981, Mayor Feinstein requested the following actions by the Commission:

1. Calander a status report on MBO results on a quarterly basis.

2. Report administrative costs exclusive of craft salaries to facilitate comparisons with public libraries in other cities.

3. Formulate a collections development policy and reference referral policy for the library by June 30, 1982.

4. Develop additional measures of library use beginning with the 2nd quarter MBO report. For example, the number of patrons using each library, circulation per capita, percentage of loans to children and adults, the number of programs for children and adults, the unit costs of loaning library materials, the number of reference questions asked and the percentage answered at each library, and the "on shelf" record of specific items requested.

5. Submission of a comprehensive library consolidation plan by March 1, 1982.

A copy of the Mayor's letter is attached to the file copy of these minutes.

Mayor Feinstein also asked for suggestions of where a San Francisco History Museum could be palced, possibly on the third floor of the Main Library, or at the Presidio.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. It was moved by Commissioner Englander and seconded by Commissioner Stern that paragraph 4 of Resolution #1268 be deleted. Resolution #1268 now reads as follows:

   WHEREAS, The Board of Supervisors of the City and County of San Francisco has authorized the San Francisco Public Library to affiliate with the Bay Area Library and Information System as a co-operative member pursuant to Board Resolution Number 51581, adopted June 15, 1981, and,

   WHEREAS, The California Library Services Act, Education Code Section 18747 (b) provides that: "Each Co-operative Library System shall establish an Advisory Board consisting of as many members as there are member jurisdictions of the system. The governing body of each member jurisdiction shall appoint one member to the Advisory Board from among its residents;" now, therefore,

   BE IT RESOLVED, that the San Francisco Public Library Commission hereby recommends to the Board of Supervisors of the City and County of San Francisco that Library Commissioner Lucio Raymundo be appointed as the San Francisco member of the Bay Area Library and Information System Advisory Board for a two-year term ending June 30, 1983.

2. Commissioner Stern suggested creating a memorial fund for the late Mr. Henry M. Bowles, a former Library Commissioner who died Saturday, November 7, 1981.

3. It was moved by Commissioner Englander, and second by Commissioner Jebe that a resolution of condolence be prepared and sent to Mrs. Bowles.

4. Mr. Frantz reported that the Congressional hearing on LSCA will be held on December 7, 1981 at 2:00 PM in the Special Collections Department. Congressman Simon & State Librarian Gary Strong encourage the attendance of all interested citizens to present testimony on why libraries are important.

SECRETARY'S REPORT
Mr. Richard P. Walsh

1. Mr. Walsh introduced his new secretary, Theresa Thornton.

2. The Bureau of Arcitecture has informed us that the handicapped ramps outside of the Main Library will not be completed until February 1982.

3. Mr. Walsh acknowledged receipt of $100.00 from TemPositions for operation of the Business Library.

4. Mr. Walsh also read a letter from Ivan Levison & Associates in support of keeping the Business Library open.

LIBRARIAN'S GUILD
Ms. Florence Mitchell

1. Ms. Mitchell requested a meeting of the Personnel Committee to discuss unresolved MOU issues. Commissioner Callanan will schudule a meeting.

OTHER STAFF REPORTS

1. None

FRIENDS OF CALIFORNIA LIBRARIES

1. Mrs. Grace McDuff reported that on December 14, 1981 there will be a discussion panel on "Funding Libraries for the 80's" at the San Francisco Hilton Hotel. There will also be a discussion on "Making the Public Library Tac Connection" at the San Francisco Hilton Hotel on December 13, 1981.

FRIENDS OF THE LIBRARY REPORT

1. There will be a Christmas party in the Friends Office at the Main Library on December 17, 1981 from 4 - 6 PM. All staff and Commissioners are invited.

PLANNING & OPERATIONS

No Report

PUBLIC RELATIONS

1. Commissioner Stern commended Mr. Jules Becker on the publicity given to the Library over the past 2 months.

PERSONNEL

1. Commissioner Callanan moved the adoption of Resolution #1270; this was seconded by Commissioner Raymundo, and unanimously approved.

RESOLUTION #1270

APPROVED, Non-Civil Service Temporary and Recertification of Temporary appointments made during the month of November, 1981, and also resignation of Non-Civil Service, temporary and part-time positions made during the month of November, 1981.

2. Commissioner Callanan reported that part-time pages can carry vacation over into the next calander year.

FINANCE

No report

NEW BUSINESS

1. Mr. Ramirez reported that Mr. Duca has recalled the early photographs of San Francisco properties from the California Historical Society.

2. Mr. McGinnis & Ms. Dowling spoke of problems at Communication Center including the tape duplicator machine and the reduction of branch hours. Commissioner Englander asked for a staff position on an Advisory Committee for library services to the blind and physically handicapped and calandered the item for a meeting of the Planning and Operation Committee December 15, 1981.

3. Vice-President Jebe appointed an nominating committee consisting of Commissioners Raymundo, Chairpersons, Callanan and Stern which will report a slate of officers at the January meeting.

There being no further business to transact, the December 1, 1981 Library Commission Meeting was adjourned at 6.16 PM in honor of the memory of Henry M. Bowles.

The next regular meeting will be held January 5, 1982, at 4:30 PM in the Main Library.

Respectfully submitted,

Richard P. Walsh

Richard P. Walsh, Secretary
LIBRARY COMMISSION

RW/tkt

RESOLUTION NO. 1270

November 30, 1981

RESOLVED, that the following Non-civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of November 1981, be approved:

1220 Payroll Clerk

Kirst, Shirley J.

1430 Transcriber Typist

Thornton, Theresa

3616 Library Tech. Asst. I

Henchy, Jusith A.

3630 Librarian I

Klein, Rhona G.
Senica, Mary

3602 Part-time Library Page

Kranksy, Russell
Lee, Amy N.
Lotto, Daniel A.
Ngo, James

And further, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

2708 Custodian

De Martini, Gene P.

3616 Library Tech. Asst. I

Jackson, Ida B.

3602 Part-time Library Page

Thomas, Steve
Thorley, Douglas
Overton, Anna W.

Documents